

Town of Washington Grove
Monthly Treasurer's Report
July 2020 through January 2021

	Jul '20 - Jan 21	Budget	% of Budget
Income			
1A-1.1 · Real Property Tax	226,589	249,089	91%
1A-1.2 · Dwelling Tax	27,453	29,250	94%
1A-1.3 · Public Utility Op. Property Tax	1,852	5,000	37%
1A-1.4 · Delinquent Taxes	678	0	100%
1A-1.5 · Penalties & Interest	264	0	100%
1A-2.0 · Income Tax	90,466	120,000	75%
1B-1.0 · Business Licenses	0	125	0%
1B-2.0 · Building Permit Fees	20	300	7%
1B-2.2 · Public Ways Permit Fees	200	100	200%
1B-3.0 · Cable Television Franchise Fees	1,588	7,000	23%
1C-2.11 · Highway User Revenue	4,092	30,000	14%
1C-3.0 · County Muni Tax Duplication	44,922	44,922	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	0	4,850	0%
1D-5.4 · Tennis Instruction	0	400	0%
1D-5.5 · Yoga Instruction	0	1,500	0%
Total 1D-5.0 · Recreation Program User Fees	0	7,750	0%
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	253	2,400	11%
1F-1.2 · TD Bank MM Interest	3	5	64%
1F-1.3 · TD Bank CD Interest	327	2,400	14%
1F-1.4 · PNC MM Interest	66	350	19%
1F-1.5 · Sandy Spring CD Interest	100	0	100%
1F-1.6 · Wells Fargo Interest	1	3	20%
1F-1.7 · WesBanco CD Interest	2,533	2,400	106%
Total 1F-1.0 · Investment Earnings	3,282	7,558	43%
1F-2.0 · McCathran Hall Rental	0	1,500	0%
1F-4.0 · Contributions & Donations	1,150	0	100%
1F-6.0 · Miscellaneous Revenues-Other	590	1,600	37%
1Z-1.0 · Use of Reserves	0	119,873	0%
Total Income	403,146	624,067	65%
Expense			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	26,136	47,997	54%
2A-3.2 · Telephone	422	840	50%
2A-3.3 · Postage	0	1,250	0%
2A-3.4 · Supplies	583	1,100	53%
2A-3.5 · Town Web Site	2,066	4,436	47%
2A-3.6 · Information Technology Support	809	500	162%
2A-3.7 · Records Management	145	1,500	10%
2A-3.9 · Office Equipment	870	1,500	58%
2A-4.0 · Legal Notices	257	200	129%
2A-4.1 · Printing/Copying	0	1,575	0%
2A-4.2 · MML Expenses	1,206	1,760	69%
Total 2A-3.0 · Executive	32,494	62,658	52%

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2A-5.0 · Financial Administration			
2A-5.1 · Town Treasurer Salary	4,969	13,758	36%
2A-5.2 · Postage	165	200	83%
2A-5.3 · Supplies	972	1,250	78%
2A-5.4 · Bond (1-yr)	100	100	100%
2A-5.5 · Audit	5,192	6,876	76%
2A-5.6 · Bank Service Charges	72	80	91%
Total 2A-5.0 · Financial Administration	11,471	22,264	52%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	1,750	5,000	35%
2A-6.2 · Other Expenses	0	600	0%
Total 2A-6.0 · Legal	1,750	5,600	31%
2A-8.0 · Planning and Zoning			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	0	3,000	0%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
Total 2A-8.0 · Planning and Zoning	0	10,800	0%
2A-9.0 · Municipal Buildings			
2A-9.1 · Salaries	1,577	3,975	40%
2A-9.2 · Supplies	227	1,500	15%
2A-9.3 · Utilities			
2A-9.3a · Gas	800	2,550	31%
2A-9.3b · Electricity	972	2,500	39%
2A-9.3c · Water	383	800	48%
2A-9.3d · Telephone (2 lines)	627	1,140	55%
Total 2A-9.3 · Utilities	2,781	6,990	40%
2A-9.4 · Fire Alarm - Monitoring	233	465	50%
2A-9.5 · Sprinkler Testing	738	1,555	47%
2A-9.6 · Janitorial Service	0	5,000	0%
2A-9.7 · Repairs	2,071	2,000	104%
2A-9.8 · McCathran Hall	0	2,000	0%
2A-9.9 · Maintenance Shop	0	3,000	0%
Total 2A-9.0 · Municipal Buildings	7,626	26,485	29%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.11 · Salaries	275	2,390	11%
2C-1.12 · Supplies	633	1,000	63%
2C-1.13 · Resurfacing	1,940	37,000	5%
2C-1.14 · Speed Humps	0	8,000	0%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	0	500	0%
2C-1.18 · Street Light Operation	3,095	8,850	35%
2C1.181 · Street Light Repair	0	1,000	0%
2C-1.19 · Street Lights - LED Conversion	5,341	10,000	53%
Total 2C-1.1 · Streets, Roadways, & Alleys	11,284	71,740	16%

