

Town of Washington Grove
Monthly Treasurer's Report
July 2020 through June 2021

	Jul '20 - Jun 21	Budget	% of Budget
Income			
1A-1.1 · Real Property Tax	241,433	249,089	97%
1A-1.2 · Dwelling Tax	29,204	29,250	100%
1A-1.3 · Public Utility Op. Property Tax	6,323	5,000	126%
1A-1.4 · Delinquent Taxes	678	0	100%
1A-1.5 · Penalties & Interest	756	0	100%
1A-2.0 · Income Tax	184,063	120,000	153%
1B-1.0 · Business Licenses	0	125	0%
1B-2.0 · Building Permit Fees	290	300	97%
1B-2.2 · Public Ways Permit Fees	240	100	240%
1B-3.0 · Cable Television Franchise Fees	4,755	7,000	68%
1C-2.11 · Highway User Revenue	22,706	30,000	76%
1C-3.0 · County Muni Tax Duplication	44,922	44,922	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	0	4,850	0%
1D-5.4 · Tennis Instruction	0	400	0%
1D-5.5 · Yoga Instruction	0	1,500	0%
Total 1D-5.0 · Recreation Program User Fees	0	7,750	0%
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	320	2,400	13%
1F-1.2 · TD Bank MM Interest	4	5	83%
1F-1.3 · TD Bank CD Interest	558	2,400	23%
1F-1.4 · PNC MM Interest	94	350	27%
1F-1.5 · Sandy Spring CD Interest	199	0	100%
1F-1.6 · Wells Fargo Interest	1	3	32%
1F-1.7 · WesBanco CD Interest	2,810	2,400	117%
Total 1F-1.0 · Investment Earnings	3,985	7,558	53%
1F-2.0 · McCathran Hall Rental	0	1,500	0%
1F-4.0 · Contributions & Donations	2,244	0	100%
1F-6.0 · Miscellaneous Revenues-Other	10,125	1,600	633%
1Z-1.0 · Use of Reserves	0	119,873	0%
Total Income	551,725	624,067	88%
Expense			
0900 · Payroll	12,553	0	100%
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	39,813	47,997	83%
2A-3.2 · Telephone	796	840	95%
2A-3.3 · Postage	222	1,250	18%
2A-3.4 · Supplies	1,409	1,100	128%
2A-3.5a · Website Operations	4,406	4,436	99%
2A-3.6 · Information Technology Support	1,319	500	264%
2A-3.7 · Records Management	215	1,500	14%
2A-3.9 · Office Equipment	870	1,500	58%
2A-4.0 · Legal Notices	535	200	267%
2A-4.1 · Printing/Copying	0	1,575	0%
2A-4.2 · MML Expenses	1,206	1,760	69%
Total 2A-3.0 · Executive	50,791	62,658	81%

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2A-5.0 · Financial Administration			
2A-5.1 · Town Treasurer Salary	9,787	13,758	71%
2A-5.2 · Postage	220	200	110%
2A-5.3 · Supplies	1,554	1,250	124%
2A-5.4 · Bond (1-yr)	200	100	200%
2A-5.5 · Audit	7,442	6,876	108%
2A-5.6 · Bank Service Charges	88	80	110%
Total 2A-5.0 · Financial Administration	19,291	22,264	87%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	2,432	5,000	49%
2A-6.2 · Other Expenses	0	600	0%
Total 2A-6.0 · Legal	2,432	5,600	43%
2A-8.0 · Planning and Zoning			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	0	3,000	0%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
Total 2A-8.0 · Planning and Zoning	0	10,800	0%
2A-9.0 · Municipal Buildings			
2A-9.1 · Salaries	2,474	3,975	62%
2A-9.2 · Supplies	705	1,500	47%
2A-9.3 · Utilities			
2A-9.3a · Gas	2,338	2,550	92%
2A-9.3b · Electricity	1,693	2,500	68%
2A-9.3c · Water	757	800	95%
2A-9.3d · Telephone (2 lines)	1,118	1,140	98%
Total 2A-9.3 · Utilities	5,907	6,990	85%
2A-9.4 · Fire Alarm - Monitoring	465	465	100%
2A-9.5 · Sprinkler Testing	1,522	1,555	98%
2A-9.6 · Janitorial Service	0	5,000	0%
2A-9.7 · Repairs	2,418	2,000	121%
2A-9.8 · McCathran Hall	1,841	2,000	92%
2A-9.9 · Maintenance Shop	0	3,000	0%
Total 2A-9.0 · Municipal Buildings	15,331	26,485	58%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.11 · Salaries	2,334	2,390	98%
2C-1.12 · Supplies	1,825	1,000	183%
2C-1.13 · Resurfacing	38,078	37,000	103%
2C-1.14 · Speed Humps	0	8,000	0%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	0	500	0%
2C-1.18 · Street Light Operation	4,696	8,850	53%
2C1.181 · Street Light Repair	0	1,000	0%
2C-1.19 · Street Lights - LED Conversion	5,341	10,000	53%
Total 2C-1.1 · Streets, Roadways, & Alleys	52,275	71,740	73%

