



Resolution Number: 2013-07  
Introduced: 08/12/2013  
Adopted: 08/12/2013  
Effective: 08/12/2013

COUNCIL OF THE TOWN OF WASHINGTON GROVE, MARYLAND  
RESOLUTION REGARDING USAGE OF WOODWARD PARK

WHEREAS, the Mayor and Council of the Town of Washington Grove have the responsibility to protect and maintain the Town parkland; and

WHEREAS, the Mayor and Council of the Town of Washington Grove desires to manage the parkland in a way that will accommodate the use and preservation of the Town parkland and minimize disturbance of the Town;

WHEREAS, the Council, as authorized by Ordinance 2008-02 and in furtherance thereof, has determined it is in the public interest to adopt the following regulations concerning park usage.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Town of Washington Grove that all groups of 10 or more users must obtain a permit from the Town in order to engage in games or other group activities in Woodward Park, whether a one-time use or multi-use permit, pursuant to the following rules:

- An application for permit must be completed and submitted to the Woodward Park Coordinator. The Athletic Field will open on April 1<sup>st</sup> and close on November 1<sup>st</sup>. The remaining areas of Woodward Park are open all year, weather permitting. The following dates have been set as the earliest dates when permit applications will be accepted for recurring activities on the Athletic Field;
  - Spring applications – January 15<sup>th</sup>
  - Summer applications – April 15<sup>th</sup>
  - Fall applications – July 15<sup>th</sup>
- The permit applicant must attend a meeting with the Woodward Park Coordinator to review the applicable Town ordinances and permit regulations. A required deposit and user fee, if applicable, will be collected by the Coordinator at this meeting, and the permit will be issued if all requirements have been met.
- The applicant is responsible for ensuring that the group does not exceed its allotted time, collects and carries out all trash, leaves the site in good condition, and observes all Town ordinances and regulations including those regarding traffic. The applicant will report to the Woodward Park Coordinator any damage or problems with respect to the sharing of the fields.
- For recurring use of the Athletic Field, the permitted weekend day is the first and third Saturday. Use on this day may not start until 1PM, must end by 6PM and is limited to 4 hours per use.

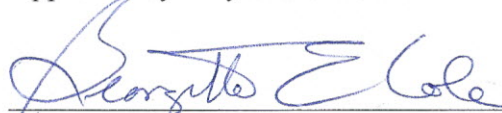
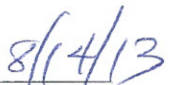
- A minimum deposit of \$100.00 is required for all permits. The user fee for a recurring use permit is \$5.00 per hour per day of use based on the permit time. In addition, a deposit equal to the user fee will be required. For example: for permit holders of a three month (12 week) permit, the user fee will be \$5.00 times 4 hours times 12 weeks or \$240.00 and the deposit will also be \$240.00. After the Coordinator determines that the terms of the permit have been met and the facilities have been left in satisfactory condition the deposit will be refunded.
- The permit will be subject to all regulations in effect at the date of its issuance. Drug use and firearm possession are prohibited. Alcohol use is prohibited unless an alcohol permit is issued by the Mayor.
- The applicant will be responsible to notify the group in the event the park facilities to be used are closed due to inclement weather or other matters, based upon the indicators used by Montgomery County for its parks and/or a decision made by the Mayor or his/her designee that use of the facilities is not in the Town's interests.
- The field may be closed in the fall, depending upon its condition.

BE IT FURTHER RESOLVED that enforcement of the permit shall be conducted as follows:

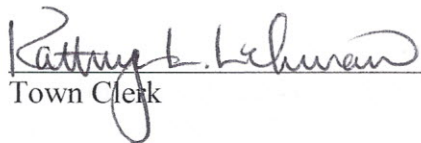
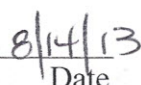
- The applicant shall be responsible for ensuring that the permitted group follows all applicable rules and regulations. In the event of a violation, the permit may be revoked and the deposit may be forfeited at the sole discretion of the Town. The Town also may refuse to issue additional permits to the group or its members.
- Signs will be posted near the Athletic Field stating permit requirements. The applicant must be in Town for the time of the permit use or find a substitute who can be called in the event of a problem. The applicant's name and telephone number will be posted on the sign board in Woodward Park, along with the dates and times for which permits have been issued. If a substitute applicant is in use, the substitute's name and phone number must be posted on the sign board during the permit time and the Woodward Park Coordinator notified. The name and telephone number of the Woodward Park Coordinator will also be listed.

BE IT FURTHER RESOLVED that this resolution repeals and replaces Resolution 2012-01 in its entirety;

Approved by Mayor and Town Council:

  
 Mayor   
Date

Attest:

  
 Town Clerk   
Date