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2C-1.2 · Walkways			
2C-1.21 · Salaries	1,588	1,590	100%
2C-1.22 · Supplies	280	1,000	28%
2C-1.23 · Walkway Restoration	0	3,000	0%
Total 2C-1.2 · Walkways	1,868	5,590	33%
2C-1.3 · Street Sanitation	203	795	25%
2C-2.0 · Waste Collection & Disposal			
2C-2.1 · Salaries	3,774	6,365	59%
2C-2.2 · Trash Collection (contract)	8,884	17,766	50%
2C-2.3 · Recycling Services (contract)	5,764	11,529	50%
2C-2.4 · Leaf Collection (contract)	16,740	18,600	90%
2C-2.5 · Brush Disp. Tipping Fees	151	1,000	15%
Total 2C-2.0 · Waste Collection & Disposal	35,313	55,260	64%
2D-1.0 · Parks			
2D-1.1 · Salaries	34,282	64,425	53%
2D-1.2 · Supplies	1,566	4,000	39%
2D-1.3 · Vehicle & Equipment O&M	3,355	4,000	84%
2D-1.41 · Contract Tree Removal	20,750	22,000	94%
2D-1.42 · Contract Tree Pruning	4,700	17,000	28%
2D-1.43 · Woods Management	8,913	50,000	18%
2D-1.44 · Beautification Plantings	2,290	4,000	57%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Invasive Plants/Pests - Parks	2,651	1,000	265%
2D-1.47 · Tree Planting, Residential Area	6,070	30,000	20%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.5 · Storm Drain/Parks, Residential	0	50,000	0%
2D-1.7 · Equipment Purchase	0	1,000	0%
2D-1.8 · Equipment Rental	0	1,000	0%
Total 2D-1.0 · Parks	84,578	251,275	34%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	0	5,000	0%
2D-2.12 · Tennis Lessons	0	500	0%
2D-2.13 · Tennis Court Maintenance	782	400	195%
Total 2D-2.1 · Salaries	782	5,900	13%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	0	2,500	0%
2D-2.22 · Events	1,153	4,700	25%
2D-2.23 · Tennis Courts	475	200	237%
Total 2D-2.2 · Supplies	1,628	7,400	22%
2D-2.3 · Special Programs	0	2,425	0%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.9 · Playground Equipment, Supplies	924	2,000	46%
Total 2D-2.0 · Recreation	3,333	20,425	16%

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2D-3.0 · Historic Preservation			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	0	200	0%
2D-3.3 · Archives Worker	7,564	14,982	50%
2D-3.4 · Archival Equipment & Supplies	430	2,700	16%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	750	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.8 · NR Historic District Update	714	500	143%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	0	2,500	0%
Total 2D-3.0 · Historic Preservation	8,708	26,657	33%
2D-4.0 · Lake			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	10,460	17,000	62%
2D-4.12 · Swim Instructor	0	2,000	0%
Total 2D-4.1 · Salaries	10,460	19,000	55%
2D-4.2 · Supplies	742	2,500	30%
2D-4.3 · Electricity	366	750	49%
2D-4.4 · Water Testing & Treatment	2,125	4,500	47%
2D-4.5 · Fencing	0	10,200	0%
Total 2D-4.0 · Lake	13,693	36,950	37%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	2,917	1,600	182%
2H-1.2 · Property Insurance	515	800	64%
2H-1.3 · Workers Compensation	2,399	4,500	53%
Total 2H-1.0 · Insurance	5,831	6,900	85%
2H-2.0 · Miscellaneous			
2H-2.1 · Miscellaneous - Other	1,139	1,500	76%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	1,277	0	100%
Social Security Town	4,975	0	100%
Direct Deposit Fees	104	0	100%
Total 2H-2.31 · Payroll Taxes & Fees	6,357	0	100%
2H-2.32 · Health Insurance Town Clerk ...	5,965	6,191	96%
2H-2.33 · Retirement Benefit Town Clerk	0	2,230	0%
2H-2.34 · Health Insurance Maint Sup ...	1,997	3,238	62%
2H-2.35 · Retirement Benefit Maint Sup...	0	3,009	0%
Total 2H-2.3 · Employee Benefits	14,319	14,668	98%
Total 2H-2.0 · Miscellaneous	15,458	20,668	75%
Total Expense	233,607	624,067	37%
Net Income	169,538	0	100%