#### **Guidance for Coordination of Dog Park Inspections**

# Purpose of Inspection, Form, and Coordination Responsibility

- The inspection form is to keep the area in good condition for dog owners.
- To show the town we are responsible

## **Inspection Coordination Responsibility**

- Ensure inspections are done as scheduled April through October (unless changed).
- Initiate actions to resolve any discrepancies or bring to the attention of chair person
- Keep the weekly records
- Keep a monthly log from weekly inspections for use in the annual summary
- Write an annual summary

## **Coordinators**

• Charlie Negin and Kathy Lehman

# **Inspection Frequency**

Weekly

## **Inspectors**

- Coordinators to create an annual assignment schedule
- Volunteers: Charlie, Christine, Kathy, Lisa, Mary, Mimi, Missy
- Assignees are welcome to swap