

TOWN OF WASHINGTON GROVE

Annual Budget for FY 2013 (July 1, 2012 - June 30, 2013)

	Budget FY 2012	Estimated 30-Jun-12	Adopted FY 2013
INCOME:			
1A-1.1 Real Property Tax	229046	227922	228193
1A-1.2 Dwelling Tax	50176	50176	21825
1A-1.3 Public Utility Operating Prop Tax	4775	7176	6500
1A-1.4 Delinquent Taxes	0	600	0
1A-1.5 Penalties and Interest	0	152	0
1A-2.0 Income Tax	68500	58000	60000
1B-1.0 Business Licenses	125	125	125
1B-2.0 Building Permit Fees	400	170	200
1B-3.0 Cable Television Franchise Fees	3300	3725	3500
1C-2.11 Highway User Revenues	1871	11164	7348
1C-3.0 County Revenue Sharing	38190	40200	44922
1D-5.0 Recreation Program User Fees	18600	20235	16750
1F-1.0 Investment Earnings	1180	1575	1015
1F-2.0 McCathran Hall Rental	2000	2300	2000
1F-3.0 Contributions and Donations	300	1125	300
1F-6.0 Miscellaneous Revenues-Other	1600	2675	1600
1Z-1.0 Use of Reserves	<u>39927</u>	<u>0</u>	<u>82371</u>
TOTAL INCOME	459990	427320	476649
EXPENSE:			
2A-3.0 Executive	61164	56026	60661
2A-5.0 Financial Administration	17280	17224	17850
2A-6.0 Legal	3500	3000	3500
2A-8.0 Planning and Zoning	15500	20000	44100
2A-9.0 Municipal Buildings	28364	28536	27385
2C-1.1 Streets, Roadways, and Alleys	62800	36717	79350
2C-1.2 Walkways	6860	2125	2450
2C-1.3 Street Sanitation	580	600	600
2C-2.0 Waste Collection and Disposal	76235	73445	44875
2D-1.0 Parks	103800	78995	111500
2D-2.0 Recreation	37442	38191	30205
2D-3.0 Historic Preservation	5555	5555	9200
2D-4.0 Lake	24110	17549	25650
2H-1.0 Insurance	10700	9413	9600
2H-2.0 Miscellaneous	<u>6100</u>	<u>647</u>	<u>9723</u>
TOTAL EXPENSE	459990	388023	476649

TOWN OF WASHINGTON GROVE
BUDGET DETAIL

INCOME:	Budget FY 2012	Estimated 30-Jun-12	Adopted FY 2013
1A-1.1 <u>Real Property Tax</u> Taxable assessed valuation: \$71,985,327 The tax rate is proposed to increase from \$0.221 to \$0.317/\$100 assessed valuation, the constant yield tax rate(**). Every \$0.01 of tax rate generates about \$7,198 in revenue. TOTAL	229046	227922	228193
1A-1.2 <u>Dwelling Tax</u> Flat uniform assessment for each dwelling reflects the cost of refuse and recycling collection contracts. Based on new 3-year contract, a decrease of \$127 per dwelling is proposed. \$97/dwelling - 225 dwellings TOTAL	50176	50176	21825
1A-1.3 <u>Utility Operating/Business Personal Prop Tax</u> Tax on operating property owned by public utilities and business personal property Tax rate is proposed to be \$0.60/\$100 TOTAL	4775	7176	6500
1A-1.4 <u>Delinquent Taxes</u>	0	600	0
1A-1.5 <u>Penalties and Interest</u>	0	152	0
1A-2.0 <u>Income Tax</u> Town's portion of State Income Tax TOTAL	68500	58000	60000
1B-1.0 <u>Business Licenses</u>	125	125	125
1B-2.0 <u>Building Permit Fees</u>	400	170	200
1B-3.0 <u>Cable Television Franchise Fees</u>	3300	3725	3500
1C-2.11 <u>Highway User Revenues</u> From the State based on road mileage and automobile registration. Uses restricted to: 1. Construction, reconstruction or maintenance of roads or streets 2. Debt service on road bonds. 3. Establishment and maintenance of foot paths and bicycle trails. TOTAL	1871	11164	7348
1C-3.0 <u>County Revenue Sharing</u> Road Maintenance Duplication	38190	40200	44922

