

Town of Washington Grove  
Monthly Treasurer's Report  
July 2020 through February 2021

	Jul '20 - Feb 21	Budget	% of Budget
<b>Income</b>			
1A-1.1 · Real Property Tax	232,374	249,089	93%
1A-1.2 · Dwelling Tax	28,038	29,250	96%
1A-1.3 · Public Utility Op. Property Tax	1,852	5,000	37%
1A-1.4 · Delinquent Taxes	678	0	100%
1A-1.5 · Penalties & Interest	264	0	100%
1A-2.0 · Income Tax	123,426	120,000	103%
1B-1.0 · Business Licenses	0	125	0%
1B-2.0 · Building Permit Fees	40	300	13%
1B-2.2 · Public Ways Permit Fees	200	100	200%
1B-3.0 · Cable Television Franchise Fees	3,185	7,000	46%
1C-2.11 · Highway User Revenue	10,762	30,000	36%
1C-3.0 · County Muni Tax Duplication	44,922	44,922	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	0	4,850	0%
1D-5.4 · Tennis Instruction	0	400	0%
1D-5.5 · Yoga Instruction	0	1,500	0%
<b>Total 1D-5.0 · Recreation Program User Fees</b>	<b>0</b>	<b>7,750</b>	<b>0%</b>
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	274	2,400	11%
1F-1.2 · TD Bank MM Interest	3	5	68%
1F-1.3 · TD Bank CD Interest	374	2,400	16%
1F-1.4 · PNC MM Interest	72	350	21%
1F-1.5 · Sandy Spring CD Interest	100	0	100%
1F-1.6 · Wells Fargo Interest	1	3	22%
1F-1.7 · WesBanco CD Interest	2,533	2,400	106%
<b>Total 1F-1.0 · Investment Earnings</b>	<b>3,356</b>	<b>7,558</b>	<b>44%</b>
1F-2.0 · McCathran Hall Rental	0	1,500	0%
1F-4.0 · Contributions & Donations	1,150	0	100%
1F-6.0 · Miscellaneous Revenues-Other	590	1,600	37%
1Z-1.0 · Use of Reserves	0	119,873	0%
<b>Total Income</b>	<b>450,836</b>	<b>624,067</b>	<b>72%</b>
<b>Expense</b>			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	29,546	47,997	62%
2A-3.2 · Telephone	472	840	56%
2A-3.3 · Postage	46	1,250	4%
2A-3.4 · Supplies	923	1,100	84%
2A-3.5 · Town Web Site	2,066	4,436	47%
2A-3.6 · Information Technology Support	809	500	162%
2A-3.7 · Records Management	145	1,500	10%
2A-3.9 · Office Equipment	870	1,500	58%
2A-4.0 · Legal Notices	257	200	129%
2A-4.1 · Printing/Copying	0	1,575	0%
2A-4.2 · MML Expenses	1,206	1,760	69%
<b>Total 2A-3.0 · Executive</b>	<b>36,341</b>	<b>62,658</b>	<b>58%</b>

