

Town of Washington Grove
Monthly Treasurer's Report
July 2020

	Jul 20	Budget	% of Budget
Income			
1A-1.1 · Real Property Tax	0	249,089	0%
1A-1.2 · Dwelling Tax	0	29,250	0%
1A-1.3 · Public Utility Op. Property Tax	21	5,000	0%
1A-1.5 · Penalties & Interest	0	0	100%
1A-2.0 · Income Tax	1,321	120,000	1%
1B-1.0 · Business Licenses	0	125	0%
1B-2.0 · Building Permit Fees	0	300	0%
1B-2.2 · Public Ways Permit Fees	0	100	0%
1B-3.0 · Cable Television Franchise Fees	0	7,000	0%
1C-2.11 · Highway User Revenue	0	30,000	0%
1C-3.0 · County Muni Tax Duplication	44,922	44,922	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	0	4,850	0%
1D-5.4 · Tennis Instruction	90	400	23%
1D-5.5 · Yoga Instruction	0	1,500	0%
Total 1D-5.0 · Recreation Program User Fees	90	7,750	1%
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	76	2,400	3%
1F-1.2 · TD Bank MM Interest	0	5	10%
1F-1.3 · TD Bank CD Interest	46	2,400	2%
1F-1.4 · PNC MM Interest	11	350	3%
1F-1.6 · Wells Fargo Interest	0	3	3%
1F-1.7 · WesBanco CD Interest	1,028	2,400	43%
Total 1F-1.0 · Investment Earnings	1,161	7,558	15%
1F-2.0 · McCathran Hall Rental	0	1,500	0%
1F-6.0 · Miscellaneous Revenues-Other	1,500	1,600	94%
1Z-1.0 · Use of Reserves	0	119,873	0%
Total Income	49,015	624,067	8%
Expense			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	5,068	47,997	11%
2A-3.2 · Telephone	50	840	6%
2A-3.3 · Postage	0	1,250	0%
2A-3.4 · Supplies	0	1,100	0%
2A-3.5 · Town Web Site	0	4,436	0%
2A-3.6 · Information Technology Support	15	500	3%
2A-3.7 · Records Management	0	1,500	0%
2A-3.9 · Office Equipment	0	1,500	0%
2A-4.0 · Legal Notices	0	200	0%
2A-4.1 · Printing/Copying	0	1,575	0%
2A-4.2 · MML Expenses	1,206	1,760	69%
Total 2A-3.0 · Executive	6,339	62,658	10%

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2A-5.0 · Financial Administration			
2A-5.1 · Town Treasurer Salary	1,061	13,758	8%
2A-5.2 · Postage	55	200	28%
2A-5.3 · Supplies	0	1,250	0%
2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	873	6,876	13%
2A-5.6 · Bank Service Charges	3	80	4%
Total 2A-5.0 · Financial Administration	1,992	22,264	9%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	263	5,000	5%
2A-6.2 · Other Expenses	0	600	0%
Total 2A-6.0 · Legal	263	5,600	5%
2A-8.0 · Planning and Zoning			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	0	3,000	0%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
Total 2A-8.0 · Planning and Zoning	0	10,800	0%
2A-9.0 · Municipal Buildings			
2A-9.1 · Salaries	333	3,975	8%
2A-9.2 · Supplies	0	1,500	0%
2A-9.3 · Utilities			
2A-9.3a · Gas	27	2,550	1%
2A-9.3b · Electricity	155	2,500	6%
2A-9.3c · Water	0	800	0%
2A-9.3d · Telephone (2 lines)	93	1,140	8%
Total 2A-9.3 · Utilities	275	6,990	4%
2A-9.4 · Fire Alarm - Monitoring	0	465	0%
2A-9.5 · Sprinkler Testing	0	1,555	0%
2A-9.6 · Janitorial Service	0	5,000	0%
2A-9.7 · Repairs	0	2,000	0%
2A-9.8 · McCathran Hall	0	2,000	0%
2A-9.9 · Maintenance Shop	0	3,000	0%
Total 2A-9.0 · Municipal Buildings	607	26,485	2%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.11 · Salaries	0	2,390	0%
2C-1.12 · Supplies	235	1,000	24%
2C-1.13 · Resurfacing	0	37,000	0%
2C-1.14 · Speed Humps	0	8,000	0%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	0	500	0%
2C-1.18 · Street Light Operation	0	8,850	0%
2C1.181 · Street Light Repair	0	1,000	0%
2C-1.19 · Street Lights - LED Conversion	5,341	10,000	53%
Total 2C-1.1 · Streets, Roadways, & Alleys	5,576	71,740	8%

