

Bike Path Connector Task Force Meeting Minutes August 2, 2021

- [Link to Agenda](#)
- [Link to Shared Google Drive](#)
- [Link to WG Residents Input Form](#)

Attendance

Gary Temple
Oscar Ramos
Kriss Grisham
Nick Suzich
Eva Patrone
Andrew Hotaling
Arlene McCrehan, on behalf of Jeff McCrehan
Absent: Mary Blake, Gretchen Horlacher

John Compton
Barbara Raimondo
Jay Everhart
Jan Davis
Meredith Horan
Paula Puglisi and Darrell Anderson
Robert Booher
Joan Mahaffey

Discussion Items

7:35

Approval of the revised agenda

Approval of July 26 Minutes

Update on the walks

- Several of us met on the corner of Ridge and Railroad and started a walk around most of the likely bike path options. It was useful to get a perspective on thinking about the bike paths.
- It was an early attempt to get the lay of the land and to know what we're talking about when we look at the map. To begin to see what the actual bike paths could look like. This is the first of multiple bike path walks that we plan to take.

- Nick is available this weekend for another one. This Saturday, 8:30 AM and possibly on Sunday at 10:00 AM. Nick would be happy to lead a group both mornings.
- **Saturday morning. 8:30am, at corner of Brown and Ridge and walk to Railroad and Ridge.** Nick, Gary, and anyone else available. Will confirm with an email, pending people's availability.
- Another walk is possible on Sunday at 10:00 AM..
- Eva comment- it was helpful to experience the layout in person. The more we can visualize what these different paths look like, the more helpful it will be. Family took a walk on other shared use paths this weekend in order to imagine them in WG. We could take a trip to those as well.
- Kriss Q: won't be available this coming weekend. Can we have pictures that are worthwhile for others to see. Anything that stands out.
 - Gary: Yes. I can also set up a time for others to walk the proposed bike path routes, when they are available.

Providing access and visibility to Town residents

- [Input form](#)
 - Goal: simple but effective form for Town residents to give impressions, questions, comments.
 - There will be a similar Google Form on the shared Drive. The form and this Word doc will be identical.
 - The Word doc will need to be downloaded, completed, and then attached as an email to Gary or Kriss.
 - Gary or Kriss will respond to the sender and will keep a log of the requests.
 - The inquiries will go into a subfolder in the shared drive.
 - For people who don't have access to computers, there will be a box in the Town Office to receive completed requests. People could drop off completed forms through the door and they will be put in the box. Gary and Kriss will check the Town office weekly, and these paper forms will be scanned and saved online.
 - The Form will not be used as an exchange for dialogue. If residents want more dialogue on certain issues, that will need to occur during the open meetings. In the final report, we will acknowledge the inquiries and questions, perhaps as an addendum.
 - Is there a good way to let the Task Force know that there are inquiries that we've received that are relevant to various criteria subgroups?
 - Eva: If we are meeting weekly, can we just say that there are new inquiries in the folder for people to check out?
 - Gary: yes. We should all be checking them all. All of the email and paper forms will go through Gary and Kriss, and they will deposit them into the shared use folder and keep a log of inquiries received.
 - Andrew Q: in term of the forms that are being scanned and put into the Google Drive, everything is open to the public. Will people have an expectation that their comments are publicly accessible? Or should we restrict access to that particular folder?

- Gary: in the shared use inquiry form draft, we said “note, your inquiries will be shared with TF members and posted in a shared drive open to the public.” Any privacy issues?
- Andrew: will people be more candid with questions and feedback if they know the issue is confidential to the task force? But we are also basing our determinations on facts rather than opinions...
- Kriss: we are dealing with facts. This will push our forms into fact-based documentation. Making it public and requesting evidence should make it easier for us as a task force. We agreed to keep all Inquiry Form submissions accessible to the public.
- Gary: how effective is this approach for helping Town residents access our data and activities? If our Town audience has suggestions, please email us.
- Gary, Oscar, and Kriss will make sure that the Google Form and the Word Doc are consistent.

For the August bulletin

- Kriss: Once the TF agrees to the final version, we can notify residents about this Inquiry Form, using a Town Alert, with a link to the form.
- Gary: Are we satisfied with the current form? All agreed this version is acceptable.
- Gary: we can post a link to the Inquiry Form on the website, as soon as possible; and it is currently in the shared drive folder. It’s important that WG residents are able to access the TF shared drive folder. [Shared view of the shared drive for all in attendance]
- Gary: Eva and Oscar, can you do some tests with Town residents to determine their ease of accessing the shared drive?
 - Yes
 - [Arlene McCrehan commented in the chat that she was able to access the shared drive, as did Jay Everhart]
- The Inquiry Form is now available in a shared drive folder, where they can pull up the document and complete it online.
- Mayor Compton: Bulletin will go out tomorrow and we can put a link into it. We can include the form in the bulletin.
- Kriss: we should revise the date on the open August meeting in the August Bulletin.

August meeting: revise the date, to include all Task Force members:

- **Wednesday, September 1, 7:30pm- First open Task Force Meeting**
- We want to start writing by mid-October in order to finish by early November.
- No recommendations, just statements of findings.

Second meeting

- **Sunday, September 12, 7:30pm- Second open Task Force Meeting**

Format for the first open meeting

- We should begin with a short TF overview slide presentation
- People would submit their criteria form in advance, and the relevant criteria members could field the question and respond, with a time limit. Possible limited back and forth for clarification.
- Kriss: pre-submitted questions would get priority. With remaining time, we would have open questions. People would need to submit questions within 24 hours of the meeting.
- How to address early inquiry form questions?
 - Build the priority questions from the topics raised by inquiry form submissions into the opening slideshow. Then allow a limited time for questions at the end. People can ask the questions, but they might not get answered at the meeting. We can document it and investigate it and follow up.

Discussion on progress on criteria document

- Process for determining whether certain data are relevant. A collective process, like a vote? All members can weigh in on extent to which any data or sources are reliable and relevant to WG.

Other

- There has to be data being collected by County officials.
- Will Nick be the interface between Mayor and County to collect data for us?
 - Serve as a funnel for our questions so that we don't overwhelm the County and to develop a helpful relationship between WG and County
 - Nick will follow up with Mayor Compton for an introduction to Kyle Lukacs.

Eva received information from Kyle Lukacs (who did the Mont. County presentation). He did provide bike traffic counts that could be helpful. Gretchen was also interested in contacting surrounding neighborhood associations, but wanted to wait until someone was empowered to do so. Could we have liaisons to County and to surrounding associations?

- It would also be helpful to determine how we will weigh those opinions of surrounding communities.
- We will need to have more than one liaison to pursue contacts outside the Grove.
- Eva: can we make a list of all the places we want to reach out to, and then make a list of the liaisons that will contact them? Can we make that list for the next meeting?
- Gary: we can think through the subgroups who we would want to have as a liaison, and we can continue that liaison conversation at the next meeting. For now, Nick is the DOT liaison. Gretchen has tentatively agreed to be a liaison for the Social Equity Evaluation Criteria subgroup.
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Next meeting: **Monday night, 7:30pm**

- Mayor Compton has the Town Council, so he will miss this meeting.
- Kriss will also be out of town for the next Monday meeting and will miss this meeting also.