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<b>2A-5.0 · Financial Administration</b>			
2A-5.1 · Town Treasurer Salary	6,653	13,758	48%
2A-5.2 · Postage	165	200	83%
2A-5.3 · Supplies	992	1,250	79%
2A-5.4 · Bond (1-yr)	100	100	100%
2A-5.5 · Audit	5,192	6,876	76%
2A-5.6 · Bank Service Charges	75	80	94%
<b>Total 2A-5.0 · Financial Administration</b>	<b>13,177</b>	<b>22,264</b>	<b>59%</b>
<b>2A-6.0 · Legal</b>			
2A-6.1 · Town Attorney	2,310	5,000	46%
2A-6.2 · Other Expenses	0	600	0%
<b>Total 2A-6.0 · Legal</b>	<b>2,310</b>	<b>5,600</b>	<b>41%</b>
<b>2A-8.0 · Planning and Zoning</b>			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	0	3,000	0%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
<b>Total 2A-8.0 · Planning and Zoning</b>	<b>0</b>	<b>10,800</b>	<b>0%</b>
<b>2A-9.0 · Municipal Buildings</b>			
2A-9.1 · Salaries	1,866	3,975	47%
2A-9.2 · Supplies	261	1,500	17%
2A-9.3 · Utilities			
2A-9.3a · Gas	1,010	2,550	40%
2A-9.3b · Electricity	1,137	2,500	45%
2A-9.3c · Water	383	800	48%
2A-9.3d · Telephone (2 lines)	725	1,140	64%
<b>Total 2A-9.3 · Utilities</b>	<b>3,255</b>	<b>6,990</b>	<b>47%</b>
2A-9.4 · Fire Alarm - Monitoring	233	465	50%
2A-9.5 · Sprinkler Testing	987	1,555	63%
2A-9.6 · Janitorial Service	0	5,000	0%
2A-9.7 · Repairs	2,071	2,000	104%
2A-9.8 · McCathran Hall	0	2,000	0%
2A-9.9 · Maintenance Shop	0	3,000	0%
<b>Total 2A-9.0 · Municipal Buildings</b>	<b>8,673</b>	<b>26,485</b>	<b>33%</b>
<b>2C-1.1 · Streets, Roadways, &amp; Alleys</b>			
2C-1.11 · Salaries	1,779	2,390	74%
2C-1.12 · Supplies	967	1,000	97%
2C-1.13 · Resurfacing	1,940	37,000	5%
2C-1.14 · Speed Humps	0	8,000	0%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	0	500	0%
2C-1.18 · Street Light Operation	3,441	8,850	39%
2C1.181 · Street Light Repair	0	1,000	0%
2C-1.19 · Street Lights - LED Conversion	5,341	10,000	53%
<b>Total 2C-1.1 · Streets, Roadways, &amp; Alleys</b>	<b>13,469</b>	<b>71,740</b>	<b>19%</b>

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<b>2C-1.2 · Walkways</b>			
2C-1.21 · Salaries	1,674	1,590	105%
2C-1.22 · Supplies	573	1,000	57%
2C-1.23 · Walkway Restoration	0	3,000	0%
<b>Total 2C-1.2 · Walkways</b>	<b>2,247</b>	<b>5,590</b>	<b>40%</b>
<b>2C-1.3 · Street Sanitation</b>	<b>203</b>	<b>795</b>	<b>25%</b>
<b>2C-2.0 · Waste Collection &amp; Disposal</b>			
2C-2.1 · Salaries	3,861	6,365	61%
2C-2.2 · Trash Collection (contract)	10,364	17,766	58%
2C-2.3 · Recycling Services (contract)	6,725	11,529	58%
2C-2.4 · Leaf Collection (contract)	16,740	18,600	90%
2C-2.5 · Brush Disp. Tipping Fees	176	1,000	18%
<b>Total 2C-2.0 · Waste Collection &amp; Disposal</b>	<b>37,866</b>	<b>55,260</b>	<b>69%</b>
<b>2D-1.0 · Parks</b>			
2D-1.1 · Salaries	37,007	64,425	57%
2D-1.2 · Supplies	1,566	4,000	39%
2D-1.3 · Vehicle & Equipment O&M	3,355	4,000	84%
2D-1.41 · Contract Tree Removal	20,750	22,000	94%
2D-1.42 · Contract Tree Pruning	5,500	17,000	32%
2D-1.43 · Woods Management	14,988	50,000	30%
2D-1.44 · Beautification Plantings	2,290	4,000	57%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Invasive Plants/Pests - Parks	2,651	1,000	265%
2D-1.47 · Tree Planting, Residential Area	6,070	30,000	20%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.5 · Storm Drain/Parks, Residential	0	50,000	0%
2D-1.7 · Equipment Purchase	0	1,000	0%
2D-1.8 · Equipment Rental	0	1,000	0%
<b>Total 2D-1.0 · Parks</b>	<b>94,178</b>	<b>251,275</b>	<b>37%</b>
<b>2D-2.0 · Recreation</b>			
<b>2D-2.1 · Salaries</b>			
2D-2.11 · Summer in the Parks	0	5,000	0%
2D-2.12 · Tennis Lessons	0	500	0%
2D-2.13 · Tennis Court Maintenance	782	400	195%
<b>Total 2D-2.1 · Salaries</b>	<b>782</b>	<b>5,900</b>	<b>13%</b>
<b>2D-2.2 · Supplies</b>			
2D-2.21 · Summer in the Parks	0	2,500	0%
2D-2.22 · Events	1,153	4,700	25%
2D-2.23 · Tennis Courts	507	200	253%
<b>Total 2D-2.2 · Supplies</b>	<b>1,660</b>	<b>7,400</b>	<b>22%</b>
2D-2.3 · Special Programs	0	2,425	0%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.9 · Playground Equipment, Supplies	1,353	2,000	68%
<b>Total 2D-2.0 · Recreation</b>	<b>3,795</b>	<b>20,425</b>	<b>19%</b>

