

Town of Washington Grove
Monthly Treasurer's Report
July 2019 through June 2020

	Jul '19 - Jun 20	Budget	% of Budget
Income			
1A-1.1 · Real Property Tax	254,448	248,308	102%
1A-1.2 · Dwelling Tax	29,294	29,250	100%
1A-1.3 · Public Utility Op. Property Tax	8,943	5,400	166%
1A-1.4 · Delinquent Taxes	227	0	100%
1A-1.5 · Penalties & Interest	342	0	100%
1A-2.0 · Income Tax	156,743	115,000	136%
1B-1.0 · Business Licenses	125	100	125%
1B-2.0 · Building Permit Fees	440	300	147%
1B-2.2 · Public Ways Permit Fees	100	100	100%
1B-3.0 · Cable Television Franchise Fees	5,134	6,000	86%
1C-2.11 · Highway User Revenue	28,856	40,021	72%
1C-3.0 · County Muni Tax Duplication	44,922	44,922	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	40	1,000	4%
1D-5.3 · Summer in the Parks	6,680	7,500	89%
1D-5.4 · Tennis Instruction	300	750	40%
1D-5.5 · Yoga Instruction	0	1,500	0%
1D-5.7 · Kids Dance Class	270	750	36%
1D-5.8 · Square Dance Class	105	400	26%
Total 1D-5.0 · Recreation Program User Fees	7,395	11,900	62%
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	4,420	5,400	82%
1F-1.2 · TD Bank MM Interest	6	5	115%
1F-1.3 · TD Bank CD Interest	4,766	5,580	85%
1F-1.4 · PNC MM Interest	342	350	98%
1F-1.5 · First National Bank Interest	156	920	17%
1F-1.6 · Wells Fargo Interest	3	3	83%
1F-1.7 · WesBanco CD Interest	3,079	0	100%
Total 1F-1.0 · Investment Earnings	12,771	12,258	104%
1F-2.0 · McCathran Hall Rental	2,130	3,000	71%
1F-4.0 · Contributions & Donations	1,150	0	100%
1F-6.0 · Miscellaneous Revenues-Other	3,075	1,600	192%
1Z-1.0 · Use of Reserves	0	73,397	0%
Total Income	556,095	591,556	94%
Expense			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	43,620	47,060	93%
2A-3.2 · Telephone	787	780	101%
2A-3.3 · Postage	1,294	1,250	104%
2A-3.4 · Supplies	1,562	1,100	142%
2A-3.5 · Town Web Site	4,326	4,330	100%
2A-3.6 · Information Technology Support	870	500	174%
2A-3.7 · Records Management	390	1,500	26%
2A-3.9 · Office Equipment	-0	1,500	-0%
2A-4.0 · Legal Notices	72	200	36%
2A-4.1 · Printing/Copying	1,104	1,450	76%
2A-4.2 · MML Expenses	1,484	3,360	44%
Total 2A-3.0 · Executive	55,507	63,030	88%

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2A-5.0 · Financial Administration			
2A-5.1 · Town Treasurer Salary	11,120	13,487	82%
2A-5.2 · Postage	193	225	86%
2A-5.3 · Supplies	884	925	96%
2A-5.4 · Bond (1-yr)	100	100	100%
2A-5.5 · Audit	6,178	10,000	62%
2A-5.6 · Bank Service Charges	99	80	123%
Total 2A-5.0 · Financial Administration	18,574	24,817	75%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	1,260	5,000	25%
2A-6.2 · Other Expenses	300	600	50%
Total 2A-6.0 · Legal	1,560	5,600	28%
2A-8.0 · Planning and Zoning			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	0	3,000	0%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	350	500	70%
2A-8.5 · Supplies	0	100	0%
Total 2A-8.0 · Planning and Zoning	350	10,600	3%
2A-9.0 · Municipal Buildings			
2A-9.1 · Salaries	8,355	7,000	119%
2A-9.2 · Supplies	1,581	1,300	122%
2A-9.3 · Utilities			
2A-9.3a · Gas	1,563	1,650	95%
2A-9.3b · Electricity	1,901	3,000	63%
2A-9.3c · Water	817	900	91%
2A-9.3d · Telephone (2 lines)	1,087	1,125	97%
Total 2A-9.3 · Utilities	5,368	6,675	80%
2A-9.4 · Fire Alarm - Monitoring	465	465	100%
2A-9.5 · Sprinkler Testing	2,055	1,550	133%
2A-9.6 · Janitorial Service	2,730	5,000	55%
2A-9.7 · Repairs	1,094	2,000	55%
2A-9.8 · McCathran Hall	6,259	3,630	172%
2A-9.9 · Maintenance Shop	492	3,000	16%
Total 2A-9.0 · Municipal Buildings	28,399	30,620	93%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.11 · Salaries	1,294	3,900	33%
2C-1.12 · Supplies	728	1,000	73%
2C-1.13 · Resurfacing	39,910	33,000	121%
2C-1.14 · Speed Humps	6,106	4,500	136%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	13	500	3%
2C-1.17 · Storm Drainage	2,939	15,000	20%
2C-1.18 · Street Light Operation	8,129	9,500	86%
2C1.181 · Street Light Repair	0	1,000	0%
2C-1.19 · Street Lights - LED Conversion	315	10,000	3%
Total 2C-1.1 · Streets, Roadways, & Alleys	59,433	81,400	73%

