

Town of Washington Grove
 Monthly Treasurer's Report
 For the period ended October 31, 2021

| | <u>Jul - Oct 21</u> | <u>Budget</u> | <u>% of Budget</u> |
|--|---------------------|----------------|--------------------|
| Income | | | |
| 1A-1.1 · Real Property Tax | 137,375 | 249,232 | 55% |
| 1A-1.2 · Dwelling Tax | 16,519 | 29,250 | 56% |
| 1A-1.3 · Public Utility Op. Property Tax | 293 | 5,000 | 6% |
| 1A-1.5 · Penalties & Interest | 116 | 0 | 100% |
| 1A-2.0 · Income Tax | 11,206 | 132,000 | 8% |
| 1B-1.0 · Business Licenses | 25 | 125 | 20% |
| 1B-2.0 · Building Permit Fees | 50 | 100 | 50% |
| 1B-2.2 · Public Ways Permit Fees | 0 | 100 | 0% |
| 1B-3.0 · Cable Television Franchise Fees | 0 | 6,000 | 0% |
| 1C-2.11 · Highway User Revenue | 16,381 | 38,449 | 43% |
| 1C-3.0 · County Muni Tax Duplication | 52,156 | 52,156 | 100% |
| 1D-5.0 · Recreation Program User Fees | | | |
| 1D-5.1 · Washington Grove Film Society | 0 | 1,000 | 0% |
| 1D-5.3 · Summer in the Parks | 3,600 | 4,850 | 74% |
| 1D-5.4 · Tennis Instruction | 0 | 400 | 0% |
| 1D-5.5 · Yoga Instruction | 0 | 1,500 | 0% |
| Total 1D-5.0 · Recreation Program User Fees | 3,600 | 7,750 | 46% |
| 1F-1.0 · Investment Earnings | | | |
| 1F-1.1 · MLGIP Earnings | 33 | 250 | 13% |
| 1F-1.2 · TD Bank MM Interest | 0 | 5 | 0% |
| 1F-1.3 · TD Bank CD Interest | 185 | 500 | 37% |
| 1F-1.4 · PNC MM Interest | 19 | 85 | 22% |
| 1F-1.5 · Sandy Spring CD Interest | 134 | 300 | 45% |
| 1F-1.7 · WesBanco CD Interest | 374 | 520 | 72% |
| Total 1F-1.0 · Investment Earnings | 745 | 1,660 | 45% |
| 1F-2.0 · McCathran Hall Rental | 330 | 0 | 100% |
| 1F-6.0 · Miscellaneous Revenues-Other | 255 | 1,600 | 16% |
| 1Z-1.0 · Use of Reserves | 0 | 131,363 | 0% |
| Total Income | 239,051 | 654,785 | 37% |
| Expense | | | |
| 2A-3.0 · Executive | | | |
| 2A-3.1 · Town Clerk Salary | 14,202 | 48,952 | 29% |
| 2A-3.2 · Telephone | 264 | 850 | 31% |
| 2A-3.3 · Postage | 0 | 200 | 0% |
| 2A-3.4 · Supplies | 0 | 1,500 | 0% |
| 2A-3.5a · Website Operations | 0 | 8,000 | 0% |
| 2A-3.5b · Website Modernization | 0 | 15,000 | 0% |
| 2A-3.6 · Information Technology Support | 0 | 1,860 | 0% |
| 2A-3.7 · Records Management | 0 | 500 | 0% |
| 2A-3.9 · Office Equipment | 0 | 2,500 | 0% |
| 2A-4.0 · Legal Notices | 0 | 600 | 0% |
| 2A-4.1 · Printing/Copying | 0 | 200 | 0% |
| 2A-4.2 · MML Expenses | 1,181 | 1,300 | 91% |

