

Town of Washington Grove  
Monthly Treasurer's Report  
July through September 2017

	Jul - Sep 17	Budget	% of Budget
<b>Income</b>			
1A-1.1 · Real Property Tax	23,290	245,708	9%
1A-1.2 · Dwelling Tax	2,638	26,325	10%
1A-1.3 · Public Utility Op. Property Tax	277	5,100	5%
1A-1.4 · Delinquent Taxes	246	0	100%
1A-1.5 · Penalties & Interest	154	0	100%
1A-2.0 · Income Tax	14,747	87,000	17%
1B-1.0 · Business Licenses	0	125	0%
1B-2.0 · Building Permit Fees	70	300	23%
1B-2.2 · Public Ways Permit Fees	0	300	0%
1B-3.0 · Cable Television Franchise Fees	1,622	4,000	41%
1C-2.11 · Highway User Revenue	1,738	29,294	6%
1C-3.0 · County Muni Tax Duplication	44,922	44,922	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	7,223	9,000	80%
1D-5.4 · Tennis Instruction	720	1,500	48%
1D-5.5 · Yoga Instruction	0	1,500	0%
1D-5.7 · Kids Dance Class	0	700	0%
1D-5.8 · Adult Exercise Class	0	1,600	0%
<b>Total 1D-5.0 · Recreation Program User Fees</b>	<b>7,943</b>	<b>15,300</b>	<b>52%</b>
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	338	400	84%
1F-1.2 · TD Bank MM Interest	1	150	1%
1F-1.3 · TD Bank CD Interest	487	325	150%
1F-1.4 · PNC MM Interest	88	300	29%
1F-1.5 · First National Bank Interest	176	500	35%
1F-1.6 · Wells Fargo Interest	1	18	4%
<b>Total 1F-1.0 · Investment Earnings</b>	<b>1,091</b>	<b>1,693</b>	<b>64%</b>
1F-2.0 · McCathran Hall Rental	1,230	2,000	62%
1F-4.0 · Contributions & Donations	350	0	100%
1F-6.0 · Miscellaneous Revenues-Other	679	1,600	42%
1Z-1.0 · Use of Reserves	0	171,765	0%
<b>Total Income</b>	<b>100,997</b>	<b>635,432</b>	<b>16%</b>
<b>Expense</b>			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	11,298	41,965	27%
2A-3.2 · Telephone	143	750	19%
2A-3.3 · Postage	498	1,200	42%
2A-3.4 · Supplies	138	1,250	11%
2A-3.5 · Town Web Site	1,250	5,200	24%
2A-3.6 · Information Technology Support	0	240	0%
2A-3.7 · Records Management	0	1,200	0%
2A-3.8 · Employee Development	50	700	7%
2A-3.9 · Office Equipment	270	500	54%
2A-4.0 · Legal Notices	0	400	0%
2A-4.1 · Printing/Copying	254	1,300	20%
2A-4.2 · MML Expenses	1,014	2,860	35%
<b>Total 2A-3.0 · Executive</b>	<b>14,914</b>	<b>57,565</b>	<b>26%</b>

