

# Bike Path Connector Task Force

## Meeting Minutes

### August 23, 2021

- [Link to Shared Google Drive](#)
- [Link to the Inquiry Form](#)
- [Link to Agenda](#)
- [Link to Inquiry folder](#)

#### Attendance

##### Task Force Members

- Gary Temple
- Mary Blake
- Oscar Ramos
- Gretchen Horlacher
- Andrew Hotaling
- Kriss Grisham
- Eva Patrone
- Nick Suzich

##### Town Residents

- Janet Lottero
- Jay Everhart
- Liz Everhart
- Margaret Cavenagh
- Barbara Raimondo
- Joan Mahaffey
- Dave Cosson

Date for second open meeting: Thursday, September 30

#### Update on inquiries

Jay Everhart submitted some detailed comments to Gary and Kriss. They will be placed in the shared folder soon and updated onto the inquiries master document.

August 29th and 30th- next path walks, led by Nick.

Good turnout and discussion on the past walks.

- Gary has copied some of the comments in notes.

#### September 1 meeting

Eva and her subgroup has organized the agenda for the meeting

- [description of that meeting's agenda is in [this meeting's agenda](#)]

- Oscar will transcribe.
- Mary Challstrom will take minutes
- Charles Challstrom will admit attendees
- Q: How long will we allow each question? 2 minutes? How to prioritize comments?
  - First priority to people who have submitted inquiry forms in the past? Then open the floor to new comments?
  - Discussion:
    - Regarding the inquiry forms, are we going to respond with an update on our progress on those questions?
    - We have to be up front that this is a work in progress. The most information we can provide is regarding the approach we're taking to gather sources and fill in the criteria.
    - Should we prioritize those people who have yet to ask a question, since we already have the input from the inquiry forms?
    - By addressing the questions that have already been submitted, we might be answering other people's potential questions.
    - Some of the resident comments may be data rather than questions.
    - We can look at the existing inquiries and develop answers to them.
    - **For each subgroup, one or more person will prepare answers to likely questions, regarding their process of gathering data and assessing sources.**
    - Can we present this open meeting as residents' option to ask a question or to give data to the task force? Some people may not have questions so much as data they want to pass on. Additional data and data sources are welcome.
    - Subgroup members will notify Gary regarding who will speak for the subgroup.

#### Potential meeting with Kyle Lukacs

- He could help us consider the data holistically
- He would likely be willing to do it, as he is the voice of the County on this issue
- Nick will contact him and copy the rest of the TF.
- Potential future meeting with the TF and possibly with the Town.
  - Kyle could speak to the status of the Amity road and bikeway. That Amity connection would siphon off much of the Picea/Amity traffic away from Ridge, mitigating the effect of the bike path to Washington Grove.
  - Kyle could also speak to the status of a potential Old Town Gaithersburg connection.
- Ideally, a meeting should be scheduled with the TF within the next month.
- TF members should route questions to Kyle through Nick, who is the Liaison to MC DOT.

How will we let people know that people will need to submit inquiry forms in order to qualify to speak first at the open meeting?

- It can be in the agenda that is posted for the Aug 30 working group meeting
- We can send out a town alert seeking inquiry forms in advance of the September 1 meeting.
- We can review the submitted forms during next Monday's meeting.
- As we prepare answers for some EC subgroups, we will likely also address potential questions from other EC subgroups.
- Subgroups can share with the rest of the TF questions they expect to field, so that other subgroups can anticipate how they might overlap with their own criteria.

#### Survey

- Mary will circulate the most recent version of the survey among the TF.
- We may need authorization from the Mayor and Council to use the Grove Alert to circulate the survey.
- Once we have authorization, Mary will craft the invitation to disseminate through various means (listserve, Grove alert with link, etc.)
- Mary will have the final draft tomorrow
- Question about survey design: [discussion about formatting for the answers]
- Once the survey goes out, it should remain active to the end of September. We can look at what has come in by the third week of September and then discussing how much canvassing will be necessary.
- Task force members should think about how to canvas.
- We will need some time between the closing of the survey and the reporting date to process the data.

#### Status of evidence and resources

- [Link to document](#) (Kriss)
- [Spreadsheet with a tab for each criteria](#) (Mary)
- Kriss suggested TF members consider using Mary's spreadsheet as a means to consolidate our TF work. Working towards configuration control