

Town of Washington Grove
Monthly Treasurer's Report
July through August 2019

	Jul - Aug 19	Budget	% of Budget
Income			
1A-1.1 · Real Property Tax	21,448	248,308	9%
1A-1.2 · Dwelling Tax	2,428	29,250	8%
1A-1.3 · Public Utility Op. Property Tax	114	5,400	2%
1A-1.4 · Delinquent Taxes	227	0	100%
1A-1.5 · Penalties & Interest	220	0	100%
1A-2.0 · Income Tax	3,318	115,000	3%
1B-1.0 · Business Licenses	0	100	0%
1B-2.0 · Building Permit Fees	50	300	17%
1B-2.2 · Public Ways Permit Fees	0	100	0%
1B-3.0 · Cable Television Franchise Fees	1,729	6,000	29%
1C-2.11 · Highway User Revenue	0	40,021	0%
1C-3.0 · County Muni Tax Duplication	0	44,922	0%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	6,680	7,500	89%
1D-5.4 · Tennis Instruction	300	750	40%
1D-5.5 · Yoga Instruction	0	1,500	0%
1D-5.7 · Kids Dance Class	260	750	35%
1D-5.8 · Square Dance Class	0	400	0%
Total 1D-5.0 · Recreation Program User Fees	7,240	11,900	61%
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	1,186	5,400	22%
1F-1.2 · TD Bank MM Interest	1	5	20%
1F-1.3 · TD Bank CD Interest	931	5,580	17%
1F-1.4 · PNC MM Interest	43	350	12%
1F-1.5 · First National Bank Interest	156	920	17%
1F-1.6 · Wells Fargo Interest	1	3	17%
Total 1F-1.0 · Investment Earnings	2,317	12,258	19%
1F-2.0 · McCathran Hall Rental	0	3,000	0%
1F-4.0 · Contributions & Donations	350	0	100%
1F-6.0 · Miscellaneous Revenues-Other	40	1,600	3%
1Z-1.0 · Use of Reserves	0	73,397	0%
Total Income	39,480	591,556	7%
Expense			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	8,330	47,060	18%
2A-3.2 · Telephone	49	780	6%
2A-3.3 · Postage	420	1,250	34%
2A-3.4 · Supplies	87	1,100	8%
2A-3.5 · Town Web Site	0	4,330	0%
2A-3.6 · Information Technology Support	200	500	40%
2A-3.7 · Records Management	220	1,500	15%
2A-3.9 · Office Equipment	64	1,500	4%
2A-4.0 · Legal Notices	0	200	0%
2A-4.1 · Printing/Copying	191	1,450	13%
2A-4.2 · MML Expenses	1,129	3,360	34%
Total 2A-3.0 · Executive	10,689	63,030	17%

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2A-5.0 · Financial Administration			
2A-5.1 · Town Treasurer Salary	2,151	13,487	16%
2A-5.2 · Postage	55	225	24%
2A-5.3 · Supplies	0	925	0%
2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	3,297	10,000	33%
2A-5.6 · Bank Service Charges	21	80	26%
Total 2A-5.0 · Financial Administration	5,524	24,817	22%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	53	5,000	1%
2A-6.2 · Other Expenses	0	600	0%
Total 2A-6.0 · Legal	53	5,600	1%
2A-8.0 · Planning and Zoning			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	0	3,000	0%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	500	0%
2A-8.5 · Supplies	0	100	0%
Total 2A-8.0 · Planning and Zoning	0	10,600	0%
2A-9.0 · Municipal Buildings			
2A-9.1 · Salaries	298	7,000	4%
2A-9.2 · Supplies	370	1,300	28%
2A-9.3 · Utilities			
2A-9.3a · Gas	51	1,650	3%
2A-9.3b · Electricity	542	3,000	18%
2A-9.3c · Water	0	900	0%
2A-9.3d · Telephone (2 lines)	188	1,125	17%
Total 2A-9.3 · Utilities	780	6,675	12%
2A-9.4 · Fire Alarm - Monitoring	0	465	0%
2A-9.5 · Sprinkler Testing	250	1,550	16%
2A-9.6 · Janitorial Service	450	5,000	9%
2A-9.7 · Repairs	883	2,000	44%
2A-9.8 · McCathran Hall	0	3,630	0%
2A-9.9 · Maintenance Shop	0	3,000	0%
Total 2A-9.0 · Municipal Buildings	3,030	30,620	10%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.11 · Salaries	85	3,900	2%
2C-1.12 · Supplies	124	1,000	12%
2C-1.13 · Resurfacing	0	33,000	0%
2C-1.14 · Speed Humps	0	4,500	0%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	0	500	0%
2C-1.17 · Storm Drainage	0	15,000	0%
2C-1.18 · Street Light Operation	1,347	9,500	14%
2C1.181 · Street Light Repair	0	1,000	0%
2C-1.19 · Street Lights - LED Conversion	0	10,000	0%
Total 2C-1.1 · Streets, Roadways, & Alleys	1,556	81,400	2%

