

Town of Washington Grove
Monthly Treasurer's Report
July 2020 through April 2021

	Jul '20 - Apr 21	Budget	% of Budget
Income			
1A-1.1 · Real Property Tax	237,486	249,089	95%
1A-1.2 · Dwelling Tax	28,708	29,250	98%
1A-1.3 · Public Utility Op. Property Tax	2,066	5,000	41%
1A-1.4 · Delinquent Taxes	678	0	100%
1A-1.5 · Penalties & Interest	403	0	100%
1A-2.0 · Income Tax	123,862	120,000	103%
1B-1.0 · Business Licenses	0	125	0%
1B-2.0 · Building Permit Fees	50	300	17%
1B-2.2 · Public Ways Permit Fees	210	100	210%
1B-3.0 · Cable Television Franchise Fees	3,185	7,000	46%
1C-2.11 · Highway User Revenue	16,998	30,000	57%
1C-3.0 · County Muni Tax Duplication	44,922	44,922	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	0	4,850	0%
1D-5.4 · Tennis Instruction	0	400	0%
1D-5.5 · Yoga Instruction	0	1,500	0%
Total 1D-5.0 · Recreation Program User Fees	0	7,750	0%
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	301	2,400	13%
1F-1.2 · TD Bank MM Interest	4	5	78%
1F-1.3 · TD Bank CD Interest	464	2,400	19%
1F-1.4 · PNC MM Interest	84	350	24%
1F-1.5 · Sandy Spring CD Interest	199	0	100%
1F-1.6 · Wells Fargo Interest	1	3	28%
1F-1.7 · WesBanco CD Interest	2,810	2,400	117%
Total 1F-1.0 · Investment Earnings	3,863	7,558	51%
1F-2.0 · McCathran Hall Rental	0	1,500	0%
1F-4.0 · Contributions & Donations	1,970	0	100%
1F-6.0 · Miscellaneous Revenues-Other	1,659	1,600	104%
1Z-1.0 · Use of Reserves	0	119,873	0%
Total Income	466,061	624,067	75%
Expense			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	36,379	47,997	76%
2A-3.2 · Telephone	634	840	75%
2A-3.3 · Postage	46	1,250	4%
2A-3.4 · Supplies	1,003	1,100	91%
2A-3.5 · Town Web Site	3,086	4,436	70%
2A-3.6 · Information Technology Support	959	500	192%
2A-3.7 · Records Management	145	1,500	10%
2A-3.9 · Office Equipment	870	1,500	58%
2A-4.0 · Legal Notices	535	200	267%
2A-4.1 · Printing/Copying	0	1,575	0%
2A-4.2 · MML Expenses	1,206	1,760	69%
Total 2A-3.0 · Executive	44,863	62,658	72%

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2A-5.0 · Financial Administration			
2A-5.1 · Town Treasurer Salary	8,900	13,758	65%
2A-5.2 · Postage	165	200	83%
2A-5.3 · Supplies	1,297	1,250	104%
2A-5.4 · Bond (1-yr)	100	100	100%
2A-5.5 · Audit	6,148	6,876	89%
2A-5.6 · Bank Service Charges	82	80	102%
Total 2A-5.0 · Financial Administration	16,692	22,264	75%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	2,310	5,000	46%
2A-6.2 · Other Expenses	0	600	0%
Total 2A-6.0 · Legal	2,310	5,600	41%
2A-8.0 · Planning and Zoning			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	0	3,000	0%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
Total 2A-8.0 · Planning and Zoning	0	10,800	0%
2A-9.0 · Municipal Buildings			
2A-9.1 · Salaries	2,358	3,975	59%
2A-9.2 · Supplies	492	1,500	33%
2A-9.3 · Utilities			
2A-9.3a · Gas	2,147	2,550	84%
2A-9.3b · Electricity	1,451	2,500	58%
2A-9.3c · Water	562	800	70%
2A-9.3d · Telephone (2 lines)	921	1,140	81%
Total 2A-9.3 · Utilities	5,081	6,990	73%
2A-9.4 · Fire Alarm - Monitoring	349	465	75%
2A-9.5 · Sprinkler Testing	987	1,555	63%
2A-9.6 · Janitorial Service	0	5,000	0%
2A-9.7 · Repairs	2,071	2,000	104%
2A-9.8 · McCathran Hall	1,206	2,000	60%
2A-9.9 · Maintenance Shop	0	3,000	0%
Total 2A-9.0 · Municipal Buildings	12,543	26,485	47%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.11 · Salaries	2,097	2,390	88%
2C-1.12 · Supplies	998	1,000	100%
2C-1.13 · Resurfacing	0	37,000	0%
2C-1.14 · Speed Humps	0	8,000	0%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	0	500	0%
2C-1.18 · Street Light Operation	4,088	8,850	46%
2C1.181 · Street Light Repair	0	1,000	0%
2C-1.19 · Street Lights - LED Conversion	5,341	10,000	53%
Total 2C-1.1 · Streets, Roadways, & Alleys	12,525	71,740	17%

