

Town of Washington Grove
Monthly Treasurer's Report
July through August 2020

	Jul - Aug 20	Budget	% of Budget
Income			
1A-1.1 · Real Property Tax	10,514	249,089	4%
1A-1.2 · Dwelling Tax	1,560	29,250	5%
1A-1.3 · Public Utility Op. Property Tax	23	5,000	0%
1A-1.4 · Delinquent Taxes	548	0	100%
1A-1.5 · Penalties & Interest	18	0	100%
1A-2.0 · Income Tax	18,713	120,000	16%
1B-1.0 · Business Licenses	0	125	0%
1B-2.0 · Building Permit Fees	0	300	0%
1B-2.2 · Public Ways Permit Fees	100	100	100%
1B-3.0 · Cable Television Franchise Fees	1,630	7,000	23%
1C-2.11 · Highway User Revenue	0	30,000	0%
1C-3.0 · County Muni Tax Duplication	44,922	44,922	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	0	4,850	0%
1D-5.4 · Tennis Instruction	90	400	23%
1D-5.5 · Yoga Instruction	0	1,500	0%
Total 1D-5.0 · Recreation Program User Fees	90	7,750	1%
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	136	2,400	6%
1F-1.2 · TD Bank MM Interest	1	5	20%
1F-1.3 · TD Bank CD Interest	93	2,400	4%
1F-1.4 · PNC MM Interest	28	350	8%
1F-1.6 · Wells Fargo Interest	0	3	6%
1F-1.7 · WesBanco CD Interest	1,028	2,400	43%
Total 1F-1.0 · Investment Earnings	1,286	7,558	17%
1F-2.0 · McCathran Hall Rental	0	1,500	0%
1F-6.0 · Miscellaneous Revenues-Other	1,500	1,600	94%
1Z-1.0 · Use of Reserves	0	119,873	0%
Total Income	80,905	624,067	13%
Expense			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	8,490	47,997	18%
2A-3.2 · Telephone	100	840	12%
2A-3.3 · Postage	0	1,250	0%
2A-3.4 · Supplies	0	1,100	0%
2A-3.5 · Town Web Site	0	4,436	0%
2A-3.6 · Information Technology Support	269	500	54%
2A-3.7 · Records Management	0	1,500	0%
2A-3.9 · Office Equipment	0	1,500	0%
2A-4.0 · Legal Notices	0	200	0%
2A-4.1 · Printing/Copying	0	1,575	0%
2A-4.2 · MML Expenses	1,206	1,760	69%
Total 2A-3.0 · Executive	10,066	62,658	16%

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2A-5.0 · Financial Administration			
2A-5.1 · Town Treasurer Salary	2,016	13,758	15%
2A-5.2 · Postage	110	200	55%
2A-5.3 · Supplies	0	1,250	0%
2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	2,166	6,876	32%
2A-5.6 · Bank Service Charges	6	80	8%
Total 2A-5.0 · Financial Administration	4,298	22,264	19%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	263	5,000	5%
2A-6.2 · Other Expenses	0	600	0%
Total 2A-6.0 · Legal	263	5,600	5%
2A-8.0 · Planning and Zoning			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	0	3,000	0%
2A-8.3 · Surveying and Mapping	7,800	5,000	156%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
Total 2A-8.0 · Planning and Zoning	7,800	10,800	72%
2A-9.0 · Municipal Buildings			
2A-9.1 · Salaries	419	3,975	11%
2A-9.2 · Supplies	0	1,500	0%
2A-9.3 · Utilities			
2A-9.3a · Gas	509	2,550	20%
2A-9.3b · Electricity	378	2,500	15%
2A-9.3c · Water	0	800	0%
2A-9.3d · Telephone (2 lines)	189	1,140	17%
Total 2A-9.3 · Utilities	1,076	6,990	15%
2A-9.4 · Fire Alarm - Monitoring	0	465	0%
2A-9.5 · Sprinkler Testing	0	1,555	0%
2A-9.6 · Janitorial Service	0	5,000	0%
2A-9.7 · Repairs	0	2,000	0%
2A-9.8 · McCathran Hall	0	2,000	0%
2A-9.9 · Maintenance Shop	0	3,000	0%
Total 2A-9.0 · Municipal Buildings	1,496	26,485	6%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.11 · Salaries	0	2,390	0%
2C-1.12 · Supplies	235	1,000	24%
2C-1.13 · Resurfacing	1,940	37,000	5%
2C-1.14 · Speed Humps	0	8,000	0%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	0	500	0%
2C-1.18 · Street Light Operation	1,351	8,850	15%
2C1.181 · Street Light Repair	0	1,000	0%
2C-1.19 · Street Lights - LED Conversion	5,341	10,000	53%
Total 2C-1.1 · Streets, Roadways, & Alleys	8,867	71,740	12%