INCOME: (continued)		Budget FY 2012	Estimated 30-Jun-12	Adopted FY 2013
1D-5.0	Recreation Program User Fees			
	Washington Grove Film Society	1000	1060	1000
	Mousetrap Concert Series	7000	7875	7000
	Summer in the Parks	7000	7440	5250
	Tennis Instruction	2000	1960	2000
	Yoga Instruction	1000	1750	1500
	Field Permit Fees	<u>600</u>	<u>150</u>	<u>0</u>
	TOTAL	18600	20235	16750
1F-1.0	<u>Investment Earnings</u>			
1F-1.1	Maryland Local Government Investment Pool	30	15	15
1F-1.2	OBA Bank	800	1085	600
1F-1.3	PNC Bank Money Market	<u>350</u>	<u>475</u>	<u>400</u>
	TOTAL	1180	1575	1015
1F-2.0	<u>McCathran Hall Rental</u>	2000	2300	2000
1F-3.0	<u>Contributions and Donations</u>	300	1125	300
1F-6.0	<u>Miscellaneous Revenues-Other</u>			
	State Homeowner Tax Credit Rebates	0	1157	0
	Action Hauling Rental Fee	1500	1500	1500
	Other	<u>100</u>	<u>18</u>	<u>100</u>
	TOTAL	1600	2675	1600
	SUBTOTAL INCOME	420063	427320	394278
1Z-1.0	<u>Use of Reserves</u>			
	Road Paving	22500	0	55000
	Gypsy Moth Spraying	5000	0	5000
	Reforestation	3427	0	0
	Towne Crest Redevelopment Consulting Fees	0	0	13000
	Deer Park Bridge Consulting Fees	<u>9000</u>	<u>0</u>	<u>9371</u>
	TOTAL	39927	0	82371
	TOTAL INCOME	459990	427320	476649

** Constant Yield Tax Rate: The constant yield tax rate represents the real property tax rate for the coming tax year that will generate the same amount of revenue that was generated during the current tax year.

EXPENSE:	Budget FY 2012	Estimated 30-Jun-12	Adopted FY 2013
2A-3.0			
2A-3.1	49119	47071	48943
2A-3.2	668	650	678
2A-3.3	1375	1365	1465
2A-3.4	1200	1100	1200
2A-3.5	600	400	500
2A-3.6	2400	2400	2400
2A-3.7	1000	0	1200
2A-3.8	2000	0	1000
2A-3.9	1300	1320	1450
2A-4.0	1190	1390	1475
	<u>312</u>	<u>330</u>	<u>350</u>
TOTAL	61164	56026	60661
2A-5.0			
2A-5.1	11300	10800	11250
2A-5.2	230	230	235
2A-5.3	400	540	600
2A-5.4	100	100	100
2A-5.5	0	54	65
2A-5.6	<u>5250</u>	<u>5500</u>	<u>5600</u>
TOTAL	17280	17224	17850
2A-6.0			
2A-6.1	3000	3000	3000
2A-6.2	<u>500</u>	<u>0</u>	<u>500</u>
TOTAL	3500	3000	3500
2A-8.0			
2A-8.1	10000	10000	25000
2A-8.2	0	10000	13000
2A-8.3	3000	0	5000
	2000	0	1000
	<u>500</u>	<u>0</u>	<u>100</u>
TOTAL	15500	20000	44100
2A-9.0			
2A-9.1	8200	6650	6800
2A-9.2	1100	1100	1300
2A-9.3a	4200	2200	2500
2A-9.3b	3000	2500	2800
2A-9.3c	500	500	600
2A-9.3d	530	550	550
2A-9.4	465	465	465
2A-9.5	1200	1290	1300
2A-9.6	2519	2519	2570
2A-9.7	1500	2622	2000

