

Town of Washington Grove
Monthly Treasurer's Report
July through November 2019

	Jul - Nov 19	Budget	% of Budget
Income			
1A-1.1 · Real Property Tax	144,846	248,308	58%
1A-1.2 · Dwelling Tax	16,512	29,250	56%
1A-1.3 · Public Utility Op. Property Tax	769	5,400	14%
1A-1.4 · Delinquent Taxes	227	0	100%
1A-1.5 · Penalties & Interest	21	0	100%
1A-2.0 · Income Tax	69,686	115,000	61%
1B-1.0 · Business Licenses	0	100	0%
1B-2.0 · Building Permit Fees	180	300	60%
1B-2.2 · Public Ways Permit Fees	100	100	100%
1B-3.0 · Cable Television Franchise Fees	1,706	6,000	28%
1C-2.11 · Highway User Revenue	4,645	40,021	12%
1C-3.0 · County Muni Tax Duplication	44,922	44,922	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	40	1,000	4%
1D-5.3 · Summer in the Parks	6,680	7,500	89%
1D-5.4 · Tennis Instruction	300	750	40%
1D-5.5 · Yoga Instruction	0	1,500	0%
1D-5.7 · Kids Dance Class	1	750	0%
1D-5.8 · Square Dance Class	105	400	26%
Total 1D-5.0 · Recreation Program User Fees	7,126	11,900	60%
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	2,298	5,400	43%
1F-1.2 · TD Bank MM Interest	2	5	48%
1F-1.3 · TD Bank CD Interest	2,342	5,580	42%
1F-1.4 · PNC MM Interest	144	350	41%
1F-1.5 · First National Bank Interest	156	920	17%
1F-1.6 · Wells Fargo Interest	1	3	42%
1F-1.7 · Old Line Bank CD Interest	1,026	0	100%
Total 1F-1.0 · Investment Earnings	5,969	12,258	49%
1F-2.0 · McCathran Hall Rental	940	3,000	31%
1F-4.0 · Contributions & Donations	350	0	100%
1F-6.0 · Miscellaneous Revenues-Other	1,982	1,600	124%
1Z-1.0 · Use of Reserves	0	73,397	0%
Total Income	299,980	591,556	51%
Expense			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	17,658	47,060	38%
2A-3.2 · Telephone	258	780	33%
2A-3.3 · Postage	420	1,250	34%
2A-3.4 · Supplies	428	1,100	39%
2A-3.5 · Town Web Site	1,000	4,330	23%
2A-3.6 · Information Technology Support	0	500	0%
2A-3.7 · Records Management	0	1,500	0%
2A-3.9 · Office Equipment	-0	1,500	-0%
2A-4.0 · Legal Notices	0	200	0%
2A-4.1 · Printing/Copying	502	1,450	35%
2A-4.2 · MML Expenses	1,229	3,360	37%
Total 2A-3.0 · Executive	21,494	63,030	34%

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2A-5.0 · Financial Administration			
2A-5.1 · Town Treasurer Salary	3,788	13,487	28%
2A-5.2 · Postage	110	225	49%
2A-5.3 · Supplies	187	925	20%
2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	4,737	10,000	47%
2A-5.6 · Bank Service Charges	76	80	95%
Total 2A-5.0 · Financial Administration	8,898	24,817	36%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	648	5,000	13%
2A-6.2 · Other Expenses	0	600	0%
Total 2A-6.0 · Legal	648	5,600	12%
2A-8.0 · Planning and Zoning			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	0	3,000	0%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	500	0%
2A-8.5 · Supplies	0	100	0%
Total 2A-8.0 · Planning and Zoning	0	10,600	0%
2A-9.0 · Municipal Buildings			
2A-9.1 · Salaries	1,974	7,000	28%
2A-9.2 · Supplies	632	1,300	49%
2A-9.3 · Utilities			
2A-9.3a · Gas	96	1,650	6%
2A-9.3b · Electricity	737	3,000	25%
2A-9.3c · Water	279	900	31%
2A-9.3d · Telephone (2 lines)	429	1,125	38%
Total 2A-9.3 · Utilities	1,540	6,675	23%
2A-9.4 · Fire Alarm - Monitoring	116	465	25%
2A-9.5 · Sprinkler Testing	738	1,550	48%
2A-9.6 · Janitorial Service	1,005	5,000	20%
2A-9.7 · Repairs	201	2,000	10%
2A-9.8 · McCathran Hall	99	3,630	3%
2A-9.9 · Maintenance Shop	0	3,000	0%
Total 2A-9.0 · Municipal Buildings	6,305	30,620	21%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.11 · Salaries	569	3,900	15%
2C-1.12 · Supplies	120	1,000	12%
2C-1.13 · Resurfacing	24,825	33,000	75%
2C-1.14 · Speed Humps	2,100	4,500	47%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	13	500	3%
2C-1.17 · Storm Drainage	0	15,000	0%
2C-1.18 · Street Light Operation	2,872	9,500	30%
2C1.181 · Street Light Repair	0	1,000	0%
2C-1.19 · Street Lights - LED Conversion	0	10,000	0%
Total 2C-1.1 · Streets, Roadways, & Alleys	30,498	81,400	37%

