

Town of Washington Grove  
Monthly Treasurer's Report  
For the period ended August 31, 2021

	<u>Jul - Aug 21</u>	<u>Budget</u>	<u>% of Budget</u>
<b>Income</b>			
1A-1.1 · Real Property Tax	16,677	249,232	7%
1A-1.2 · Dwelling Tax	0	29,250	0%
1A-1.3 · Public Utility Op. Property Tax	2,144	5,000	43%
1A-2.0 · Income Tax	717	132,000	1%
1B-1.0 · Business Licenses	0	125	0%
1B-2.0 · Building Permit Fees	20	100	20%
1B-2.2 · Public Ways Permit Fees	0	100	0%
1B-3.0 · Cable Television Franchise Fees	1,513	6,000	25%
1C-2.11 · Highway User Revenue	7,483	38,449	19%
1C-3.0 · County Muni Tax Duplication	0	52,156	0%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	3,200	4,850	66%
1D-5.4 · Tennis Instruction	0	400	0%
1D-5.5 · Yoga Instruction	0	1,500	0%
<b>Total 1D-5.0 · Recreation Program User Fees</b>	<b>3,200</b>	<b>7,750</b>	<b>41%</b>
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	24	250	10%
1F-1.2 · TD Bank MM Interest	0	5	0%
1F-1.3 · TD Bank CD Interest	93	500	19%
1F-1.4 · PNC MM Interest	9	85	11%
1F-1.5 · Sandy Spring CD Interest	67	300	22%
1F-1.7 · WesBanco CD Interest	282	520	54%
<b>Total 1F-1.0 · Investment Earnings</b>	<b>475</b>	<b>1,660</b>	<b>29%</b>
1F-6.0 · Miscellaneous Revenues-Other	0	1,600	0%
1Z-1.0 · Use of Reserves	0	131,363	0%
<b>Total Income</b>	<b>32,229</b>	<b>654,785</b>	<b>5%</b>
<b>Expense</b>			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	8,674	48,952	18%
2A-3.2 · Telephone	153	850	18%
2A-3.3 · Postage	0	200	0%
2A-3.4 · Supplies	0	1,500	0%
2A-3.5a · Website Operations	0	8,000	0%
2A-3.5b · Website Modernization	0	15,000	0%
2A-3.6 · Information Technology Support	0	1,860	0%
2A-3.7 · Records Management	0	500	0%
2A-3.9 · Office Equipment	0	2,500	0%
2A-4.0 · Legal Notices	0	600	0%
2A-4.1 · Printing/Copying	0	200	0%
2A-4.2 · MML Expenses	1,081	1,300	83%
<b>Total 2A-3.0 · Executive</b>	<b>9,908</b>	<b>81,462</b>	<b>12%</b>
2A-5.0 · Financial Administration			

Town of Washington Grove  
Monthly Treasurer's Report  
For the period ended August 31, 2021