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2C-1.2 · Walkways			
2C-1.21 · Salaries	58	1,590	4%
2C-1.22 · Supplies	0	1,000	0%
2C-1.23 · Walkway Restoration	0	3,000	0%
Total 2C-1.2 · Walkways	58	5,590	1%
2C-1.3 · Street Sanitation	29	795	4%
2C-2.0 · Waste Collection & Disposal			
2C-2.1 · Salaries	1,708	6,365	27%
2C-2.2 · Trash Collection (contract)	2,961	17,766	17%
2C-2.3 · Recycling Services (contract)	1,922	11,529	17%
2C-2.4 · Leaf Collection (contract)	0	18,600	0%
2C-2.5 · Brush Disp. Tipping Fees	1,183	1,000	118%
Total 2C-2.0 · Waste Collection & Disposal	7,774	55,260	14%
2D-1.0 · Parks			
2D-1.1 · Salaries	11,190	64,425	17%
2D-1.2 · Supplies	67	4,000	2%
2D-1.3 · Vehicle & Equipment O&M	272	4,000	7%
2D-1.41 · Contract Tree Removal	9,000	22,000	41%
2D-1.42 · Contract Tree Pruning	1,750	17,000	10%
2D-1.43 · Woods Management	850	50,000	2%
2D-1.44 · Beautification Plantings	152	4,000	4%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Emerald Ash Borer	475	1,000	48%
2D-1.47 · Tree Planting, Residential Area	0	30,000	0%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.5 · Storm Drain/Parks, Residential	0	50,000	0%
2D-1.7 · Equipment Purchase	0	1,000	0%
2D-1.8 · Equipment Rental	0	1,000	0%
Total 2D-1.0 · Parks	23,756	251,275	9%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	0	5,000	0%
2D-2.12 · Tennis Lessons	0	500	0%
2D-2.13 · Tennis Court Maintenance	398	400	99%
Total 2D-2.1 · Salaries	398	5,900	7%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	0	2,500	0%
2D-2.22 · Events	0	4,700	0%
2D-2.23 · Tennis Courts	73	200	37%
Total 2D-2.2 · Supplies	73	7,400	1%
2D-2.3 · Special Programs	0	2,425	0%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.9 · Playground Equipment, Supplies	0	2,000	0%
Total 2D-2.0 · Recreation	471	20,425	2%

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2D-3.0 · Historic Preservation			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	0	200	0%
2D-3.3 · Archives Worker	2,473	14,982	17%
2D-3.4 · Archival Equipment & Supplies	0	2,700	0%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	750	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.8 · NR Historic District Update	0	500	0%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	0	2,500	0%
Total 2D-3.0 · Historic Preservation	2,473	26,657	9%
2D-4.0 · Lake			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	10,015	17,000	59%
2D-4.12 · Swim Instructor	0	2,000	0%
Total 2D-4.1 · Salaries	10,015	19,000	53%
2D-4.2 · Supplies	248	2,500	10%
2D-4.3 · Electricity	198	750	26%
2D-4.4 · Water Testing & Treatment	2,464	4,500	55%
2D-4.5 · Fencing	0	10,200	0%
Total 2D-4.0 · Lake	12,925	36,950	35%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	2,917	1,600	182%
2H-1.2 · Property Insurance	515	800	64%
2H-1.3 · Workers Compensation	467	4,500	10%
Total 2H-1.0 · Insurance	3,899	6,900	57%
2H-2.0 · Miscellaneous			
2H-2.1 · Miscellaneous - Other	228	1,500	15%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	487	0	100%
Social Security Town	2,084	0	100%
Direct Deposit Fees	33	0	100%
Total 2H-2.31 · Payroll Taxes & Fees	2,603	0	100%
2H-2.32 · Health Insurance Town Clerk ...	1,848	6,191	30%
2H-2.33 · Retirement Benefit Town Clerk	0	2,230	0%
2H-2.34 · Health Insurance Maint Sup ...	623	3,238	19%
2H-2.35 · Retirement Benefit Maint Sup...	0	3,009	0%
Total 2H-2.3 · Employee Benefits	5,074	14,668	35%
Total 2H-2.0 · Miscellaneous	5,302	20,668	26%
Total Expense	89,474	624,067	14%
Net Income	-8,569	0	100%