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2C-1.2 · Walkways			
2C-1.21 · Salaries	748	1,550	48%
2C-1.22 · Supplies	282	1,000	28%
2C-1.23 · Walkway Restoration	0	6,500	0%
Total 2C-1.2 · Walkways	1,030	9,050	11%
2C-1.3 · Street Sanitation	14	780	2%
2C-2.0 · Waste Collection & Disposal			
2C-2.1 · Salaries	4,951	6,250	79%
2C-2.2 · Trash Collection (contract)	16,285	17,766	92%
2C-2.3 · Recycling Services (contract)	10,568	11,529	92%
2C-2.4 · Leaf Collection (contract)	18,600	18,600	100%
2C-2.5 · Brush Disp. Tipping Fees	301	1,000	30%
Total 2C-2.0 · Waste Collection & Disposal	50,704	55,145	92%
2D-1.0 · Parks			
2D-1.1 · Salaries	53,555	58,500	92%
2D-1.2 · Supplies	2,622	4,000	66%
2D-1.3 · Vehicle & Equipment O&M	4,266	3,500	122%
2D-1.41 · Contract Tree Removal	18,100	22,000	82%
2D-1.42 · Contract Tree Pruning	6,500	17,000	38%
2D-1.43 · Woods Management	36,153	47,000	77%
2D-1.44 · Beautification Plantings	4,014	4,000	100%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Emerald Ash Borer	144	1,000	14%
2D-1.47 · Tree Planting, Residential Area	9,517	20,000	48%
2D-1.48 · Nicho's Trees	25	1,850	1%
2D-1.5 · Maple Spring Restoration	0	2,000	0%
2D-1.6 · Equipment Purchase	1,697	3,000	57%
2D-1.7 · Equipment Rental	0	1,000	0%
Total 2D-1.0 · Parks	136,592	185,850	73%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	6,132	6,000	102%
2D-2.12 · Tennis Lessons	420	750	56%
Total 2D-2.1 · Salaries	6,552	6,750	97%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	2,970	3,500	85%
2D-2.22 · Events	2,447	4,700	52%
2D-2.23 · Tennis Courts	223	1,200	19%
Total 2D-2.2 · Supplies	5,640	9,400	60%
2D-2.3 · Special Programs	2,532	2,425	104%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.6 · Kids Dance Class	529	700	76%
2D-2.7 · Square Dance Class	105	400	26%
2D-2.9 · Playground Equipment, Supplies	1,647	4,000	41%
Total 2D-2.0 · Recreation	17,005	26,375	64%

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2D-3.0 · Historic Preservation			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	551	200	276%
2D-3.3 · Archives Worker	13,464	14,688	92%
2D-3.4 · Archival Equipment & Supplies	679	2,000	34%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	54	500	11%
2D-3.7 · Design Guidelines	73	500	15%
2D-3.8 · NR Historic District Update	8,985	0	100%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	65	2,500	3%
Total 2D-3.0 · Historic Preservation	23,871	24,913	96%
2D-4.0 · Lake			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	13,708	16,000	86%
2D-4.12 · Swim Instructor	1,061	2,000	53%
Total 2D-4.1 · Salaries	14,769	18,000	82%
2D-4.2 · Supplies	677	2,750	25%
2D-4.3 · Electricity	577	750	77%
2D-4.4 · Water Testing & Treatment	5,931	4,525	131%
2D-4.5 · Fencing	0	2,000	0%
Total 2D-4.0 · Lake	21,955	28,025	78%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	1,475	1,430	103%
2H-1.2 · Property Insurance	578	800	72%
2H-1.3 · Workers Compensation	4,296	8,000	54%
Total 2H-1.0 · Insurance	6,349	10,230	62%
2H-2.0 · Miscellaneous			
2H-2.1 · Miscellaneous - Other	2,867	1,500	191%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	2,050	0	100%
Social Security Town	8,432	0	100%
Direct Deposit Fees	169	0	100%
Total 2H-2.31 · Payroll Taxes & Fees	10,652	0	100%
2H-2.32 · Health Insurance Town Clerk ...	9,439	9,322	101%
2H-2.33 · Retirement Benefit Town Clerk	0	2,185	0%
2H-2.34 · Health Insurance Maint Sup ...	7,588	9,534	80%
2H-2.35 · Retirement Benefit Maint Sup...	0	2,950	0%
Total 2H-2.3 · Employee Benefits	27,679	23,991	115%
2H-2.4 · George Paine Memorial Fund	0	5,130	0%
Total 2H-2.0 · Miscellaneous	30,546	35,121	87%
Total Expense	451,891	591,556	76%
Net Income	104,204	0	100%