	Jul - Aug 21	Budget	% of Budget
2A-5.1 · Town Treasurer Salary	4,265	14,000	30%
2A-5.2 · Postage	0	165	0%
2A-5.3 · Supplies	0	750	0%
2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	1,574	7,100	22%
2A-5.6 · Bank Service Charges	7	100	7%
<b>Total 2A-5.0 · Financial Administration</b>	<b>5,846</b>	<b>22,215</b>	<b>26%</b>
<b>2A-6.0 · Legal</b>			
2A-6.1 · Town Attorney	928	7,000	13%
2A-6.2 · Other Expenses	300	600	50%
<b>Total 2A-6.0 · Legal</b>	<b>1,228</b>	<b>7,600</b>	<b>16%</b>
<b>2A-8.0 · Planning and Zoning</b>			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	2,085	10,000	21%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
2A-8.6 · Sustainability - Solar Project	0	3,000	0%
<b>Total 2A-8.0 · Planning and Zoning</b>	<b>2,085</b>	<b>15,800</b>	<b>13%</b>
<b>2A-9.0 · Municipal Buildings</b>			
2A-9.1 · Salaries	74	3,245	2%
2A-9.2 · Supplies	0	1,000	0%
2A-9.3 · Utilities			
2A-9.3a · Gas	53	2,550	2%
2A-9.3b · Electricity	374	2,200	17%
2A-9.3c · Water	0	800	0%
2A-9.3d · Telephone (2 lines)	201	1,225	16%
<b>Total 2A-9.3 · Utilities</b>	<b>628</b>	<b>6,775</b>	<b>9%</b>
2A-9.4 · Fire Alarm - Monitoring	0	465	0%
2A-9.5 · Sprinkler Testing	287	1,600	18%
2A-9.6 · Janitorial Service	520	5,000	10%
2A-9.7 · Repairs	0	2,000	0%
2A-9.8 · McCathran Hall	948	1,500	63%
2A-9.9 · Maintenance Shop	157	3,000	5%
<b>Total 2A-9.0 · Municipal Buildings</b>	<b>2,614</b>	<b>24,585</b>	<b>11%</b>
<b>2C-1.1 · Streets, Roadways, &amp; Alleys</b>			
2C-1.11 · Salaries	518	3,245	16%
2C-1.12 · Supplies	0	1,000	0%
2C-1.13 · Resurfacing	11,745	30,000	39%
2C-1.14 · Speed Humps	0	8,000	0%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	0	500	0%
2C-1.18 · Street Light Operation	578	4,200	14%
2C1.181 · Street Light Repair	0	3,000	0%
<b>Total 2C-1.1 · Streets, Roadways, &amp; Alleys</b>	<b>12,841</b>	<b>52,945</b>	<b>24%</b>

Town of Washington Grove  
Monthly Treasurer's Report  
For the period ended August 31, 2021

	<u>Jul - Aug 21</u>	<u>Budget</u>	<u>% of Budget</u>
<b>2C-1.2 · Walkways</b>			
2C-1.21 · Salaries	852	3,245	26%
2C-1.22 · Supplies	322	1,000	32%
2C-1.23 · Walkway Restoration	0	3,000	0%
2C-1.25 · Walkway Lighting	0	2,000	0%
<b>Total 2C-1.2 · Walkways</b>	<u>1,174</u>	<u>9,245</u>	<u>13%</u>
<b>2C-1.3 · Street Sanitation</b>	0	810	0%
<b>2C-2.0 · Waste Collection &amp; Disposal</b>			
2C-2.1 · Salaries	1,884	5,690	33%
2C-2.2 · Trash Collection (contract)	4,442	17,766	25%
2C-2.3 · Recycling Services (contract)	2,882	12,069	24%
2C-2.4 · Leaf Collection (contract)	0	18,600	0%
2C-2.5 · Brush Disp. Tipping Fees	0	600	0%
<b>Total 2C-2.0 · Waste Collection &amp; Disposal</b>	<u>9,208</u>	<u>54,725</u>	<u>17%</u>
<b>2D-1.0 · Parks</b>			
2D-1.1 · Salaries	10,491	64,900	16%
2D-1.2 · Supplies	469	4,000	12%
2D-1.3 · Vehicle & Equipment O&M	28	6,000	0%
2D-1.41 · Contract Tree Removal	0	22,000	0%
2D-1.42 · Contract Tree Pruning	0	17,000	0%
2D-1.43 · Woods Management	8,252	50,000	17%
2D-1.44 · Beautification Plantings	0	6,000	0%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Ash Borer	152	1,000	15%
2D-1.47 · Tree Planting, Residential Area	0	30,000	0%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.49 · Invasives Treatment - Parks	0	3,450	0%
2D-1.5 · Storm Drain/Parks, Residential	0	50,000	0%
2D-1.7 · Equipment Purchase	260	5,500	5%
2D-1.8 · Equipment Rental	76	1,000	8%
<b>Total 2D-1.0 · Parks</b>	<u>19,728</u>	<u>263,700</u>	<u>7%</u>
<b>2D-2.0 · Recreation</b>			
<b>2D-2.1 · Salaries</b>			
2D-2.11 · Summer in the Parks	4,513	5,000	90%
2D-2.12 · Tennis Lessons - Contract	0	500	0%
2D-2.13 · Tennis Court Maintenance	865	1,000	87%
<b>Total 2D-2.1 · Salaries</b>	<u>5,378</u>	<u>6,500</u>	<u>83%</u>
<b>2D-2.2 · Supplies</b>			
2D-2.21 · Summer in the Parks	35	2,500	1%
2D-2.22 · Events	151	4,700	3%
2D-2.23 · Tennis Courts	0	1,000	0%
<b>Total 2D-2.2 · Supplies</b>	<u>186</u>	<u>8,200</u>	<u>2%</u>
2D-2.3 · Special Programs	0	2,425	0%
2D-2.4 · Washington Grove Film Society	0	1,200	0%