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<b>2A-5.0 · Financial Administration</b>			
2A-5.1 · Town Treasurer Salary	2,975	11,899	25%
2A-5.2 · Postage	98	225	44%
2A-5.3 · Supplies	0	750	0%
2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	1,876	6,500	29%
2A-5.6 · Bank Service Charges	7	85	8%
<b>Total 2A-5.0 · Financial Administration</b>	<b>4,955</b>	<b>19,559</b>	<b>25%</b>
<b>2A-6.0 · Legal</b>			
2A-6.1 · Town Attorney	1,138	13,000	9%
2A-6.2 · Other Expenses	0	500	0%
<b>Total 2A-6.0 · Legal</b>	<b>1,138</b>	<b>13,500</b>	<b>8%</b>
<b>2A-8.0 · Planning and Zoning</b>			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	0	3,000	0%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	500	0%
2A-8.5 · Supplies	0	100	0%
<b>Total 2A-8.0 · Planning and Zoning</b>	<b>0</b>	<b>10,600</b>	<b>0%</b>
<b>2A-9.0 · Municipal Buildings</b>			
2A-9.1 · Salaries	490	6,958	7%
2A-9.2 · Supplies	208	1,200	17%
2A-9.3 · Utilities			
2A-9.3a · Gas	84	2,200	4%
2A-9.3b · Electricity	807	3,300	24%
2A-9.3c · Water	350	700	50%
2A-9.3d · Telephone (2 lines)	253	1,000	25%
<b>Total 2A-9.3 · Utilities</b>	<b>1,493</b>	<b>7,200</b>	<b>21%</b>
2A-9.4 · Fire Alarm - Monitoring	116	465	25%
2A-9.5 · Sprinkler Testing	243	1,500	16%
2A-9.6 · Janitorial Service	500	2,438	20%
2A-9.7 · Repairs	2,145	2,000	107%
2A-9.8 · McCathran Hall	202	17,000	1%
2A-9.9 · Maintenance Shop	0	2,500	0%
<b>Total 2A-9.0 · Municipal Buildings</b>	<b>5,397</b>	<b>41,261</b>	<b>13%</b>
<b>2C-1.1 · Streets, Roadways, &amp; Alleys</b>			
2C-1.11 · Salaries	296	3,484	9%
2C-1.12 · Supplies	44	1,000	4%
2C-1.13 · Resurfacing	0	25,000	0%
2C-1.14 · Snow & Ice Removal	0	3,000	0%
2C-1.15 · Street Name Signs	90	5,000	2%
2C-1.16 · Storm Drainage	0	10,000	0%
2C-1.17 · Street Light Operation	2,162	9,400	23%
2C-1.18 · Street Light Repair	0	1,000	0%
<b>Total 2C-1.1 · Streets, Roadways, &amp; Alleys</b>	<b>2,592</b>	<b>57,884</b>	<b>4%</b>

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<b>2C-1.2 · Walkways</b>			
2C-1.21 · Salaries	109	2,090	5%
2C-1.22 · Supplies	44	1,000	4%
2C-1.23 · Walkway Restoration	0	6,500	0%
<b>Total 2C-1.2 · Walkways</b>	<b>153</b>	<b>9,590</b>	<b>2%</b>
<b>2C-1.3 · Street Sanitation</b>	<b>82</b>	<b>697</b>	<b>12%</b>
<b>2C-2.0 · Waste Collection &amp; Disposal</b>			
2C-2.1 · Salaries	1,560	2,787	56%
2C-2.2 · Trash Collection (contract)	3,996	15,984	25%
2C-2.3 · Recycling Services (contract)	2,585	10,341	25%
2C-2.4 · Leaf Collection (contract)	0	18,600	0%
2C-2.5 · Brush Disp. Tipping Fees	60	500	12%
<b>Total 2C-2.0 · Waste Collection &amp; Disposal</b>	<b>8,202</b>	<b>48,212</b>	<b>17%</b>
<b>2D-1.0 · Parks</b>			
2D-1.1 · Salaries	15,376	53,590	29%
2D-1.2 · Supplies	81	4,000	2%
2D-1.3 · Vehicle & Equipment O&M	538	3,500	15%
2D-1.41 · Contract Tree Removal	1,400	22,000	6%
2D-1.42 · Contract Tree Pruning	2,700	17,000	16%
2D-1.43 · Woods Management	18,070	34,000	53%
2D-1.44 · Beautification Plantings	0	4,000	0%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Emerald Ash Borer	0	1,000	0%
2D-1.47 · Tree Planting, Residential Area	0	20,000	0%
2D-1.48 · Nicho's Trees	0	1,840	0%
2D-1.5 · Maple Spring Restoration	0	3,000	0%
2D-1.6 · Equipment Purchase	8,185	17,500	47%
2D-1.7 · Equipment Rental	0	1,000	0%
<b>Total 2D-1.0 · Parks</b>	<b>46,350</b>	<b>183,430</b>	<b>25%</b>
<b>2D-2.0 · Recreation</b>			
<b>2D-2.1 · Salaries</b>			
2D-2.11 · Summer in the Parks	4,779	6,843	70%
2D-2.12 · Tennis Lessons	703	1,500	47%
<b>Total 2D-2.1 · Salaries</b>	<b>5,482</b>	<b>8,343</b>	<b>66%</b>
<b>2D-2.2 · Supplies</b>			
2D-2.21 · Summer in the Parks	2,790	3,500	80%
2D-2.22 · Events	678	4,850	14%
2D-2.23 · Tennis Courts	773	2,000	39%
<b>Total 2D-2.2 · Supplies</b>	<b>4,241</b>	<b>10,350</b>	<b>41%</b>
2D-2.3 · Special Programs	125	2,425	5%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.6 · Kids Dance Class	100	700	14%
2D-2.7 · Adult Exercise Class	0	1,600	0%
2D-2.8 · Tennis Court Resurfacing	0	20,000	0%
2D-2.9 · Playground Equipment, Supplies	8,787	23,770	37%
<b>Total 2D-2.0 · Recreation</b>	<b>18,735</b>	<b>69,888</b>	<b>27%</b>