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2C-1.2 · Walkways			
2C-1.21 · Salaries	2,604	1,590	164%
2C-1.22 · Supplies	723	1,000	72%
2C-1.23 · Walkway Restoration	0	3,000	0%
Total 2C-1.2 · Walkways	3,326	5,590	60%
2C-1.3 · Street Sanitation	231	795	29%
2C-2.0 · Waste Collection & Disposal			
2C-2.1 · Salaries	4,851	6,365	76%
2C-2.2 · Trash Collection (contract)	16,286	17,766	92%
2C-2.3 · Recycling Services (contract)	10,568	11,529	92%
2C-2.4 · Leaf Collection (contract)	18,600	18,600	100%
2C-2.5 · Brush Disp. Tipping Fees	251	1,000	25%
Total 2C-2.0 · Waste Collection & Disposal	50,557	55,260	91%
2D-1.0 · Parks			
2D-1.1 · Salaries	50,408	64,425	78%
2D-1.2 · Supplies	3,062	4,000	77%
2D-1.3 · Vehicle & Equipment O&M	3,733	4,000	93%
2D-1.41 · Contract Tree Removal	28,250	22,000	128%
2D-1.42 · Contract Tree Pruning	6,000	17,000	35%
2D-1.43 · Woods Management	22,098	50,000	44%
2D-1.44 · Beautification Plantings	2,343	4,000	59%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Ash Borer	4,102	1,000	410%
2D-1.47 · Tree Planting, Residential Area	7,689	30,000	26%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.5 · Storm Drain/Parks, Residential	0	50,000	0%
2D-1.7 · Equipment Purchase	326	1,000	33%
2D-1.8 · Equipment Rental	0	1,000	0%
Total 2D-1.0 · Parks	128,011	251,275	51%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	0	5,000	0%
2D-2.12 · Tennis Lessons - Contract	0	500	0%
2D-2.13 · Tennis Court Maintenance	782	400	195%
Total 2D-2.1 · Salaries	782	5,900	13%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	0	2,500	0%
2D-2.22 · Events	2,349	4,700	50%
2D-2.23 · Tennis Courts	1,531	200	766%
Total 2D-2.2 · Supplies	3,880	7,400	52%
2D-2.3 · Special Programs	0	2,425	0%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.9 · Playground Equipment, Supplies	1,353	2,000	68%
Total 2D-2.0 · Recreation	6,015	20,425	29%

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2D-3.0 · Historic Preservation			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	0	200	0%
2D-3.3 · Archives Worker	13,807	14,982	92%
2D-3.4 · Archival Equipment & Supplies	965	2,700	36%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	750	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.8 · NR Historic District Update	714	500	143%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	0	2,500	0%
Total 2D-3.0 · Historic Preservation	15,485	26,657	58%
2D-4.0 · Lake			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	10,460	17,000	62%
2D-4.12 · Swim Instructor	0	2,000	0%
Total 2D-4.1 · Salaries	10,460	19,000	55%
2D-4.2 · Supplies	1,026	2,500	41%
2D-4.3 · Electricity	547	750	73%
2D-4.4 · Water Testing & Treatment	5,676	4,500	126%
2D-4.5 · Fencing	0	10,200	0%
Total 2D-4.0 · Lake	17,709	36,950	48%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	2,917	1,600	182%
2H-1.2 · Property Insurance	515	800	64%
2H-1.3 · Workers Compensation	4,162	4,500	92%
Total 2H-1.0 · Insurance	7,594	6,900	110%
2H-2.0 · Miscellaneous			
2H-2.1 · Miscellaneous - Other	2,246	1,500	150%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	2,014	0	100%
Social Security Town	8,125	0	100%
Direct Deposit Fees	156	0	100%
Total 2H-2.31 · Payroll Taxes & Fees	10,308	0	100%
2H-2.32 · Health Insurance Town Clerk ...	9,718	6,191	157%
2H-2.33 · Retirement Benefit Town Clerk	0	2,230	0%
2H-2.34 · Health Insurance Maint Sup ...	3,267	3,238	101%
2H-2.35 · Retirement Benefit Maint Sup...	0	3,009	0%
Total 2H-2.3 · Employee Benefits	23,294	14,668	159%
Total 2H-2.0 · Miscellaneous	25,540	20,668	124%
Total Expense	407,141	624,067	65%
Net Income	144,584	0	100%