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2C-1.2 · Walkways			
2C-1.21 · Salaries	0	1,590	0%
2C-1.22 · Supplies	0	1,000	0%
2C-1.23 · Walkway Restoration	0	3,000	0%
Total 2C-1.2 · Walkways	0	5,590	0%
2C-1.3 · Street Sanitation	29	795	4%
2C-2.0 · Waste Collection & Disposal			
2C-2.1 · Salaries	1,121	6,365	18%
2C-2.2 · Trash Collection (contract)	1,481	17,766	8%
2C-2.3 · Recycling Services (contract)	961	11,529	8%
2C-2.4 · Leaf Collection (contract)	0	18,600	0%
2C-2.5 · Brush Disp. Tipping Fees	1,169	1,000	117%
Total 2C-2.0 · Waste Collection & Disposal	4,732	55,260	9%
2D-1.0 · Parks			
2D-1.1 · Salaries	6,349	64,425	10%
2D-1.2 · Supplies	67	4,000	2%
2D-1.3 · Vehicle & Equipment O&M	155	4,000	4%
2D-1.41 · Contract Tree Removal	8,000	22,000	36%
2D-1.42 · Contract Tree Pruning	800	17,000	5%
2D-1.43 · Woods Management	850	50,000	2%
2D-1.44 · Beautification Plantings	86	4,000	2%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Emerald Ash Borer	475	1,000	48%
2D-1.47 · Tree Planting, Residential Area	0	30,000	0%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.5 · Storm Drain/Parks, Residential	0	50,000	0%
2D-1.7 · Equipment Purchase	0	1,000	0%
2D-1.8 · Equipment Rental	0	1,000	0%
Total 2D-1.0 · Parks	16,782	251,275	7%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	0	5,000	0%
2D-2.12 · Tennis Lessons	0	500	0%
2D-2.13 · Tennis Court Maintenance	398	400	99%
Total 2D-2.1 · Salaries	398	5,900	7%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	0	2,500	0%
2D-2.22 · Events	0	4,700	0%
2D-2.23 · Tennis Courts	0	200	0%
Total 2D-2.2 · Supplies	0	7,400	0%
2D-2.3 · Special Programs	0	2,425	0%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.9 · Playground Equipment, Supplies	0	2,000	0%
Total 2D-2.0 · Recreation	398	20,425	2%

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2D-3.0 · Historic Preservation			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	0	200	0%
2D-3.3 · Archives Worker	1,224	14,982	8%
2D-3.4 · Archival Equipment & Supplies	0	2,700	0%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	750	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.8 · NR Historic District Update	0	500	0%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	0	2,500	0%
Total 2D-3.0 · Historic Preservation	1,224	26,657	5%
2D-4.0 · Lake			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	4,582	17,000	27%
2D-4.12 · Swim Instructor	0	2,000	0%
Total 2D-4.1 · Salaries	4,582	19,000	24%
2D-4.2 · Supplies	0	2,500	0%
2D-4.3 · Electricity	78	750	10%
2D-4.4 · Water Testing & Treatment	600	4,500	13%
2D-4.5 · Fencing	0	10,200	0%
Total 2D-4.0 · Lake	5,260	36,950	14%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	2,917	1,600	182%
2H-1.2 · Property Insurance	515	800	64%
2H-1.3 · Workers Compensation	467	4,500	10%
Total 2H-1.0 · Insurance	3,899	6,900	57%
2H-2.0 · Miscellaneous			
2H-2.1 · Miscellaneous - Other	90	1,500	6%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	268	0	100%
Social Security Town	1,148	0	100%
Direct Deposit Fees	20	0	100%
Total 2H-2.31 · Payroll Taxes & Fees	1,436	0	100%
2H-2.32 · Health Insurance Town Clerk ...	1,109	6,191	18%
2H-2.33 · Retirement Benefit Town Clerk	0	2,230	0%
2H-2.34 · Health Insurance Maint Sup ...	374	3,238	12%
2H-2.35 · Retirement Benefit Maint Sup...	0	3,009	0%
Total 2H-2.3 · Employee Benefits	2,918	14,668	20%
Total 2H-2.0 · Miscellaneous	3,008	20,668	15%
Total Expense	50,108	624,067	8%
Net Income	-1,093	0	100%