

**Town of Washington Grove  
Monthly Treasurer's Report  
July through December 2016**

|  | Jul - Dec 16   | Budget         | % of Budget |
|--|----------------|----------------|-------------|
| <b>Income</b>                                      |                |                |             |
| 1A-1.1 · Real Property Tax                         | 140,613        | 221,435        | 64%         |
| 1A-1.2 · Dwelling Tax                              | 14,164         | 24,300         | 58%         |
| 1A-1.3 · Public Utility Op. Property Tax           | 2,501          | 5,100          | 49%         |
| 1A-1.4 · Delinquent Taxes                          | 0              | 0              | 0%          |
| 1A-1.5 · Penalties & Interest                      | 62             | 0              | 100%        |
| 1A-2.0 · Income Tax                                | 46,727         | 76,000         | 61%         |
| 1B-1.0 · Business Licenses                         | 0              | 125            | 0%          |
| 1B-2.0 · Building Permit Fees                      | 160            | 200            | 80%         |
| 1B-2.2 · Public Ways Permit Fees                   | 200            | 200            | 100%        |
| 1B-3.0 · Cable Television Franchise Fees           | 2,057          | 4,000          | 51%         |
| 1C-2.11 · Highway User Revenue                     | 24,446         | 29,832         | 82%         |
| 1C-3.0 · County Revenue Sharing                    | 44,922         | 44,922         | 100%        |
| 1D-5.0 · Recreation Program User Fees              |                |                |             |
| 1D-5.1 · Washington Grove Film Society             | 1,035          | 1,000          | 104%        |
| 1D-5.3 · Summer in the Parks                       | 5,825          | 4,500          | 129%        |
| 1D-5.4 · Tennis Instruction                        | 560            | 1,400          | 40%         |
| 1D-5.5 · Yoga Instruction                          | 1,070          | 1,300          | 82%         |
| 1D-5.7 · Kids Dance Class                          | 60             | 1,800          | 3%          |
| 1D-5.8 · Adult Exercise Class                      | 1,015          | 0              | 100%        |
| <b>Total 1D-5.0 · Recreation Program User F...</b> | <b>9,565</b>   | <b>10,000</b>  | <b>96%</b>  |
| 1F-1.0 · Investment Earnings                       |                |                |             |
| 1F-1.1 · MLGIP Earnings                            | 152            | 175            | 87%         |
| 1F-1.2 · TD Bank MM Interest                       | 73             | 140            | 52%         |
| 1F-1.3 · TD Bank CD Interest                       | 276            | 570            | 48%         |
| 1F-1.4 · PNC MM Interest                           | 149            | 340            | 44%         |
| 1F-1.5 · First National Bank Interest              | 232            | 320            | 72%         |
| 1F-1.6 · Wells Fargo Interest                      | 8              | 18             | 42%         |
| <b>Total 1F-1.0 · Investment Earnings</b>          | <b>890</b>     | <b>1,563</b>   | <b>57%</b>  |
| 1F-2.0 · McCathran Hall Rental                     | 1,300          | 2,000          | 65%         |
| 1F-3.0 · Field Permit Fees                         | 120            | 0              | 100%        |
| 1F-4.0 · Contributions & Donations                 | 2,370          | 0              | 100%        |
| 1F-6.0 · Miscellaneous Revenues-Other              | 2,063          | 1,600          | 129%        |
| 1F-6.3 · Nicho's Trees                             | 10             | 0              | 100%        |
| 1Z-1.0 · Use of Reserves                           | 0              | 183,680        | 0%          |
| <b>Total Income</b>                                | <b>292,239</b> | <b>604,957</b> | <b>48%</b>  |
| <b>Expense</b>                                     |                |                |             |
| 0900 · Payroll                                     | 0              | 0              | 0%          |
| 2A-3.0 · Executive                                 |                |                |             |
| 2A-3.1 · Town Clerk Salary                         | 20,572         | 41,334         | 50%         |
| 2A-3.2 · Planning Commission Secretary             | 117            | 0              | 100%        |
| 2A-3.3 · Telephone                                 | 745            | 1,350          | 55%         |
| 2A-3.4 · Postage                                   | 636            | 1,300          | 49%         |
| 2A-3.5 · Supplies                                  | 872            | 800            | 109%        |
| 2A-3.6 · Town Web Site                             | 1,650          | 4,500          | 37%         |
