

**Town of Washington Grove  
Monthly Treasurer's Report  
July through November 2013**

|  | Jul - Nov 13   | Budget         | % of Budget |
|--|----------------|----------------|-------------|
| <b>Income</b>                                      |                |                |             |
| 1A-1.1 · Real Property Tax                         | 130,741        | 240,888        | 54%         |
| 1A-1.2 · Dwelling Tax                              | 11,988         | 21,825         | 55%         |
| 1A-1.3 · Public Utility Op. Property Tax           | 471            | 7,000          | 7%          |
| 1A-1.4 · Delinquent Taxes                          | 10             | 0              | 100%        |
| 1A-1.5 · Penalties & Interest                      | 45             | 0              | 100%        |
| 1A-2.0 · Income Tax                                | 24,632         | 46,000         | 54%         |
| 1B-1.0 · Business Licenses                         | 0              | 125            | 0%          |
| 1B-2.0 · Building Permit Fees                      | 20             | 200            | 10%         |
| 1B-3.0 · Cable Television Franchise Fees           | 1,331          | 3,900          | 34%         |
| 1C-2.11 · Highway User Revenue                     | 17,949         | 24,798         | 72%         |
| 1C-3.0 · County Revenue Sharing                    | 44,922         | 44,922         | 100%        |
| 1D-5.0 · Recreation Program User Fees              |                |                |             |
| 1D-5.1 · Washington Grove Film Society             | 950            | 1,000          | 95%         |
| 1D-5.3 · Summer in the Parks                       | 7,250          | 7,000          | 104%        |
| 1D-5.4 · Tennis Instruction                        | 800            | 1,000          | 80%         |
| 1D-5.5 · Yoga Instruction                          | 0              | 1,500          | 0%          |
| <b>Total 1D-5.0 · Recreation Program User F...</b> | <b>9,000</b>   | <b>10,500</b>  | <b>86%</b>  |
| 1F-1.0 · Investment Earnings                       |                |                |             |
| 1F-1.1 · MLGIP Earnings                            | 4              | 20             | 21%         |
| 1F-1.2 · TD Bank MM Interest                       | 70             | 150            | 47%         |
| 1F-1.4 · PNC MM Interest                           | 136            | 250            | 54%         |
| 1F-1.5 · OBA Bank Interest                         | 171            | 300            | 57%         |
| <b>Total 1F-1.0 · Investment Earnings</b>          | <b>381</b>     | <b>720</b>     | <b>53%</b>  |
| 1F-2.0 · McCathran Hall Rental                     | 1,085          | 2,000          | 54%         |
| 1F-4.0 · Contributions & Donations                 | 350            | 0              | 100%        |
| 1F-6.0 · Miscellaneous Revenues-Other              | 2,549          | 1,600          | 159%        |
| 1F-6.3 · Nicho's Trees                             | 6,682          | 0              | 100%        |
| 1Z-1.0 · Use of Reserves                           | 0              | 122,540        | 0%          |
| <b>Total Income</b>                                | <b>252,155</b> | <b>527,018</b> | <b>48%</b>  |
| <b>Expense</b>                                     |                |                |             |
| 2A-3.0 · Executive                                 |                |                |             |
| 2A-3.1 · Town Clerk Salary                         | 16,478         | 50,894         | 32%         |
| 2A-3.2 · Planning Commission Secretary             | 134            | 700            | 19%         |
| 2A-3.3 · Telephone                                 | 489            | 1,575          | 31%         |
| 2A-3.4 · Postage                                   | 527            | 1,150          | 46%         |
| 2A-3.5 · Supplies                                  | 57             | 600            | 9%          |
| 2A-3.6 · Town Web Site                             | 750            | 3,000          | 25%         |
| 2A-3.7 · Office Equipment                          | 0              | 0              | 0%          |
| 2A-3.8 · Legal Notices                             | 0              | 500            | 0%          |
| 2A-3.9 · Printing/Copying                          | 362            | 1,500          | 24%         |
| 2A-4.0 · MML Expenses                              | 1,210          | 1,828          | 66%         |