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| Total 2A-3.0 · Executive | 15,647 | 81,462 | 19% |
| 2A-5.0 · Financial Administration | | | |
| 2A-5.1 · Town Treasurer Salary | 4,300 | 14,000 | 31% |
| 2A-5.2 · Postage | 0 | 165 | 0% |
| 2A-5.3 · Supplies | 55 | 750 | 7% |
| 2A-5.4 · Bond (1-yr) | 0 | 100 | 0% |
| 2A-5.5 · Audit | 4,982 | 7,100 | 70% |
| 2A-5.6 · Bank Service Charges | 92 | 100 | 92% |
| Total 2A-5.0 · Financial Administration | 9,429 | 22,215 | 42% |
| 2A-6.0 · Legal | | | |
| 2A-6.1 · Town Attorney | 1 | 7,000 | 0% |
| 2A-6.2 · Other Expenses | 300 | 600 | 50% |
| Total 2A-6.0 · Legal | 301 | 7,600 | 4% |
| 2A-8.0 · Planning and Zoning | | | |
| 2A-8.1 · Border Issues Consult Fees | 0 | 2,000 | 0% |
| 2A-8.2 · Border Identity Improvements | 0 | 10,000 | 0% |
| 2A-8.4 · Code Enforcement | 0 | 700 | 0% |
| 2A-8.5 · Supplies | 0 | 100 | 0% |
| 2A-8.6 · Sustainability - Solar Project | 0 | 3,000 | 0% |
| Total 2A-8.0 · Planning and Zoning | 0 | 15,800 | 0% |
| 2A-9.0 · Municipal Buildings | | | |
| 2A-9.1 · Salaries | 317 | 3,245 | 10% |
| 2A-9.2 · Supplies | 350 | 1,000 | 35% |
| 2A-9.3 · Utilities | | | |
| 2A-9.3a · Gas | 74 | 2,550 | 3% |
| 2A-9.3b · Electricity | 567 | 2,200 | 26% |
| 2A-9.3c · Water | 635 | 800 | 79% |
| 2A-9.3d · Telephone (2 lines) | 301 | 1,225 | 25% |
| Total 2A-9.3 · Utilities | 1,577 | 6,775 | 23% |
| 2A-9.4 · Fire Alarm - Monitoring | 393 | 465 | 85% |
| 2A-9.5 · Sprinkler Testing | 287 | 1,600 | 18% |
| 2A-9.6 · Janitorial Service | 180 | 5,000 | 4% |
| 2A-9.7 · Repairs | 0 | 2,000 | 0% |
| 2A-9.8 · McCathran Hall | 0 | 1,500 | 0% |
| 2A-9.9 · Maintenance Shop | 157 | 3,000 | 5% |
| Total 2A-9.0 · Municipal Buildings | 3,261 | 24,585 | 13% |
| 2C-1.1 · Streets, Roadways, & Alleys | | | |
| 2C-1.11 · Salaries | 518 | 3,245 | 16% |
| 2C-1.12 · Supplies | 120 | 1,000 | 12% |
| 2C-1.13 · Resurfacing | 11,745 | 30,000 | 39% |
| 2C-1.14 · Speed Humps | 0 | 8,000 | 0% |
| 2C-1.15 · Snow & Ice Removal | 0 | 3,000 | 0% |
| 2C-1.16 · Street Name Signs | 0 | 500 | 0% |
| 2C-1.18 · Street Light Operation | 1,190 | 4,200 | 28% |

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| 2C1.181 · Street Light Repair | 31 | 3,000 | 1% |
| Total 2C-1.1 · Streets, Roadways, & Alleys | 13,604 | 52,945 | 26% |
| 2C-1.2 · Walkways | | | |
| 2C-1.21 · Salaries | 785 | 3,245 | 24% |
| 2C-1.22 · Supplies | 0 | 1,000 | 0% |
| 2C-1.23 · Walkway Restoration | 0 | 3,000 | 0% |
| 2C-1.25 · Walkway Lighting | 77 | 2,000 | 4% |
| Total 2C-1.2 · Walkways | 862 | 9,245 | 9% |
| 2C-1.3 · Street Sanitation | 0 | 810 | 0% |
| 2C-2.0 · Waste Collection & Disposal | | | |
| 2C-2.1 · Salaries | 3,060 | 5,690 | 54% |
| 2C-2.2 · Trash Collection (contract) | 5,923 | 17,766 | 33% |
| 2C-2.3 · Recycling Services (contract) | 3,843 | 12,069 | 32% |
| 2C-2.4 · Leaf Collection (contract) | 0 | 18,600 | 0% |
| 2C-2.5 · Brush Disp. Tipping Fees | 0 | 600 | 0% |
| Total 2C-2.0 · Waste Collection & Disposal | 12,826 | 54,725 | 23% |
| 2D-1.0 · Parks | | | |
| 2D-1.1 · Salaries | 18,940 | 64,900 | 29% |
| 2D-1.2 · Supplies | 469 | 4,000 | 12% |
| 2D-1.3 · Vehicle & Equipment O&M | 0 | 6,000 | 0% |
| 2D-1.41 · Contract Tree Removal | 4,600 | 22,000 | 21% |
| 2D-1.42 · Contract Tree Pruning | 0 | 17,000 | 0% |
| 2D-1.43 · Woods Management | 1,800 | 50,000 | 4% |
| 2D-1.44 · Beautification Plantings | 0 | 6,000 | 0% |
| 2D-1.45 · Licensed Tree Expert | 0 | 1,000 | 0% |
| 2D-1.46 · Gypsy Moth/Ash Borer | 0 | 1,000 | 0% |
| 2D-1.47 · Tree Planting, Residential Area | 0 | 30,000 | 0% |
| 2D-1.48 · Nicho's Trees | 0 | 1,850 | 0% |
| 2D-1.49 · Invasives Treatment - Parks | 0 | 3,450 | 0% |
| 2D-1.5 · Storm Drain/Parks, Residential | 0 | 50,000 | 0% |
| 2D-1.7 · Equipment Purchase | 260 | 5,500 | 5% |
| 2D-1.8 · Equipment Rental | 76 | 1,000 | 8% |
| Total 2D-1.0 · Parks | 26,145 | 263,700 | 10% |
| 2D-2.0 · Recreation | | | |
| 2D-2.1 · Salaries | | | |
| 2D-2.11 · Summer in the Parks | 4,513 | 5,000 | 90% |
| 2D-2.12 · Tennis Lessons - Contract | 0 | 500 | 0% |
| 2D-2.13 · Tennis Court Maintenance | 999 | 1,000 | 100% |
| Total 2D-2.1 · Salaries | 5,512 | 6,500 | 85% |
| 2D-2.2 · Supplies | | | |
| 2D-2.21 · Summer in the Parks | 35 | 2,500 | 1% |
| 2D-2.22 · Events | 104 | 4,700 | 2% |
| 2D-2.23 · Tennis Courts | 0 | 1,000 | 0% |
| Total 2D-2.2 · Supplies | 139 | 8,200 | 2% |

