

Town of Washington Grove  
Monthly Treasurer's Report  
July through October 2020

	Jul - Oct 20	Budget	% of Budget
<b>Income</b>			
1A-1.1 · Real Property Tax	122,347	249,089	49%
1A-1.2 · Dwelling Tax	15,405	29,250	53%
1A-1.3 · Public Utility Op. Property Tax	569	5,000	11%
1A-1.4 · Delinquent Taxes	678	0	100%
1A-1.5 · Penalties & Interest	64	0	100%
1A-2.0 · Income Tax	42,864	120,000	36%
1B-1.0 · Business Licenses	0	125	0%
1B-2.0 · Building Permit Fees	20	300	7%
1B-2.2 · Public Ways Permit Fees	200	100	200%
1B-3.0 · Cable Television Franchise Fees	0	7,000	0%
1C-2.11 · Highway User Revenue	389	30,000	1%
1C-3.0 · County Muni Tax Duplication	44,922	44,922	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	0	4,850	0%
1D-5.4 · Tennis Instruction	0	400	0%
1D-5.5 · Yoga Instruction	0	1,500	0%
<b>Total 1D-5.0 · Recreation Program User Fees</b>	<b>0</b>	<b>7,750</b>	<b>0%</b>
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	188	2,400	8%
1F-1.2 · TD Bank MM Interest	2	5	39%
1F-1.3 · TD Bank CD Interest	186	2,400	8%
1F-1.4 · PNC MM Interest	44	350	13%
1F-1.6 · Wells Fargo Interest	0	3	11%
1F-1.7 · WesBanco CD Interest	1,780	2,400	74%
<b>Total 1F-1.0 · Investment Earnings</b>	<b>2,201</b>	<b>7,558</b>	<b>29%</b>
1F-2.0 · McCathran Hall Rental	0	1,500	0%
1F-4.0 · Contributions & Donations	800	0	100%
1F-6.0 · Miscellaneous Revenues-Other	590	1,600	37%
1Z-1.0 · Use of Reserves	0	119,873	0%
<b>Total Income</b>	<b>231,047</b>	<b>624,067</b>	<b>37%</b>
<b>Expense</b>			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	14,177	47,997	30%
2A-3.2 · Telephone	211	840	25%
2A-3.3 · Postage	0	1,250	0%
2A-3.4 · Supplies	483	1,100	44%
2A-3.5 · Town Web Site	1,020	4,436	23%
2A-3.6 · Information Technology Support	254	500	51%
2A-3.7 · Records Management	0	1,500	0%
2A-3.9 · Office Equipment	870	1,500	58%
2A-4.0 · Legal Notices	0	200	0%
2A-4.1 · Printing/Copying	0	1,575	0%
2A-4.2 · MML Expenses	1,206	1,760	69%
<b>Total 2A-3.0 · Executive</b>	<b>18,221</b>	<b>62,658</b>	<b>29%</b>

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<b>2A-5.0 · Financial Administration</b>			
2A-5.1 · Town Treasurer Salary	3,203	13,758	23%
2A-5.2 · Postage	110	200	55%
2A-5.3 · Supplies	0	1,250	0%
2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	5,192	6,876	76%
2A-5.6 · Bank Service Charges	13	80	16%
<b>Total 2A-5.0 · Financial Administration</b>	<b>8,517</b>	<b>22,264</b>	<b>38%</b>
<b>2A-6.0 · Legal</b>			
2A-6.1 · Town Attorney	367	5,000	7%
2A-6.2 · Other Expenses	0	600	0%
<b>Total 2A-6.0 · Legal</b>	<b>367</b>	<b>5,600</b>	<b>7%</b>
<b>2A-8.0 · Planning and Zoning</b>			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	0	3,000	0%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
<b>Total 2A-8.0 · Planning and Zoning</b>	<b>0</b>	<b>10,800</b>	<b>0%</b>
<b>2A-9.0 · Municipal Buildings</b>			
2A-9.1 · Salaries	709	3,975	18%
2A-9.2 · Supplies	174	1,500	12%
2A-9.3 · Utilities			
2A-9.3a · Gas	519	2,550	20%
2A-9.3b · Electricity	520	2,500	21%
2A-9.3c · Water	223	800	28%
2A-9.3d · Telephone (2 lines)	336	1,140	29%
<b>Total 2A-9.3 · Utilities</b>	<b>1,597</b>	<b>6,990</b>	<b>23%</b>
2A-9.4 · Fire Alarm - Monitoring	116	465	25%
2A-9.5 · Sprinkler Testing	250	1,555	16%
2A-9.6 · Janitorial Service	0	5,000	0%
2A-9.7 · Repairs	0	2,000	0%
2A-9.8 · McCathran Hall	0	2,000	0%
2A-9.9 · Maintenance Shop	0	3,000	0%
<b>Total 2A-9.0 · Municipal Buildings</b>	<b>2,846</b>	<b>26,485</b>	<b>11%</b>
<b>2C-1.1 · Streets, Roadways, &amp; Alleys</b>			
2C-1.11 · Salaries	58	2,390	2%
2C-1.12 · Supplies	150	1,000	15%
2C-1.13 · Resurfacing	1,940	37,000	5%
2C-1.14 · Speed Humps	0	8,000	0%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	0	500	0%
2C-1.18 · Street Light Operation	2,080	8,850	23%
2C1.181 · Street Light Repair	0	1,000	0%
2C-1.19 · Street Lights - LED Conversion	5,341	10,000	53%
<b>Total 2C-1.1 · Streets, Roadways, &amp; Alleys</b>	<b>9,569</b>	<b>71,740</b>	<b>13%</b>

