

Town of Washington Grove
Monthly Treasurer's Report
July through September 2020

	Jul - Sep 20	Budget	% of Budget
Income			
1A-1.1 · Real Property Tax	21,237	249,089	9%
1A-1.2 · Dwelling Tax	3,120	29,250	11%
1A-1.3 · Public Utility Op. Property Tax	35	5,000	1%
1A-1.4 · Delinquent Taxes	678	0	100%
1A-1.5 · Penalties & Interest	18	0	100%
1A-2.0 · Income Tax	36,945	120,000	31%
1B-1.0 · Business Licenses	0	125	0%
1B-2.0 · Building Permit Fees	20	300	7%
1B-2.2 · Public Ways Permit Fees	200	100	200%
1B-3.0 · Cable Television Franchise Fees	0	7,000	0%
1C-2.11 · Highway User Revenue	389	30,000	1%
1C-3.0 · County Muni Tax Duplication	44,922	44,922	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	0	4,850	0%
1D-5.4 · Tennis Instruction	0	400	0%
1D-5.5 · Yoga Instruction	0	1,500	0%
Total 1D-5.0 · Recreation Program User Fees	0	7,750	0%
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	166	2,400	7%
1F-1.2 · TD Bank MM Interest	1	5	29%
1F-1.3 · TD Bank CD Interest	140	2,400	6%
1F-1.4 · PNC MM Interest	37	350	10%
1F-1.6 · Wells Fargo Interest	0	3	8%
1F-1.7 · WesBanco CD Interest	1,028	2,400	43%
Total 1F-1.0 · Investment Earnings	1,372	7,558	18%
1F-2.0 · McCathran Hall Rental	0	1,500	0%
1F-6.0 · Miscellaneous Revenues-Other	590	1,600	37%
1Z-1.0 · Use of Reserves	0	119,873	0%
Total Income	109,526	624,067	18%
Expense			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	11,864	47,997	25%
2A-3.2 · Telephone	160	840	19%
2A-3.3 · Postage	0	1,250	0%
2A-3.4 · Supplies	483	1,100	44%
2A-3.5 · Town Web Site	1,020	4,436	23%
2A-3.6 · Information Technology Support	254	500	51%
2A-3.7 · Records Management	0	1,500	0%
2A-3.9 · Office Equipment	0	1,500	0%
2A-4.0 · Legal Notices	0	200	0%
2A-4.1 · Printing/Copying	0	1,575	0%
2A-4.2 · MML Expenses	1,206	1,760	69%
Total 2A-3.0 · Executive	14,988	62,658	24%

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2A-5.0 · Financial Administration			
2A-5.1 · Town Treasurer Salary	3,196	13,758	23%
2A-5.2 · Postage	110	200	55%
2A-5.3 · Supplies	0	1,250	0%
2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	4,048	6,876	59%
2A-5.6 · Bank Service Charges	10	80	12%
Total 2A-5.0 · Financial Administration	7,364	22,264	33%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	280	5,000	6%
2A-6.2 · Other Expenses	0	600	0%
Total 2A-6.0 · Legal	280	5,600	5%
2A-8.0 · Planning and Zoning			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	0	3,000	0%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
Total 2A-8.0 · Planning and Zoning	0	10,800	0%
2A-9.0 · Municipal Buildings			
2A-9.1 · Salaries	579	3,975	15%
2A-9.2 · Supplies	0	1,500	0%
2A-9.3 · Utilities			
2A-9.3a · Gas	495	2,550	19%
2A-9.3b · Electricity	350	2,500	14%
2A-9.3c · Water	223	800	28%
2A-9.3d · Telephone (2 lines)	240	1,140	21%
Total 2A-9.3 · Utilities	1,309	6,990	19%
2A-9.4 · Fire Alarm - Monitoring	116	465	25%
2A-9.5 · Sprinkler Testing	250	1,555	16%
2A-9.6 · Janitorial Service	0	5,000	0%
2A-9.7 · Repairs	0	2,000	0%
2A-9.8 · McCathran Hall	0	2,000	0%
2A-9.9 · Maintenance Shop	0	3,000	0%
Total 2A-9.0 · Municipal Buildings	2,253	26,485	9%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.11 · Salaries	0	2,390	0%
2C-1.12 · Supplies	150	1,000	15%
2C-1.13 · Resurfacing	1,940	37,000	5%
2C-1.14 · Speed Humps	0	8,000	0%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	0	500	0%
2C-1.18 · Street Light Operation	975	8,850	11%
2C1.181 · Street Light Repair	0	1,000	0%
2C-1.19 · Street Lights - LED Conversion	5,341	10,000	53%
Total 2C-1.1 · Streets, Roadways, & Alleys	8,406	71,740	12%