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2C-1.2 · Walkways			
2C-1.21 · Salaries	2,488	1,590	156%
2C-1.22 · Supplies	653	1,000	65%
2C-1.23 · Walkway Restoration	0	3,000	0%
Total 2C-1.2 · Walkways	3,141	5,590	56%
2C-1.3 · Street Sanitation	231	795	29%
2C-2.0 · Waste Collection & Disposal			
2C-2.1 · Salaries	4,688	6,365	74%
2C-2.2 · Trash Collection (contract)	13,325	17,766	75%
2C-2.3 · Recycling Services (contract)	8,647	11,529	75%
2C-2.4 · Leaf Collection (contract)	18,600	18,600	100%
2C-2.5 · Brush Disp. Tipping Fees	200	1,000	20%
Total 2C-2.0 · Waste Collection & Disposal	45,460	55,260	82%
2D-1.0 · Parks			
2D-1.1 · Salaries	45,348	64,425	70%
2D-1.2 · Supplies	1,737	4,000	43%
2D-1.3 · Vehicle & Equipment O&M	3,733	4,000	93%
2D-1.41 · Contract Tree Removal	24,250	22,000	110%
2D-1.42 · Contract Tree Pruning	6,000	17,000	35%
2D-1.43 · Woods Management	22,098	50,000	44%
2D-1.44 · Beautification Plantings	2,290	4,000	57%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Invasive Plants/Pests - Parks	4,102	1,000	410%
2D-1.47 · Tree Planting, Residential Area	6,164	30,000	21%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.5 · Storm Drain/Parks, Residential	0	50,000	0%
2D-1.7 · Equipment Purchase	259	1,000	26%
2D-1.8 · Equipment Rental	0	1,000	0%
Total 2D-1.0 · Parks	115,981	251,275	46%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	0	5,000	0%
2D-2.12 · Tennis Lessons	0	500	0%
2D-2.13 · Tennis Court Maintenance	782	400	195%
Total 2D-2.1 · Salaries	782	5,900	13%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	0	2,500	0%
2D-2.22 · Events	1,153	4,700	25%
2D-2.23 · Tennis Courts	507	200	253%
Total 2D-2.2 · Supplies	1,660	7,400	22%
2D-2.3 · Special Programs	0	2,425	0%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.9 · Playground Equipment, Supplies	1,353	2,000	68%
Total 2D-2.0 · Recreation	3,795	20,425	19%

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2D-3.0 · Historic Preservation			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	0	200	0%
2D-3.3 · Archives Worker	11,310	14,982	75%
2D-3.4 · Archival Equipment & Supplies	965	2,700	36%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	750	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.8 · NR Historic District Update	714	500	143%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	0	2,500	0%
Total 2D-3.0 · Historic Preservation	12,988	26,657	49%
2D-4.0 · Lake			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	10,460	17,000	62%
2D-4.12 · Swim Instructor	0	2,000	0%
Total 2D-4.1 · Salaries	10,460	19,000	55%
2D-4.2 · Supplies	742	2,500	30%
2D-4.3 · Electricity	438	750	58%
2D-4.4 · Water Testing & Treatment	2,125	4,500	47%
2D-4.5 · Fencing	0	10,200	0%
Total 2D-4.0 · Lake	13,764	36,950	37%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	2,917	1,600	182%
2H-1.2 · Property Insurance	515	800	64%
2H-1.3 · Workers Compensation	3,185	4,500	71%
Total 2H-1.0 · Insurance	6,617	6,900	96%
2H-2.0 · Miscellaneous			
2H-2.1 · Miscellaneous - Other	1,399	1,500	93%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	1,695	0	100%
Social Security Town	6,762	0	100%
Direct Deposit Fees	143	0	100%
Total 2H-2.31 · Payroll Taxes & Fees	8,600	0	100%
2H-2.32 · Health Insurance Town Clerk ...	8,217	6,191	133%
2H-2.33 · Retirement Benefit Town Clerk	0	2,230	0%
2H-2.34 · Health Insurance Maint Sup ...	2,759	3,238	85%
2H-2.35 · Retirement Benefit Maint Sup...	0	3,009	0%
Total 2H-2.3 · Employee Benefits	19,576	14,668	133%
Total 2H-2.0 · Miscellaneous	20,975	20,668	101%
Total Expense	311,886	624,067	50%
Net Income	154,176	0	100%