

Town of Washington Grove
Monthly Treasurer's Report
July 2019 through March 2020

	Jul '19 - Mar 20	Budget	% of Budget
Income			
1A-1.1 · Real Property Tax	252,593	248,308	102%
1A-1.2 · Dwelling Tax	28,957	29,250	99%
1A-1.3 · Public Utility Op. Property Tax	8,943	5,400	166%
1A-1.4 · Delinquent Taxes	227	0	100%
1A-1.5 · Penalties & Interest	244	0	100%
1A-2.0 · Income Tax	102,363	115,000	89%
1B-1.0 · Business Licenses	125	100	125%
1B-2.0 · Building Permit Fees	190	300	63%
1B-2.2 · Public Ways Permit Fees	100	100	100%
1B-3.0 · Cable Television Franchise Fees	3,495	6,000	58%
1C-2.11 · Highway User Revenue	18,126	40,021	45%
1C-3.0 · County Muni Tax Duplication	44,922	44,922	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	40	1,000	4%
1D-5.3 · Summer in the Parks	6,680	7,500	89%
1D-5.4 · Tennis Instruction	300	750	40%
1D-5.5 · Yoga Instruction	0	1,500	0%
1D-5.7 · Kids Dance Class	270	750	36%
1D-5.8 · Square Dance Class	105	400	26%
Total 1D-5.0 · Recreation Program User Fees	7,395	11,900	62%
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	3,795	5,400	70%
1F-1.2 · TD Bank MM Interest	4	5	87%
1F-1.3 · TD Bank CD Interest	4,207	5,580	75%
1F-1.4 · PNC MM Interest	286	350	82%
1F-1.5 · First National Bank Interest	156	920	17%
1F-1.6 · Wells Fargo Interest	2	3	75%
1F-1.7 · WesBanco CD Interest	2,056	0	100%
Total 1F-1.0 · Investment Earnings	10,508	12,258	86%
1F-2.0 · McCathran Hall Rental	2,130	3,000	71%
1F-4.0 · Contributions & Donations	500	0	100%
1F-6.0 · Miscellaneous Revenues-Other	2,413	1,600	151%
1Z-1.0 · Use of Reserves	0	73,397	0%
Total Income	483,230	591,556	82%
Expense			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	32,722	47,060	70%
2A-3.2 · Telephone	577	780	74%
2A-3.3 · Postage	1,210	1,250	97%
2A-3.4 · Supplies	1,008	1,100	92%
2A-3.5 · Town Web Site	3,026	4,330	70%
2A-3.6 · Information Technology Support	0	500	0%
2A-3.7 · Records Management	0	1,500	0%
2A-3.9 · Office Equipment	-0	1,500	-0%
2A-4.0 · Legal Notices	72	200	36%
2A-4.1 · Printing/Copying	1,014	1,450	70%
2A-4.2 · MML Expenses	1,389	3,360	41%
Total 2A-3.0 · Executive	41,017	63,030	65%

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2A-5.0 · Financial Administration			
2A-5.1 · Town Treasurer Salary	6,891	13,487	51%
2A-5.2 · Postage	169	225	75%
2A-5.3 · Supplies	866	925	94%
2A-5.4 · Bond (1-yr)	100	100	100%
2A-5.5 · Audit	4,737	10,000	47%
2A-5.6 · Bank Service Charges	89	80	111%
Total 2A-5.0 · Financial Administration	12,852	24,817	52%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	1,260	5,000	25%
2A-6.2 · Other Expenses	300	600	50%
Total 2A-6.0 · Legal	1,560	5,600	28%
2A-8.0 · Planning and Zoning			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	0	3,000	0%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	350	500	70%
2A-8.5 · Supplies	0	100	0%
Total 2A-8.0 · Planning and Zoning	350	10,600	3%
2A-9.0 · Municipal Buildings			
2A-9.1 · Salaries	7,997	7,000	114%
2A-9.2 · Supplies	1,156	1,300	89%
2A-9.3 · Utilities			
2A-9.3a · Gas	1,204	1,650	73%
2A-9.3b · Electricity	1,474	3,000	49%
2A-9.3c · Water	660	900	73%
2A-9.3d · Telephone (2 lines)	806	1,125	72%
Total 2A-9.3 · Utilities	4,144	6,675	62%
2A-9.4 · Fire Alarm - Monitoring	349	465	75%
2A-9.5 · Sprinkler Testing	987	1,550	64%
2A-9.6 · Janitorial Service	1,890	5,000	38%
2A-9.7 · Repairs	1,094	2,000	55%
2A-9.8 · McCathran Hall	5,583	3,630	154%
2A-9.9 · Maintenance Shop	0	3,000	0%
Total 2A-9.0 · Municipal Buildings	23,200	30,620	76%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.11 · Salaries	1,095	3,900	28%
2C-1.12 · Supplies	597	1,000	60%
2C-1.13 · Resurfacing	24,825	33,000	75%
2C-1.14 · Speed Humps	6,106	4,500	136%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	13	500	3%
2C-1.17 · Storm Drainage	0	15,000	0%
2C-1.18 · Street Light Operation	5,957	9,500	63%
2C1.181 · Street Light Repair	0	1,000	0%
2C-1.19 · Street Lights - LED Conversion	0	10,000	0%
Total 2C-1.1 · Streets, Roadways, & Alleys	38,593	81,400	47%