Town of Washington Grove  
 Monthly Treasurer's Report  
 For the period ended August 31, 2021

	Jul - Aug 21	Budget	% of Budget
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.9 · Playground Equipment, Supplies	0	2,000	0%
<b>Total 2D-2.0 · Recreation</b>	<b>5,564</b>	<b>21,825</b>	<b>25%</b>
<b>2D-3.0 · Historic Preservation</b>			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	0	200	0%
2D-3.3 · Archives Worker	2,522	15,282	17%
2D-3.4 · Archival Equipment & Supplies	0	2,700	0%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	750	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.8 · NR Historic District Update	0	500	0%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	0	5,000	0%
<b>Total 2D-3.0 · Historic Preservation</b>	<b>2,522</b>	<b>29,457</b>	<b>9%</b>
<b>2D-4.0 · Lake</b>			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	2,570	17,250	15%
2D-4.12 · Swim Instructor	1,211	2,000	61%
<b>Total 2D-4.1 · Salaries</b>	<b>3,781</b>	<b>19,250</b>	<b>20%</b>
2D-4.2 · Supplies	54	3,000	2%
2D-4.3 · Electricity	107	750	14%
2D-4.4 · Water Testing & Treatment	1,790	7,000	26%
2D-4.5 · Fencing	0	1,200	0%
<b>Total 2D-4.0 · Lake</b>	<b>5,732</b>	<b>31,200</b>	<b>18%</b>
<b>2F-1.0 · Racial and Social Equity</b>			
2F-1.1 · Education Services	0	3,000	0%
2F-1.2 · Evaluation Services	0	2,000	0%
2F-1.3 · Translation Services	0	1,000	0%
2F-1.4 · Office Supplies	0	250	0%
<b>Total 2F-1.0 · Racial and Social Equity</b>	<b>0</b>	<b>6,250</b>	<b>0%</b>
<b>2H-1.0 · Insurance</b>			
2H-1.1 · Liability Insurance	2,491	3,000	83%
2H-1.2 · Property Insurance	563	700	80%
2H-1.3 · Workers Compensation	0	4,500	0%
<b>Total 2H-1.0 · Insurance</b>	<b>3,054</b>	<b>8,200</b>	<b>37%</b>
<b>2H-2.0 · Miscellaneous</b>			
2H-2.1 · Miscellaneous - Other	169	1,500	11%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	583	0	100%
Social Security Town	2,492	0	100%
Direct Deposit Fees	20	0	100%

**Town of Washington Grove  
Monthly Treasurer's Report  
For the period ended August 31, 2021**

	<u>Jul - Aug 21</u>	<u>Budget</u>	<u>% of Budget</u>
Total 2H-2.31 · Payroll Taxes & Fees	3,095	0	100%
2H-2.32 · Health Insurance Town Clerk Exp	1,877	10,087	19%
2H-2.33 · Retirement Benefit Town Clerk	0	2,274	0%
2H-2.34 · Health Insurance Maint Sup Exp	635	3,335	19%
2H-2.35 · Retirement Benefit Maint Super	0	3,070	0%
<b>Total 2H-2.3 · Employee Benefits</b>	<u>5,607</u>	<u>18,766</u>	<u>30%</u>
<b>Total 2H-2.0 · Miscellaneous</b>	<u>5,776</u>	<u>24,766</u>	<u>23%</u>
<b>Total Expense</b>	<u>87,280</u>	<u>654,785</u>	<u>13%</u>
<b>Net Income</b>	<u><u>-55,051</u></u>	<u><u>0</u></u>	<u><u>100%</u></u>

Note - This report subject to audit adjustments