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2C-1.2 · Walkways			
2C-1.21 · Salaries	317	1,550	20%
2C-1.22 · Supplies	135	1,000	13%
2C-1.23 · Walkway Restoration	0	6,500	0%
Total 2C-1.2 · Walkways	452	9,050	5%
2C-1.3 · Street Sanitation	0	780	0%
2C-2.0 · Waste Collection & Disposal			
2C-2.1 · Salaries	2,401	6,250	38%
2C-2.2 · Trash Collection (contract)	2,961	17,766	17%
2C-2.3 · Recycling Services (contract)	1,922	11,529	17%
2C-2.4 · Leaf Collection (contract)	0	18,600	0%
2C-2.5 · Brush Disp. Tipping Fees	127	1,000	13%
Total 2C-2.0 · Waste Collection & Disposal	7,411	55,145	13%
2D-1.0 · Parks			
2D-1.1 · Salaries	10,460	58,500	18%
2D-1.2 · Supplies	116	4,000	3%
2D-1.3 · Vehicle & Equipment O&M	212	3,500	6%
2D-1.41 · Contract Tree Removal	1,800	22,000	8%
2D-1.42 · Contract Tree Pruning	1,300	17,000	8%
2D-1.43 · Woods Management	1,000	47,000	2%
2D-1.44 · Beautification Plantings	0	4,000	0%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Emerald Ash Borer	144	1,000	14%
2D-1.47 · Tree Planting, Residential Area	0	20,000	0%
2D-1.48 · Nicho's Trees	25	1,850	1%
2D-1.5 · Maple Spring Restoration	0	2,000	0%
2D-1.6 · Equipment Purchase	0	3,000	0%
2D-1.7 · Equipment Rental	0	1,000	0%
Total 2D-1.0 · Parks	15,057	185,850	8%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	6,095	6,000	102%
2D-2.12 · Tennis Lessons	420	750	56%
Total 2D-2.1 · Salaries	6,515	6,750	97%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	2,970	3,500	85%
2D-2.22 · Events	874	4,700	19%
2D-2.23 · Tennis Courts	120	1,200	10%
Total 2D-2.2 · Supplies	3,964	9,400	42%
2D-2.3 · Special Programs	0	2,425	0%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.6 · Kids Dance Class	260	700	37%
2D-2.7 · Square Dance Class	0	400	0%
2D-2.9 · Playground Equipment, Supplies	641	4,000	16%
Total 2D-2.0 · Recreation	11,380	26,375	43%

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2D-3.0 · Historic Preservation			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	188	200	94%
2D-3.3 · Archives Worker	1,224	14,688	8%
2D-3.4 · Archival Equipment & Supplies	0	2,000	0%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	500	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	65	2,500	3%
Total 2D-3.0 · Historic Preservation	1,477	24,913	6%
2D-4.0 · Lake			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	9,227	16,000	58%
2D-4.12 · Swim Instructor	1,061	2,000	53%
Total 2D-4.1 · Salaries	10,289	18,000	57%
2D-4.2 · Supplies	357	2,750	13%
2D-4.3 · Electricity	125	750	17%
2D-4.4 · Water Testing & Treatment	1,314	4,525	29%
2D-4.5 · Fencing	0	2,000	0%
Total 2D-4.0 · Lake	12,085	28,025	43%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	1,475	1,430	103%
2H-1.2 · Property Insurance	578	800	72%
2H-1.3 · Workers Compensation	1,145	8,000	14%
Total 2H-1.0 · Insurance	3,198	10,230	31%
2H-2.0 · Miscellaneous			
2H-2.1 · Miscellaneous - Other	0	1,500	0%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	576	0	100%
Social Security Town	2,462	0	100%
Direct Deposit Fees	33	0	100%
Total 2H-2.31 · Payroll Taxes & Fees	3,070	0	100%
2H-2.32 · Health Insurance Town Clerk ...	1,726	9,322	19%
2H-2.33 · Retirement Benefit Town Clerk	0	2,185	0%
2H-2.34 · Health Insurance Maint Sup ...	1,765	9,534	19%
2H-2.35 · Retirement Benefit Maint Sup...	0	2,950	0%
Total 2H-2.3 · Employee Benefits	6,562	23,991	27%
2H-2.4 · George Paine Memorial Fund	0	5,130	0%
Total 2H-2.0 · Miscellaneous	6,562	35,121	19%
Total Expense	78,474	591,556	13%
Net Income	-38,994	0	100%