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<b>2C-1.2 · Walkways</b>			
2C-1.21 · Salaries	116	1,590	7%
2C-1.22 · Supplies	0	1,000	0%
2C-1.23 · Walkway Restoration	0	3,000	0%
<b>Total 2C-1.2 · Walkways</b>	<b>116</b>	<b>5,590</b>	<b>2%</b>
<b>2C-1.3 · Street Sanitation</b>	<b>174</b>	<b>795</b>	<b>22%</b>
<b>2C-2.0 · Waste Collection &amp; Disposal</b>			
2C-2.1 · Salaries	2,863	6,365	45%
2C-2.2 · Trash Collection (contract)	4,442	17,766	25%
2C-2.3 · Recycling Services (contract)	2,882	11,529	25%
2C-2.4 · Leaf Collection (contract)	0	18,600	0%
2C-2.5 · Brush Disp. Tipping Fees	59	1,000	6%
<b>Total 2C-2.0 · Waste Collection &amp; Disposal</b>	<b>10,246</b>	<b>55,260</b>	<b>19%</b>
<b>2D-1.0 · Parks</b>			
2D-1.1 · Salaries	18,960	64,425	29%
2D-1.2 · Supplies	66	4,000	2%
2D-1.3 · Vehicle & Equipment O&M	2,543	4,000	64%
2D-1.41 · Contract Tree Removal	11,800	22,000	54%
2D-1.42 · Contract Tree Pruning	3,700	17,000	22%
2D-1.43 · Woods Management	5,913	50,000	12%
2D-1.44 · Beautification Plantings	82	4,000	2%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Emerald Ash Borer	475	1,000	48%
2D-1.47 · Tree Planting, Residential Area	0	30,000	0%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.5 · Storm Drain/Parks, Residential	0	50,000	0%
2D-1.7 · Equipment Purchase	0	1,000	0%
2D-1.8 · Equipment Rental	0	1,000	0%
<b>Total 2D-1.0 · Parks</b>	<b>43,539</b>	<b>251,275</b>	<b>17%</b>
<b>2D-2.0 · Recreation</b>			
<b>2D-2.1 · Salaries</b>			
2D-2.11 · Summer in the Parks	0	5,000	0%
2D-2.12 · Tennis Lessons	0	500	0%
2D-2.13 · Tennis Court Maintenance	782	400	195%
<b>Total 2D-2.1 · Salaries</b>	<b>782</b>	<b>5,900</b>	<b>13%</b>
<b>2D-2.2 · Supplies</b>			
2D-2.21 · Summer in the Parks	0	2,500	0%
2D-2.22 · Events	0	4,700	0%
2D-2.23 · Tennis Courts	475	200	237%
<b>Total 2D-2.2 · Supplies</b>	<b>475</b>	<b>7,400</b>	<b>6%</b>
2D-2.3 · Special Programs	0	2,425	0%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.9 · Playground Equipment, Supplies	924	2,000	46%
<b>Total 2D-2.0 · Recreation</b>	<b>2,180</b>	<b>20,425</b>	<b>11%</b>

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<b>2D-3.0 · Historic Preservation</b>			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	0	200	0%
2D-3.3 · Archives Worker	3,819	14,982	25%
2D-3.4 · Archival Equipment & Supplies	326	2,700	12%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	750	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.8 · NR Historic District Update	714	500	143%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	0	2,500	0%
<b>Total 2D-3.0 · Historic Preservation</b>	<b>4,858</b>	<b>26,657</b>	<b>18%</b>
<b>2D-4.0 · Lake</b>			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	10,460	17,000	62%
2D-4.12 · Swim Instructor	0	2,000	0%
<b>Total 2D-4.1 · Salaries</b>	<b>10,460</b>	<b>19,000</b>	<b>55%</b>
2D-4.2 · Supplies	742	2,500	30%
2D-4.3 · Electricity	237	750	32%
2D-4.4 · Water Testing & Treatment	2,125	4,500	47%
2D-4.5 · Fencing	0	10,200	0%
<b>Total 2D-4.0 · Lake</b>	<b>13,564</b>	<b>36,950</b>	<b>37%</b>
<b>2H-1.0 · Insurance</b>			
2H-1.1 · Liability Insurance	2,917	1,600	182%
2H-1.2 · Property Insurance	515	800	64%
2H-1.3 · Workers Compensation	1,253	4,500	28%
<b>Total 2H-1.0 · Insurance</b>	<b>4,685</b>	<b>6,900</b>	<b>68%</b>
<b>2H-2.0 · Miscellaneous</b>			
2H-2.1 · Miscellaneous - Other	799	1,500	53%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	820	0	100%
Social Security Town	3,021	0	100%
Direct Deposit Fees	59	0	100%
<b>Total 2H-2.31 · Payroll Taxes &amp; Fees</b>	<b>3,899</b>	<b>0</b>	<b>100%</b>
2H-2.32 · Health Insurance Town Clerk ...	3,338	6,191	54%
2H-2.33 · Retirement Benefit Town Clerk	0	2,230	0%
2H-2.34 · Health Insurance Maint Sup ...	1,121	3,238	35%
2H-2.35 · Retirement Benefit Maint Sup...	0	3,009	0%
<b>Total 2H-2.3 · Employee Benefits</b>	<b>8,358</b>	<b>14,668</b>	<b>57%</b>
<b>Total 2H-2.0 · Miscellaneous</b>	<b>9,156</b>	<b>20,668</b>	<b>44%</b>
<b>Total Expense</b>	<b>128,038</b>	<b>624,067</b>	<b>21%</b>
<b>Net Income</b>	<b>103,010</b>	<b>0</b>	<b>100%</b>