EXPENSE: (continued)	Budget FY 2012	Estimated 30-Jun-12	Adopted FY 2013
2A-9.9			
McCathran Hall			
Landscaping Improvements	0	0	250
Maintenance	4400	4150	5000
Capital Improvement - Furnace	0	3990	0
2A-10			
Maintenance Shop (Note 5)	750	0	1250
TOTAL MUNICIPAL BUILDINGS	28364	28536	27385
2C-1.1			
<u>Streets, Roadways, and Alleys</u>			
2C-1.11			
Salaries	4100	1200	1250
2C-1.12			
Supplies (gravel, signs, sand etc)	1200	600	600
2C-1.13			
Repaving (Note 6)	22500	4998	55000
2C-1.14			
Snow & Ice Removal	6000	0	6000
2C-1.15			
Storm Drainage/Parks, Roads	0	1500	1000
2C-1.16			
Street Lights - operation (111 lights)	19000	17750	14500
- repair, installation, conversion (Note 7)	10000	10000	1000
2C-1.17			
Woodward Park Parking Barriers	0	669	0
TOTAL	62800	36717	79350
2C-1.2			
<u>Walkways</u>			
2C-1.21			
Salaries	5860	1825	1850
2C-1.22			
Supplies (gravel, signs etc.)	1000	300	600
TOTAL	6860	2125	2450
2C-1.3			
<u>Street Sanitation</u>	580	600	600
2C-2.0			
<u>Waste Collection and Disposal</u>			
2C-2.1			
Salaries	2350	2420	2450
2C-2.1			
Trash Collection (contract)	31185	31125	13725
2C-2.1			
Recycling Services (contract)	19300	19300	8100
2C-2.4			
Leaf Collection (contract)	21400	18600	18600
2C-2.5			
Brush Disposal Tipping Fees	2000	2000	2000
TOTAL	76235	73445	44875
2D-1.0			
<u>Parks</u>			
2D-1.1			
Salaries	37500	47730	48800
2D-1.2			
Supplies	2500	4000	3700
2D-1.3			
Vehicle & Equipment Operation & Maintenance	1500	1500	1500
2D-1.41			
Contract Tree Removal and Trimming	25000	12000	25000
2D-1.42			
Invasive Species Removal (Note 8)	10100	5000	10100
2D-1.43			
Woods Preservation Group Initiatives	2000	500	1300
2D-1.44			
Forestry & Beautification Committee	500	500	1500
2D-1.45			
Contract Licensed Tree Expert	2000	0	1000
2D-1.46			
Gypsy Moth Spraying	5000	0	5000
2D-1.47			
Reforestation	15000	7050	12000
2D-1.5			
Woodward Park Field Restoration	0	0	0
2D-1.7			
Equipment Purchase	0	529	600
2D-1.8			
Equipment Rental	2000	186	1000
2D-1.9			
Legacy Open Space Meadow Maintenance	700	0	0
TOTAL	103800	78995	111500