| 2A-3.7 · Office Equipment                          | 180            | 1,200          | 15%         |
| 2A-3.8 · Legal Notices                             | 99             | 300            | 33%         |
| 2A-3.9 · Printing/Copying                          | 516            | 1,250          | 41%         |
| 2A-4.0 · Human Resources Consulting F...           | 538            | 5,000          | 11%         |
| 2A-4.1 · MML Expenses                              | 1,684          | 3,060          | 55%         |
| <b>Total 2A-3.0 · Executive</b>                    | <b>27,608</b>  | <b>60,094</b>  | <b>46%</b>  |

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| <b>2A-5.0 · Financial Administration</b>              |              |        |             |
| 2A-5.1 · Town Treasurer Salary                        | 5,809        | 11,169 | 52%         |
| 2A-5.2 · Postage                                      | 144          | 250    | 57%         |
| 2A-5.3 · Supplies                                     | 327          | 800    | 41%         |
| 2A-5.4 · Bond (1-yr)                                  | 0            | 100    | 0%          |
| 2A-5.5 · Audit  | 3,372        | 6,300  | 54%         |
| 2A-5.6 · Bank Service Charges                         | 93           | 80     | 116%        |
| <b>Total 2A-5.0 · Financial Administration</b>        | 9,744        | 18,699 | 52%         |
| <b>2A-6.0 · Legal</b>                                 |              |        |             |
| 2A-6.1 · Town Attorney                                | 4,625        | 7,000  | 66%         |
| 2A-6.3 · Other Expenses                               | 250          | 1,000  | 25%         |
| <b>Total 2A-6.0 · Legal</b>                           | 4,875        | 8,000  | 61%         |
| <b>2A-8.0 · Planning and Zoning</b>                   |              |        |             |
| 2A-8.2 · Border Issues Consult Fees                   | 0            | 2,000  | 0%          |
| 2A-8.5 · Surveying and Mapping                        | 0            | 5,500  | 0%          |
| 2A-8.6 · Code Enforcement                             | 0            | 500    | 0%          |
| 2A-8.7 · Supplies                                     | 0            | 100    | 0%          |
| <b>Total 2A-8.0 · Planning and Zoning</b>             | 0            | 8,100  | 0%          |
| <b>2A-9.0 · Municipal Buildings</b>                   |              |        |             |
| 2A-9.1 · Salaries                                     | 983          | 6,670  | 15%         |
| 2A-9.2 · Supplies                                     | 345          | 1,200  | 29%         |
| 2A-9.3 · Utilities                                    |              |        |             |
| 2A-9.3a · Gas   | 428          | 2,300  | 19%         |
| 2A-9.3b · Electricity                                 | 1,193        | 3,300  | 36%         |
| 2A-9.3c · Water                                       | 339          | 900    | 38%         |
| 2A-9.3d · Telephone (2 lines)                         | 348          | 830    | 42%         |
| <b>Total 2A-9.3 · Utilities</b>                       | 2,309        | 7,330  | 31%         |
| 2A-9.4 · Fire Alarm - Monitoring                      | 233          | 465    | 50%         |
| 2A-9.5 · Sprinkler Testing                            | 690          | 1,450  | 48%         |
| 2A-9.6 · Janitorial Service                           | 1,028        | 3,182  | 32%         |
| 2A-9.8 · Repairs                                      | 1,856        | 2,000  | 93%         |
| 2A-9.9a · McCathran Hall                              | 1,359        | 21,000 | 6%          |
| 2A-9.9b · Maintenance Shop                            | 0            | 500    | 0%          |
| <b>Total 2A-9.0 · Municipal Buildings</b>             | 8,801        | 43,797 | 20%         |
| <b>2C-1.1 · Streets, Roadways, &amp; Alleys</b>       |              |        |             |
| 2C-1.11 · Salaries                                    | 183          | 3,804  | 5%          |
| 2C-1.12 · Supplies                                    | 99           | 1,000  | 10%         |
| 2C-1.13 · Repaving                                    | 0            | 25,000 | 0%          |
| 2C-1.14 · Radar Speed Limit Sign                      | 0            | 5,000  | 0%          |
| 2C-1.15 · Snow & Ice Removal                          | 0            | 3,000  | 0%          |
| 2C-1.16 · Storm Drainage                              | 0            | 1,000  | 0%          |
| 2C-1.17 · Street Light Operation                      | 3,731        | 9,100  | 41%         |
| 2C-1.18 · Street Light Repair                         | 0            | 1,000  | 0%          |
