

Bike Path Connector Task Force Meeting Minutes

August 16, 2021

Task Force Members Present:

Gary Temple, Kriss Grisham, Eva Patrone, Andrew Hotaling, Mary Blake

Town Residents attending:

Jay Everhart, Barbara Raimondo, Janet Lottero, Joan Mahaffey, Dennis Kirschbaum

1. Agenda for 8/16/21 meeting approved.
2. Minutes for 8/9/21 meeting approved.
3. How to improve Town use of Inquiry Form
 - a. Eva to post link to Inquiry Form on the listserv tomorrow.
4. Shared Use Path Walks Schedule
 - a. Weekend walks have been successful, more are upcoming on Saturday, August 22; Sunday, August 29; Monday, August 30.
5. Sept 1st Open Town meeting
 - a. Eva, Mary and Andrew put together some initial plans of how to structure the meeting.
 - b. Town residents will be able to speak with a time limit of 2 minutes each.
 - c. Task force should be intentional about what common terms to use during the meeting - e.g., Shared use path vs. Bike path.
 - d. Mary put together a spreadsheet with evaluation criteria and sources. Agreed that this spreadsheet will be used as a centralized Evaluation Criteria Questions Source Citations File
 - e. Main goal of the Sept 1st meeting: give residents a chance to be heard.
 - f. Mary Challstrom has agreed to take minutes for the meeting.
 - g. Evaluation factor subgroups should review Mary's spreadsheet and see if any information needs to be added.
 - h. Task force members should think through what questions are likely to be asked at the Sept 1st meeting.
6. Tentative Sept 29th Open Town meeting
 - a. Gary proposed moving the second meeting w/ town residents from Sept 16th to Sept 29th to provide TF members more time between meetings to prepare responses
 - b. Task force members should look at their availability on this date so that the meeting date can be finalized.
7. WG Shared Use Path Survey
 - a. Mary drafted a survey form (to be distributed using SurveyMonkey and hard copy) to learn more about anticipated shared use path usage and went over the form with the task force.
 - b. Task Force discussed timeline for survey completion and analysis of results.
 - c. Survey can inform the Task Force's work under several evaluation factors.

- d. It will take approximately 5 minutes to complete the survey.
- e. Task Force discussed how to avoid duplication of survey responses (version control), and dissemination strategy
- f. Kriss to talk to Woman's Club about use of database to cross-check survey responses to addresses (information to remain confidential).
- g. We will need to complete analysis by mid-October in order to incorporate it in the Task Force report.
- h. Hard copy survey forms (as well as Inquiry forms) can be returned to the Town office.
- i. Mary wants the TF to review the survey from for any final edits. She asked that the TF especially look at question #8 to ensure that the TF agrees to the listed factors. (e.g., weather?)

Next meeting: August 23rd, 7:30 PM