| <b>Total 2A-3.0 · Executive</b>                    | <b>20,007</b>  | <b>61,747</b>  | <b>32%</b>  |
| 2A-5.0 · Financial Administration                  |                |                |             |
| 2A-5.1 · Town Treasurer Salary                     | 3,473          | 11,474         | 30%         |
| 2A-5.2 · Postage                                   | 95             | 240            | 40%         |
| 2A-5.3 · Supplies                                  | 0              | 500            | 0%          |
| 2A-5.4 · Bond (1-yr)                               | 0              | 100            | 0%          |
| 2A-5.5 · Audit                                     | 2,320          | 6,000          | 39%         |
| 2A-5.6 · Bank Service Charges                      | 38             | 80             | 48%         |
| <b>Total 2A-5.0 · Financial Administration</b>     | <b>5,926</b>   | <b>18,394</b>  | <b>32%</b>  |

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|---|---------------------|---------------|--------------------|
| <b>2A-6.0 · Legal</b>                                 |                     |               |                    |
| 2A-6.1 · Town Attorney                                | 2,564               | 4,000         | 64%                |
| 2A-6.3 · Other Expenses                               | 0                   | 500           | 0%                 |
| <b>Total 2A-6.0 · Legal</b>                           | <b>2,564</b>        | <b>4,500</b>  | <b>57%</b>         |
| <b>2A-8.0 · Planning and Zoning</b>                   |                     |               |                    |
| 2A-8.1 · Deer Park Bridge Consult Fees                | 814                 | 10,000        | 8%                 |
| 2A-8.2 · Towne Crest Consult Fees                     | 711                 | 5,000         | 14%                |
| 2A-8.3 · Surveying and Mapping                        | 0                   | 5,000         | 0%                 |
| 2A-8.4 · Code Enforcement                             | 240                 | 1,000         | 24%                |
| 2A-8.5 · Supplies                                     | 0                   | 100           | 0%                 |
| <b>Total 2A-8.0 · Planning and Zoning</b>             | <b>1,765</b>        | <b>21,100</b> | <b>8%</b>          |
| <b>2A-9.0 · Municipal Buildings</b>                   |                     |               |                    |
| 2A-9.1 · Salaries                                     | 1,822               | 7,250         | 25%                |
| 2A-9.2 · Supplies                                     | 247                 | 1,200         | 21%                |
| 2A-9.3 · Utilities                                    |                     |               |                    |
| 2A-9.3a · Gas   | 234                 | 2,500         | 9%                 |
| 2A-9.3b · Electricity                                 | 780                 | 2,750         | 28%                |
| 2A-9.3c · Water                                       | 38                  | 500           | 8%                 |
| 2A-9.3d · Telephone (2 lines)                         | 235                 | 715           | 33%                |
| <b>Total 2A-9.3 · Utilities</b>                       | <b>1,286</b>        | <b>6,465</b>  | <b>20%</b>         |
| 2A-9.4 · Fire Alarm - Monitoring                      | 116                 | 465           | 25%                |
| 2A-9.5 · Sprinkler Testing                            | 628                 | 1,325         | 47%                |
| 2A-9.6 · Janitorial Service                           | 1,030               | 2,622         | 39%                |
| 2A-9.8 · Repairs                                      | 0                   | 2,000         | 0%                 |
| 2A-9.9a · McCathran Hall                              | 55,750              | 70,500        | 79%                |
| 2A-9.9b · Maintenance Shop                            | 0                   | 0             | 0%                 |
| <b>Total 2A-9.0 · Municipal Buildings</b>             | <b>60,880</b>       | <b>91,827</b> | <b>66%</b>         |
| <b>2C-1.1 · Streets, Roadways, &amp; Alleys</b>       |                     |               |                    |
| 2C-1.11 · Salaries                                    | 482                 | 1,350         | 36%                |
| 2C-1.12 · Supplies                                    | 77                  | 600           | 13%                |
| 2C-1.13 · Repaving                                    | 0                   | 55,000        | 0%                 |