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| 2D-2.3 · Special Programs | 1,001 | 2,425 | 41% |
| 2D-2.4 · Washington Grove Film Society | 0 | 1,200 | 0% |
| 2D-2.5 · Yoga Instruction | 0 | 1,500 | 0% |
| 2D-2.9 · Playground Equipment, Supplies | 0 | 2,000 | 0% |
| Total 2D-2.0 · Recreation | 6,652 | 21,825 | 30% |
| 2D-3.0 · Historic Preservation | | | |
| 2D-3.1 · Commission Secretary | 0 | 1,275 | 0% |
| 2D-3.2 · Preservation Award | 0 | 200 | 0% |
| 2D-3.3 · Archives Worker | 3,820 | 15,282 | 25% |
| 2D-3.4 · Archival Equipment & Supplies | 75 | 2,700 | 3% |
| 2D-3.5 · Preservation Workshops | 0 | 750 | 0% |
| 2D-3.6 · Conference Fees | 0 | 750 | 0% |
| 2D-3.7 · Design Guidelines | 0 | 500 | 0% |
| 2D-3.8 · NR Historic District Update | 0 | 500 | 0% |
| 2D-3.9 · Professional Services | 200 | 2,500 | 8% |
| 2D-3.10 · Special Projects | 162 | 5,000 | 3% |
| Total 2D-3.0 · Historic Preservation | 4,257 | 29,457 | 14% |
| 2D-4.0 · Lake | | | |
| 2D-4.1 · Salaries | | | |
| 2D-4.11 · Lifeguard | 4,690 | 17,250 | 27% |
| 2D-4.12 · Swim Instructor | 1,211 | 2,000 | 61% |
| Total 2D-4.1 · Salaries | 5,901 | 19,250 | 31% |
| 2D-4.2 · Supplies | -75 | 3,000 | -3% |
| 2D-4.3 · Electricity | 254 | 750 | 34% |
| 2D-4.4 · Water Testing & Treatment | 900 | 7,000 | 13% |
| 2D-4.5 · Fencing | 0 | 1,200 | 0% |
| Total 2D-4.0 · Lake | 6,980 | 31,200 | 22% |
| 2F-1.0 · Racial and Social Equity | | | |
| 2F-1.1 · Education Services | 0 | 3,000 | 0% |
| 2F-1.2 · Evaluation Services | 0 | 2,000 | 0% |
| 2F-1.3 · Translation Services | 0 | 1,000 | 0% |
| 2F-1.4 · Office Supplies | 0 | 250 | 0% |
| Total 2F-1.0 · Racial and Social Equity | 0 | 6,250 | 0% |
| 2H-1.0 · Insurance | | | |
| 2H-1.1 · Liability Insurance | 2,491 | 3,000 | 83% |
| 2H-1.2 · Property Insurance | 563 | 700 | 80% |
| 2H-1.3 · Workers Compensation | 702 | 4,500 | 16% |
| Total 2H-1.0 · Insurance | 3,756 | 8,200 | 46% |
| 2H-2.0 · Miscellaneous | | | |
| 2H-2.1 · Miscellaneous - Other | 1,524 | 1,500 | 102% |
| 2H-2.2 · Contingency | 0 | 4,500 | 0% |
| 2H-2.3 · Employee Benefits | | | |
| 2H-2.31 · Payroll Taxes & Fees | | | |
| Medicare Town | 944 | 0 | 100% |

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| Social Security Town | 4,037 | 0 | 100% |
| Direct Deposit Fees | 59 | 0 | 100% |
| Total 2H-2.31 · Payroll Taxes & Fees | 5,040 | 0 | 100% |
| 2H-2.32 · Health Insurance Town Clerk Exp | 3,378 | 10,087 | 33% |
| 2H-2.33 · Retirement Benefit Town Clerk | 0 | 2,274 | 0% |
| 2H-2.34 · Health Insurance Maint Sup Exp | 1,143 | 3,335 | 34% |
| 2H-2.35 · Retirement Benefit Maint Super | 0 | 3,070 | 0% |
| Total 2H-2.3 · Employee Benefits | 9,561 | 18,766 | 51% |
| Total 2H-2.0 · Miscellaneous | 11,085 | 24,766 | 45% |
| Total Expense | 114,805 | 654,785 | 18% |
| Net Income | 124,246 | 0 | 100% |