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2C-1.2 · Walkways			
2C-1.21 · Salaries	607	1,550	39%
2C-1.22 · Supplies	80	1,000	8%
2C-1.23 · Walkway Restoration	0	6,500	0%
Total 2C-1.2 · Walkways	687	9,050	8%
2C-1.3 · Street Sanitation	0	780	0%
2C-2.0 · Waste Collection & Disposal			
2C-2.1 · Salaries	4,610	6,250	74%
2C-2.2 · Trash Collection (contract)	11,844	17,766	67%
2C-2.3 · Recycling Services (contract)	7,686	11,529	67%
2C-2.4 · Leaf Collection (contract)	16,740	18,600	90%
2C-2.5 · Brush Disp. Tipping Fees	262	1,000	26%
Total 2C-2.0 · Waste Collection & Disposal	41,142	55,145	75%
2D-1.0 · Parks			
2D-1.1 · Salaries	38,460	58,500	66%
2D-1.2 · Supplies	1,819	4,000	45%
2D-1.3 · Vehicle & Equipment O&M	4,217	3,500	120%
2D-1.41 · Contract Tree Removal	11,300	22,000	51%
2D-1.42 · Contract Tree Pruning	4,700	17,000	28%
2D-1.43 · Woods Management	20,828	47,000	44%
2D-1.44 · Beautification Plantings	3,983	4,000	100%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Emerald Ash Borer	144	1,000	14%
2D-1.47 · Tree Planting, Residential Area	3,650	20,000	18%
2D-1.48 · Nicho's Trees	25	1,850	1%
2D-1.5 · Maple Spring Restoration	0	2,000	0%
2D-1.6 · Equipment Purchase	199	3,000	7%
2D-1.7 · Equipment Rental	0	1,000	0%
Total 2D-1.0 · Parks	89,324	185,850	48%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	6,132	6,000	102%
2D-2.12 · Tennis Lessons	420	750	56%
Total 2D-2.1 · Salaries	6,552	6,750	97%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	2,970	3,500	85%
2D-2.22 · Events	2,060	4,700	44%
2D-2.23 · Tennis Courts	120	1,200	10%
Total 2D-2.2 · Supplies	5,150	9,400	55%
2D-2.3 · Special Programs	1,332	2,425	55%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.6 · Kids Dance Class	529	700	76%
2D-2.7 · Square Dance Class	105	400	26%
2D-2.9 · Playground Equipment, Supplies	1,004	4,000	25%
Total 2D-2.0 · Recreation	14,672	26,375	56%

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2D-3.0 · Historic Preservation			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	188	200	94%
2D-3.3 · Archives Worker	9,792	14,688	67%
2D-3.4 · Archival Equipment & Supplies	618	2,000	31%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	54	500	11%
2D-3.7 · Design Guidelines	73	500	15%
2D-3.8 · NR Historic District Update	8,985	0	100%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	65	2,500	3%
Total 2D-3.0 · Historic Preservation	19,775	24,913	79%
2D-4.0 · Lake			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	11,130	16,000	70%
2D-4.12 · Swim Instructor	1,061	2,000	53%
Total 2D-4.1 · Salaries	12,191	18,000	68%
2D-4.2 · Supplies	488	2,750	18%
2D-4.3 · Electricity	451	750	60%
2D-4.4 · Water Testing & Treatment	1,314	4,525	29%
2D-4.5 · Fencing	0	2,000	0%
Total 2D-4.0 · Lake	14,444	28,025	52%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	1,475	1,430	103%
2H-1.2 · Property Insurance	578	800	72%
2H-1.3 · Workers Compensation	3,355	8,000	42%
Total 2H-1.0 · Insurance	5,408	10,230	53%
2H-2.0 · Miscellaneous			
2H-2.1 · Miscellaneous - Other	1,050	1,500	70%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	1,629	0	100%
Social Security Town	6,630	0	100%
Direct Deposit Fees	130	0	100%
Total 2H-2.31 · Payroll Taxes & Fees	8,389	0	100%
2H-2.32 · Health Insurance Town Clerk ...	7,221	9,322	77%
2H-2.33 · Retirement Benefit Town Clerk	0	2,185	0%
2H-2.34 · Health Insurance Maint Sup ...	6,781	9,534	71%
2H-2.35 · Retirement Benefit Maint Sup...	0	2,950	0%
Total 2H-2.3 · Employee Benefits	22,391	23,991	93%
2H-2.4 · George Paine Memorial Fund	0	5,130	0%
Total 2H-2.0 · Miscellaneous	23,441	35,121	67%
Total Expense	326,465	591,556	55%
Net Income	156,765	0	100%