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<b>2D-3.0 · Historic Preservation</b>			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	0	200	0%
2D-3.3 · Archives Worker	8,813	14,982	59%
2D-3.4 · Archival Equipment & Supplies	430	2,700	16%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	750	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.8 · NR Historic District Update	714	500	143%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	0	2,500	0%
<b>Total 2D-3.0 · Historic Preservation</b>	<b>9,956</b>	<b>26,657</b>	<b>37%</b>
<b>2D-4.0 · Lake</b>			
<b>2D-4.1 · Salaries</b>			
2D-4.11 · Lifeguard	10,460	17,000	62%
2D-4.12 · Swim Instructor	0	2,000	0%
<b>Total 2D-4.1 · Salaries</b>	<b>10,460</b>	<b>19,000</b>	<b>55%</b>
2D-4.2 · Supplies	742	2,500	30%
2D-4.3 · Electricity	409	750	55%
2D-4.4 · Water Testing & Treatment	2,125	4,500	47%
2D-4.5 · Fencing	0	10,200	0%
<b>Total 2D-4.0 · Lake</b>	<b>13,736</b>	<b>36,950</b>	<b>37%</b>
<b>2H-1.0 · Insurance</b>			
2H-1.1 · Liability Insurance	2,917	1,600	182%
2H-1.2 · Property Insurance	515	800	64%
2H-1.3 · Workers Compensation	3,185	4,500	71%
<b>Total 2H-1.0 · Insurance</b>	<b>6,617</b>	<b>6,900</b>	<b>96%</b>
<b>2H-2.0 · Miscellaneous</b>			
2H-2.1 · Miscellaneous - Other	1,139	1,500	76%
2H-2.2 · Contingency	0	4,500	0%
<b>2H-2.3 · Employee Benefits</b>			
<b>2H-2.31 · Payroll Taxes &amp; Fees</b>			
Medicare Town	1,415	0	100%
Social Security Town	5,564	0	100%
Direct Deposit Fees	117	0	100%
<b>Total 2H-2.31 · Payroll Taxes &amp; Fees</b>	<b>7,096</b>	<b>0</b>	<b>100%</b>
2H-2.32 · Health Insurance Town Clerk ...	6,716	6,191	108%
2H-2.33 · Retirement Benefit Town Clerk	0	2,230	0%
2H-2.34 · Health Insurance Maint Sup ...	2,251	3,238	70%
2H-2.35 · Retirement Benefit Maint Sup...	0	3,009	0%
<b>Total 2H-2.3 · Employee Benefits</b>	<b>16,063</b>	<b>14,668</b>	<b>110%</b>
<b>Total 2H-2.0 · Miscellaneous</b>	<b>17,202</b>	<b>20,668</b>	<b>83%</b>
<b>Total Expense</b>	<b>259,767</b>	<b>624,067</b>	<b>42%</b>
<b>Net Income</b>	<b>191,068</b>	<b>0</b>	<b>100%</b>