EXPENSE: (continued)	Budget FY 2012	Estimated 30-Jun-12	Adopted FY 2013
2D-2.0 <u>Recreation</u>			
2D-2.11 Salaries - Summer in the Parks	7000	5905	4875
2D-2.12 Salaries - Tennis Lessons	1700	1695	1730
2D-2.13 Salaries - Tennis Court Maintenance	735	700	750
2D-2.21 Supplies - Summer in the Parks	2125	4170	2750
2D-2.22 Town Meeting Party	150	150	150
2D-2.23 Music Weekend	2150	2650	2150
2D-2.24 Fourth of July	425	292	425
2D-2.25 Labor Day	150	133	150
2D-2.26 Halloween Party	600	350	600
2D-2.27 Holiday Concert	500	196	400
2D-2.28 Special Programs	2625	1576	2625
2D-2.29 Mousetrap Concert Series*	8682	9827	7000
2D-2.30 Washington Grove Film Society*	1100	1050	1100
2D-2.31 Yoga Instruction*	1000	1750	1500
2D-2.32 Clay Tennis Courts - Materials, Application	1700	2468	2000
2D-2.33 Other Playground Supplies	1300	1300	2000
2D-2.4 Capital Outlay			
Woodward Park Play Equipment	500	0	0
Tennis Court Fence Repair/Replace	<u>5000</u>	<u>3979</u>	<u>0</u>
TOTAL	37442	38191	30205
2D-3.0 <u>Historic Preservation</u>			
2D-3.1 Commission Secretary	50	0	500
2D-3.2 Preservation Award	200	152	200
2D-3.3 Archives Worker (Note 9)	4255	4255	7350
2D-3.4 Archival Equipment & Supplies	300	815	400
2D-3.5 Preservation Workshops	750	333	750
2D-3.6 Digitalization of Materials	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	5555	5555	9200
2D-4.0 <u>Lake</u>			
2D-4.11 Salaries - Lifeguard	13500	11380	13500
2D-4.12 Salaries - Swim Instructor	1850	1892	1950
2D-4.2 Supplies	2500	1200	1700
2D-4.3 Telephone	260	252	0
2D-4.4 Electricity for Pump & Air Compressor	1000	675	1000
2D-4.5 Water Testing & Treatment	2500	1650	2500
Capital Outlay - Fencing	2500	500	2000
- Lake Entrance Bridge	<u>0</u>	<u>0</u>	<u>3000</u>
TOTAL	24110	17549	25650
2H-1.0 <u>Insurance</u>			
2H-1.1 Liability	2700	1933	2000
2H-1.2 Property	1500	980	1100
2H-1.3 Workers Compensation	<u>6500</u>	<u>6500</u>	<u>6500</u>
TOTAL	10700	9413	9600

EXPENSE: (continued)	Budget FY 2012	Estimated 30-Jun-12	Adopted FY 2013
2H-2.3 Miscellaneous			
- Neighborhood Watch	100	0	100
- Gburg/Wash Grove Volunteer Fire Dept Donation	500	500	600
- Health Insurance Maintenance Supervisor	0	0	4523
- Security Services (Maple Lake)	1000	0	0
- Contingency	4500	147	4500
TOTAL	6100	647	9723
 TOTAL EXPENSE	 459990	 388023	 476649

NOTES:

- (1) Includes health and retirement benefits.
- (2) Deer Park Bridge/CSX Consultation - impact on surrounding area
- (3) Towne Crest Apartments Rezoning Issues
- (4) Continuation of block boundary surveys delineating public rights of way; Blocks 1 & 2 along Wash Grove Lane
- (5) New garage door; replace some siding boards and paint
- (6) Resurface Ridge Road section between 326 and 358
- (7) Replace 93 incandescent street lamps with induction lamps for energy and cost savings in FY2012
- (8) Invasive Species Removal (professional cutting, herbicidist, professional follow-up)
- (9) Professional archivist to organize and create database of Town Archives (30 hrs/month @\$20.40/hr)

*activity expenses offset by user fees

Proposed Salaries and Benefits

Town Clerk: 52 weeks @ 35 hours/week @ \$20.98/hour = \$38,184 + \$2,921 FICA = \$41,105 +
\$5,929 Town's share health benefit and \$1,909 Town's share retirement benefit = \$48,943

Town Treasurer: 415 hours @ \$25.18/hour = \$10,450 + \$800 FICA = \$11,250

Town Maintenance Supervisor: 52 weeks @ 40 hours/week @ \$23.51/hour = \$48,901 + \$3,741 FICA = \$52,642
+\$4,523 Town's share health benefit = \$57,165

Town Maintenance Seasonal Hours: 39 weeks @ 16 hours/week @ \$13.53/hour = \$8,443 + \$646 FICA = \$9,089