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2C-1.2 · Walkways			
2C-1.21 · Salaries	58	1,590	4%
2C-1.22 · Supplies	0	1,000	0%
2C-1.23 · Walkway Restoration	0	3,000	0%
Total 2C-1.2 · Walkways	58	5,590	1%
2C-1.3 · Street Sanitation	87	795	11%
2C-2.0 · Waste Collection & Disposal			
2C-2.1 · Salaries	2,089	6,365	33%
2C-2.2 · Trash Collection (contract)	2,962	17,766	17%
2C-2.3 · Recycling Services (contract)	1,921	11,529	17%
2C-2.4 · Leaf Collection (contract)	0	18,600	0%
2C-2.5 · Brush Disp. Tipping Fees	59	1,000	6%
Total 2C-2.0 · Waste Collection & Disposal	7,031	55,260	13%
2D-1.0 · Parks			
2D-1.1 · Salaries	16,166	64,425	25%
2D-1.2 · Supplies	66	4,000	2%
2D-1.3 · Vehicle & Equipment O&M	2,482	4,000	62%
2D-1.41 · Contract Tree Removal	11,800	22,000	54%
2D-1.42 · Contract Tree Pruning	1,750	17,000	10%
2D-1.43 · Woods Management	5,913	50,000	12%
2D-1.44 · Beautification Plantings	66	4,000	2%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Emerald Ash Borer	475	1,000	48%
2D-1.47 · Tree Planting, Residential Area	0	30,000	0%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.5 · Storm Drain/Parks, Residential	0	50,000	0%
2D-1.7 · Equipment Purchase	0	1,000	0%
2D-1.8 · Equipment Rental	0	1,000	0%
Total 2D-1.0 · Parks	38,718	251,275	15%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	0	5,000	0%
2D-2.12 · Tennis Lessons	0	500	0%
2D-2.13 · Tennis Court Maintenance	981	400	245%
Total 2D-2.1 · Salaries	981	5,900	17%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	0	2,500	0%
2D-2.22 · Events	0	4,700	0%
2D-2.23 · Tennis Courts	475	200	237%
Total 2D-2.2 · Supplies	475	7,400	6%
2D-2.3 · Special Programs	0	2,425	0%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.9 · Playground Equipment, Supplies	924	2,000	46%
Total 2D-2.0 · Recreation	2,379	20,425	12%

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2D-3.0 · Historic Preservation			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	0	200	0%
2D-3.3 · Archives Worker	2,570	14,982	17%
2D-3.4 · Archival Equipment & Supplies	406	2,700	15%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	750	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.8 · NR Historic District Update	714	500	143%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	0	2,500	0%
Total 2D-3.0 · Historic Preservation	3,690	26,657	14%
2D-4.0 · Lake			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	12,669	17,000	75%
2D-4.12 · Swim Instructor	0	2,000	0%
Total 2D-4.1 · Salaries	12,669	19,000	67%
2D-4.2 · Supplies	688	2,500	28%
2D-4.3 · Electricity	185	750	25%
2D-4.4 · Water Testing & Treatment	2,125	4,500	47%
2D-4.5 · Fencing	0	10,200	0%
Total 2D-4.0 · Lake	15,667	36,950	42%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	2,917	1,600	182%
2H-1.2 · Property Insurance	515	800	64%
2H-1.3 · Workers Compensation	1,253	4,500	28%
Total 2H-1.0 · Insurance	4,685	6,900	68%
2H-2.0 · Miscellaneous			
2H-2.1 · Miscellaneous - Other	799	1,500	53%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	677	0	100%
Social Security Town	2,894	0	100%
Direct Deposit Fees	46	0	100%
Total 2H-2.31 · Payroll Taxes & Fees	3,617	0	100%
2H-2.32 · Health Insurance Town Clerk ...	2,587	6,191	42%
2H-2.33 · Retirement Benefit Town Clerk	0	2,230	0%
2H-2.34 · Health Insurance Maint Sup ...	872	3,238	27%
2H-2.35 · Retirement Benefit Maint Sup...	0	3,009	0%
Total 2H-2.3 · Employee Benefits	7,076	14,668	48%
Total 2H-2.0 · Miscellaneous	7,874	20,668	38%
Total Expense	113,479	624,067	18%
Net Income	-3,953	0	100%