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2C-1.2 · Walkways			
2C-1.21 · Salaries	507	1,550	33%
2C-1.22 · Supplies	80	1,000	8%
2C-1.23 · Walkway Restoration	0	6,500	0%
Total 2C-1.2 · Walkways	587	9,050	6%
2C-1.3 · Street Sanitation	0	780	0%
2C-2.0 · Waste Collection & Disposal			
2C-2.1 · Salaries	4,043	6,250	65%
2C-2.2 · Trash Collection (contract)	5,922	17,766	33%
2C-2.3 · Recycling Services (contract)	3,843	11,529	33%
2C-2.4 · Leaf Collection (contract)	9,300	18,600	50%
2C-2.5 · Brush Disp. Tipping Fees	262	1,000	26%
Total 2C-2.0 · Waste Collection & Disposal	23,369	55,145	42%
2D-1.0 · Parks			
2D-1.1 · Salaries	22,223	58,500	38%
2D-1.2 · Supplies	44	4,000	1%
2D-1.3 · Vehicle & Equipment O&M	4,091	3,500	117%
2D-1.41 · Contract Tree Removal	6,300	22,000	29%
2D-1.42 · Contract Tree Pruning	4,700	17,000	28%
2D-1.43 · Woods Management	6,096	47,000	13%
2D-1.44 · Beautification Plantings	1,946	4,000	49%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Emerald Ash Borer	144	1,000	14%
2D-1.47 · Tree Planting, Residential Area	0	20,000	0%
2D-1.48 · Nicho's Trees	25	1,850	1%
2D-1.5 · Maple Spring Restoration	0	2,000	0%
2D-1.6 · Equipment Purchase	0	3,000	0%
2D-1.7 · Equipment Rental	0	1,000	0%
Total 2D-1.0 · Parks	45,568	185,850	25%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	6,132	6,000	102%
2D-2.12 · Tennis Lessons	420	750	56%
Total 2D-2.1 · Salaries	6,552	6,750	97%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	2,970	3,500	85%
2D-2.22 · Events	1,007	4,700	21%
2D-2.23 · Tennis Courts	120	1,200	10%
Total 2D-2.2 · Supplies	4,097	9,400	44%
2D-2.3 · Special Programs	1,332	2,425	55%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.6 · Kids Dance Class	260	700	37%
2D-2.7 · Square Dance Class	105	400	26%
2D-2.9 · Playground Equipment, Supplies	1,004	4,000	25%
Total 2D-2.0 · Recreation	13,350	26,375	51%

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2D-3.0 · Historic Preservation			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	188	200	94%
2D-3.3 · Archives Worker	4,896	14,688	33%
2D-3.4 · Archival Equipment & Supplies	60	2,000	3%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	500	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	65	2,500	3%
Total 2D-3.0 · Historic Preservation	5,209	24,913	21%
2D-4.0 · Lake			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	11,130	16,000	70%
2D-4.12 · Swim Instructor	1,061	2,000	53%
Total 2D-4.1 · Salaries	12,191	18,000	68%
2D-4.2 · Supplies	470	2,750	17%
2D-4.3 · Electricity	281	750	38%
2D-4.4 · Water Testing & Treatment	1,314	4,525	29%
2D-4.5 · Fencing	0	2,000	0%
Total 2D-4.0 · Lake	14,256	28,025	51%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	1,475	1,430	103%
2H-1.2 · Property Insurance	578	800	72%
2H-1.3 · Workers Compensation	2,029	8,000	25%
Total 2H-1.0 · Insurance	4,082	10,230	40%
2H-2.0 · Miscellaneous			
2H-2.1 · Miscellaneous - Other	841	1,500	56%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	1,042	0	100%
Social Security Town	4,120	0	100%
Direct Deposit Fees	72	0	100%
Total 2H-2.31 · Payroll Taxes & Fees	5,233	0	100%
2H-2.32 · Health Insurance Town Clerk ...	3,895	9,322	42%
2H-2.33 · Retirement Benefit Town Clerk	0	2,185	0%
2H-2.34 · Health Insurance Maint Sup ...	3,970	9,534	42%
2H-2.35 · Retirement Benefit Maint Sup...	0	2,950	0%
Total 2H-2.3 · Employee Benefits	13,098	23,991	55%
2H-2.4 · George Paine Memorial Fund	0	5,130	0%
Total 2H-2.0 · Miscellaneous	13,939	35,121	40%
Total Expense	188,205	591,556	32%
Net Income	111,776	0	100%