| 2C-1.15 · Snow & Ice Removal                          | 0                   | 6,000         | 0%                 |
| 2C-1.16 · Storm Drainage                              | 109                 | 1,000         | 11%                |
| 2C-1.17 · Street Light Operation                      | 2,850               | 9,000         | 32%                |
| 2C-1.18 · Street Light Repair                         | 0                   | 1,000         | 0%                 |
| <b>Total 2C-1.1 · Streets, Roadways, &amp; Alleys</b> | <b>3,518</b>        | <b>73,950</b> | <b>5%</b>          |
| <b>2C-1.2 · Walkways</b>                              |                     |               |                    |
| 2C-1.21 · Salaries                                    | 156                 | 2,000         | 8%                 |
| 2C-1.22 · Supplies                                    | 43                  | 1,000         | 4%                 |
| <b>Total 2C-1.2 · Walkways</b>                        | <b>199</b>          | <b>3,000</b>  | <b>7%</b>          |
| <b>2C-1.3 · Street Sanitation</b>                     | <b>36</b>           | <b>600</b>    | <b>6%</b>          |
| <b>2C-2.0 · Waste Collection &amp; Disposal</b>       |                     |               |                    |
| 2C-2.1 · Salaries                                     | 1,572               | 2,650         | 59%                |
| 2C-2.2 · Trash Collection (contract)                  | 4,450               | 13,725        | 32%                |
| 2C-2.3 · Recycling Services (contract)                | 2,750               | 8,100         | 34%                |
| 2C-2.4 · Leaf Collection (contract)                   | 9,300               | 18,600        | 50%                |
| 2C-2.5 · Brush Disp. Tipping Fees                     | 273                 | 1,500         | 18%                |
| <b>Total 2C-2.0 · Waste Collection &amp; Disposal</b> | <b>18,345</b>       | <b>44,575</b> | <b>41%</b>         |

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| <b>2D-1.0 · Parks</b>                       |                     |                |                    |
| 2D-1.1 · Salaries                           | 22,042              | 52,200         | 42%                |
| 2D-1.2 · Supplies                           | 205                 | 4,700          | 4%                 |
| 2D-1.3 · Vehicle & Equipment O&M            | 959                 | 1,500          | 64%                |
| 2D-1.41 · Tree Work (contract)              | 5,710               | 25,000         | 23%                |
| 2D-1.42 · Invasive Species Removal          | 0                   | 20,200         | 0%                 |
| 2D-1.43 · Woods Group Initiatives           | 0                   | 500            | 0%                 |
| 2D-1.44 · Forestry & Beautification Com...  | 126                 | 3,000          | 4%                 |
| 2D-1.45 · Licensed Tree Expert              | 0                   | 1,000          | 0%                 |
| 2D-1.46 · Gypsy Moth Spraying               | 0                   | 5,000          | 0%                 |
| 2D-1.47 · Reforestation                     | 2,817               | 15,000         | 19%                |
| 2D-1.7 · Equipment Purchase                 | 1,300               | 600            | 217%               |
| 2D-1.8 · Equipment Rental                   | 0                   | 1,000          | 0%                 |
| 2D-1.9 · Capital Outlay - Truck             | 12,122              | 13,000         | 93%                |
| <b>Total 2D-1.0 · Parks</b>                 | <b>45,280</b>       | <b>142,700</b> | <b>32%</b>         |
| <b>2D-2.0 · Recreation</b>                  |                     |                |                    |
| <b>2D-2.1 · Salaries</b>                    |                     |                |                    |
| 2D-2.11 · Summer in the Parks               | 5,460               | 7,425          | 74%                |
| 2D-2.12 · Tennis Lessons                    | 750                 | 1,000          | 75%                |
| <b>Total 2D-2.1 · Salaries</b>              | <b>6,210</b>        | <b>8,425</b>   | <b>74%</b>         |
| <b>2D-2.2 · Supplies</b>                    |                     |                |                    |
| 2D-2.21 · Summer in the Parks               | 2,833               | 3,500          | 81%                |
| 2D-2.22 · Events, Playground                | 842                 | 6,175          | 14%                |