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<b>2D-3.0 · Historic Preservation</b>			
2D-3.1 · Commission Secretary	0	1,185	0%
2D-3.2 · Preservation Award	166	200	83%
2D-3.3 · Archives Worker	3,722	13,254	28%
2D-3.4 · Archival Equipment & Supplies	286	1,800	16%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	500	0%
2D-3.7 · Design Guidelines	33	500	7%
2D-3.8 · NR Historic District Update	0	15,000	0%
<b>Total 2D-3.0 · Historic Preservation</b>	<b>4,207</b>	<b>33,189</b>	<b>13%</b>
<b>2D-4.0 · Lake</b>			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	8,674	12,541	69%
2D-4.12 · Swim Instructor	1,121	1,858	60%
<b>Total 2D-4.1 · Salaries</b>	<b>9,795</b>	<b>14,399</b>	<b>68%</b>
2D-4.2 · Supplies	1,039	1,000	104%
2D-4.3 · Electricity	217	800	27%
2D-4.4 · Water Testing & Treatment	1,272	4,300	30%
2D-4.5 · Entrance Bridge Reconstruction	0	7,500	0%
<b>Total 2D-4.0 · Lake</b>	<b>12,323</b>	<b>27,999</b>	<b>44%</b>
<b>2H-1.0 · Insurance</b>			
2H-1.1 · Liability Insurance	1,412	1,700	83%
2H-1.2 · Property Insurance	739	1,000	74%
2H-1.3 · Workers Compensation	2,298	14,000	16%
<b>Total 2H-1.0 · Insurance</b>	<b>4,449</b>	<b>16,700</b>	<b>27%</b>
<b>2H-2.0 · Miscellaneous</b>			
2H-2.1 · Miscellaneous - Other	0	2,000	0%
2H-2.2 · Contingency	0	4,330	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	632	2,150	29%
Social Security Town	2,703	9,195	29%
Direct Deposit Fees	46	170	27%
<b>Total 2H-2.31 · Payroll Taxes &amp; Fees</b>	<b>3,380</b>	<b>11,515</b>	<b>29%</b>
2H-2.32 · Health Insurance Town Clerk ...	2,232	8,600	26%
2H-2.33 · Retirement Benefit Town Clerk	0	2,099	0%
2H-2.34 · Health Insurance Maint Sup ...	2,295	8,850	26%
2H-2.35 · Retirement Benefit Maint Sup...	0	2,834	0%
<b>Total 2H-2.3 · Employee Benefits</b>	<b>7,907</b>	<b>33,898</b>	<b>23%</b>
2H-2.4 · George Paine Memorial Fund	0	5,130	0%
<b>Total 2H-2.0 · Miscellaneous</b>	<b>7,907</b>	<b>45,358</b>	<b>17%</b>
<b>Total Expense</b>	<b>131,403</b>	<b>635,432</b>	<b>21%</b>
<b>Net Income</b>	<b>-30,407</b>	<b>0</b>	<b>100%</b>