| <b>Total 2C-1.1 · Streets, Roadways, &amp; Alleys</b> | 4,013        | 48,904 | 8%          |
| <b>2C-1.2 · Walkways</b>                              |              |        |             |
| 2C-1.21 · Salaries                                    | 1,376        | 1,997  | 69%         |
| 2C-1.22 · Supplies                                    | 44           | 1,000  | 4%          |
| 2C-1.24 · Capital Outlay - Cherry Ave Sta             | 1,040        | 7,500  | 14%         |
| <b>Total 2C-1.2 · Walkways</b>                        | 2,459        | 10,497 | 23%         |

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| 2C-1.3 · Street Sanitation                            | 197           | 669            | 29%         |
| <b>2C-2.0 · Waste Collection &amp; Disposal</b>       |               |                |             |
| 2C-2.1 · Salaries                                     | 649           | 2,666          | 24%         |
| 2C-2.2 · Trash Collection (contract)                  | 6,361         | 15,384         | 41%         |
| 2C-2.3 · Recycling Services (contract)                | 4,009         | 9,504          | 42%         |
| 2C-2.4 · Leaf Collection (contract)                   | 14,880        | 18,600         | 80%         |
| 2C-2.5 · Brush Disp. Tipping Fees                     | 137           | 500            | 27%         |
| <b>Total 2C-2.0 · Waste Collection &amp; Disposal</b> | <b>26,036</b> | <b>46,654</b>  | <b>56%</b>  |
| <b>2D-1.0 · Parks</b>                                 |               |                |             |
| 2D-1.1 · Salaries                                     | 28,354        | 51,347         | 55%         |
| 2D-1.2 · Supplies                                     | 1,497         | 5,000          | 30%         |
| 2D-1.3 · Vehicle & Equipment O&M                      | 2,432         | 3,500          | 69%         |
| 2D-1.41 · Contract Tree Removal                       | 10,100        | 20,000         | 51%         |
| 2D-1.42 · Contract Tree Pruning                       | 4,100         | 15,000         | 27%         |
| 2D-1.43 · Forest Management                           | 936           | 60,000         | 2%          |
| 2D-1.44 · Forestry & Beautification Com...            | 1,301         | 4,000          | 33%         |
| 2D-1.45 · Licensed Tree Expert                        | 0             | 2,500          | 0%          |
| 2D-1.46 · Gypsy Moth/Emerald Ash Borer                | 0             | 1,000          | 0%          |
| 2D-1.47 · Reforestation                               | 10,295        | 15,000         | 69%         |
| 2D-1.48 · Nicho's Trees                               | 116           | 0              | 100%        |
| 2D-1.5 · Equipment Purchase                           | 26,200        | 29,000         | 90%         |
| 2D-1.6 · Equipment Rental                             | 0             | 1,000          | 0%          |
| 2D-1.7 · Maple Spring Restoration                     | 0             | 0              | 0%          |
| <b>Total 2D-1.0 · Parks</b>                           | <b>85,332</b> | <b>207,347</b> | <b>41%</b>  |
| <b>2D-2.0 · Recreation</b>                            |               |                |             |
| <b>2D-2.1 · Salaries</b>                              |               |                |             |
| 2D-2.11 · Summer in the Parks                         | 6,549         | 6,317          | 104%        |
| 2D-2.12 · Tennis Lessons                              | 750           | 1,400          | 54%         |
| <b>Total 2D-2.1 · Salaries</b>                        | <b>7,299</b>  | <b>7,717</b>   | <b>95%</b>  |
| <b>2D-2.2 · Supplies</b>                              |               |                |             |
| 2D-2.21 · Summer in the Parks                         | 2,794         | 2,000          | 140%        |
| 2D-2.22 · Events                                      | 1,177         | 5,475          | 22%         |
| 2D-2.23 · Tennis Courts                               | 965           | 1,450          | 67%         |
| <b>Total 2D-2.2 · Supplies</b>                        | <b>4,937</b>  | <b>8,925</b>   | <b>55%</b>  |
| 2D-2.3 · Special Programs                             | 1,183         | 2,425          | 49%         |
| 2D-2.5 · Washington Grove Film Society                | 400           | 1,200          | 33%         |
| 2D-2.6 · Yoga Instruction                             | 1,070         | 1,300          | 82%         |
| 2D-2.7 · Kids Dance Class                             | 0             | 1,800          | 0%          |
| 2D-2.8 · Adult Exercise Class                         | 800           | 0              | 100%        |
| 2D-2.9a · Tennis Court Color Coat                     | 0             | 5,000          | 0%          |