| 2D-2.23 · Tennis Courts                     | 530                 | 0              | 100%               |
| <b>Total 2D-2.2 · Supplies</b>              | <b>4,205</b>        | <b>9,675</b>   | <b>43%</b>         |
| 2D-2.3 · Special Programs                   | 1,985               | 2,625          | 76%                |
| 2D-2.5 · Washington Grove Film Society      | 296                 | 1,200          | 25%                |
| 2D-2.6 · Yoga Instruction                   | 0                   | 1,500          | 0%                 |
| <b>Total 2D-2.0 · Recreation</b>            | <b>12,696</b>       | <b>23,425</b>  | <b>54%</b>         |
| <b>2D-3.0 · Historic Preservation</b>       |                     |                |                    |
| 2D-3.1 · Commission Secretary               | 0                   | 500            | 0%                 |
| 2D-3.3 · Preservation Award                 | 0                   | 200            | 0%                 |
| 2D-3.4 · Archives Worker                    | 2,497               | 7,500          | 33%                |
| 2D-3.5 · Archival Equipment & Supplies      | 112                 | 900            | 12%                |
| 2D-3.6 · Preservation Workshops             | 0                   | 750            | 0%                 |
| <b>Total 2D-3.0 · Historic Preservation</b> | <b>2,608</b>        | <b>9,850</b>   | <b>26%</b>         |
| <b>2D-4.0 · Lake</b>                        |                     |                |                    |
| <b>2D-4.1 · Salaries</b>                    |                     |                |                    |
| 2D-4.11 · Lifeguard                         | 7,077               | 11,500         | 62%                |
| 2D-4.12 · Swim Instructor                   | 1,480               | 2,000          | 74%                |
| <b>Total 2D-4.1 · Salaries</b>              | <b>8,557</b>        | <b>13,500</b>  | <b>63%</b>         |
| 2D-4.2 · Supplies                           | 230                 | 500            | 46%                |
| 2D-4.4 · Electricity                        | 241                 | 750            | 32%                |
| 2D-4.5 · Water Testing & Treatment          | 900                 | 1,000          | 90%                |
| <b>Total 2D-4.0 · Lake</b>                  | <b>9,928</b>        | <b>15,750</b>  | <b>63%</b>         |
| <b>2H-1.0 · Insurance</b>                   |                     |                |                    |
| 2H-1.1 · Liability Insurance                | 1,747               | 2,500          | 70%                |
| 2H-1.2 · Property Insurance                 | 1,019               | 1,100          | 93%                |
| 2H-1.3 · Workers Compensation               | 3,614               | 6,800          | 53%                |
| <b>Total 2H-1.0 · Insurance</b>             | <b>6,380</b>        | <b>10,400</b>  | <b>61%</b>         |

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| <b>2H-2.0 · Miscellaneous</b>                   |                      |                 |                    |
| 2H-2.2 · Contingency                            | 0                    | 4,500           | 0%                 |
| 2H-2.3 · Miscellaneous - Other                  | 21                   | 700             | 3%                 |
| <b>2H-2.4 · Employee Benefits</b>               |                      |                 |                    |
| <b>2H-2.41 · Payroll Taxes &amp; Fees</b>       |                      |                 |                    |
| Medicare Town                                   | 924                  | 0               | 100%               |
| Social Security Town                            | 3,951                | 0               | 100%               |
| Direct Deposit Fees                             | 65                   | 0               | 100%               |
| <b>Total 2H-2.41 · Payroll Taxes &amp; Fees</b> | <u>4,940</u>         | <u>0</u>        | <u>100%</u>        |
| 2H-2.42 · Med Ins Town Contrib                  | 2,821                | 0               | 100%               |
| <b>Total 2H-2.4 · Employee Benefits</b>         | <u>7,761</u>         | <u>0</u>        | <u>100%</u>        |
| <b>Total 2H-2.0 · Miscellaneous</b>             | <u>7,782</u>         | <u>5,200</u>    | <u>150%</u>        |
| <b>Total Expense</b>                            | <u>197,914</u>       | <u>527,018</u>  | <u>38%</u>         |
| <b>Net Income</b>                               | <u><u>54,242</u></u> | <u><u>0</u></u> | <u><u>100%</u></u> |