| 2D-2.9b · Playground Equipment, Suppli...             | 19,424        | 24,000         | 81%         |
| <b>Total 2D-2.0 · Recreation</b>                      | <b>35,112</b> | <b>52,367</b>  | <b>67%</b>  |
| <b>2D-3.0 · Historic Preservation</b>                 |               |                |             |
| 2D-3.1 · Commission Secretary                         | 0             | 1,275          | 0%          |
| 2D-3.2 · Preservation Award                           | 0             | 200            | 0%          |
| 2D-3.3 · Archives Worker                              | 5,408         | 13,254         | 41%         |
| 2D-3.4 · Archival Equipment & Supplies                | 423           | 2,400          | 18%         |
| 2D-3.5 · Preservation Workshops                       | 0             | 750            | 0%          |
| 2D-3.6 · Conference Fees                              | 0             | 500            | 0%          |
| <b>Total 2D-3.0 · Historic Preservation</b>           | <b>5,831</b>  | <b>18,379</b>  | <b>32%</b>  |

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| <b>2D-4.0 · Lake</b>                            |                     |               |                    |
| <b>2D-4.1 · Salaries</b>                        |                     |               |                    |
| 2D-4.11 · Lifeguard                             | 8,468               | 11,147        | 76%                |
| 2D-4.12 · Swim Instructor                       | 1,420               | 1,858         | 76%                |
| <b>Total 2D-4.1 · Salaries</b>                  | 9,888               | 13,005        | 76%                |
| 2D-4.2 · Supplies                               | 384                 | 1,000         | 38%                |
| 2D-4.4 · Electricity                            | 389                 | 800           | 49%                |
| 2D-4.5 · Water Testing & Treatment              | 490                 | 4,300         | 11%                |
| 2D-4.6 · Capital Outlay                         | 0                   | 7,500         | 0%                 |
| <b>Total 2D-4.0 · Lake</b>                      | 11,151              | 26,605        | 42%                |
| <b>2H-1.0 · Insurance</b>                       |                     |               |                    |
| 2H-1.1 · Liability Insurance                    | 1,520               | 1,700         | 89%                |
| 2H-1.2 · Property Insurance                     | 836                 | 1,000         | 84%                |
| 2H-1.3 · Workers Compensation                   | 6,145               | 9,000         | 68%                |
| <b>Total 2H-1.0 · Insurance</b>                 | 8,501               | 11,700        | 73%                |
| <b>2H-2.0 · Miscellaneous</b>                   |                     |               |                    |
| 2H-2.1 · Miscellaneous - Other                  | 685                 | 1,200         | 57%                |
| 2H-2.2 · Contingency                            | 0                   | 4,300         | 0%                 |
| <b>2H-2.3 · Employee Benefits</b>               |                     |               |                    |
| <b>2H-2.31 · Payroll Taxes &amp; Fees</b>       |                     |               |                    |
| Medicare Town                                   | 1,016               | 2,066         | 49%                |
| Social Security Town                            | 4,343               | 8,809         | 49%                |
| Direct Deposit Fees                             | 85                  | 200           | 42%                |
| <b>Total 2H-2.31 · Payroll Taxes &amp; Fees</b> | 5,443               | 11,075        | 49%                |
| 2H-2.32 · Health Insurance Town Clerk...        | 4,015               | 8,188         | 49%                |
| 2H-2.33 · Retirement Benefit Town Clerk         | 0                   | 2,027         | 0%                 |
| 2H-2.34 · Health Insurance Maint Sup ...        | 4,145               | 8,500         | 49%                |
| 2H-2.35 · Retirement Benefit Maint Su...        | 0                   | 2,725         | 0%                 |
| <b>Total 2H-2.3 · Employee Benefits</b>         | 13,604              | 32,515        | 42%                |
| 2H-2.4 · George Paine Memorial Fund             | 0                   | 5,130         | 0%                 |
| <b>Total 2H-2.0 · Miscellaneous</b>             | 14,288              | 43,145        | 33%                |
| <b>Total Expense</b>                            | 244,017             | 604,957       | 40%                |
| <b>Net Income</b>                               | <b>48,222</b>       | <b>0</b>      | <b>100%</b>        |