

**MINUTES of the September 21, 2021, MEETING of the Commission  
(via Zoom)**

**September 21, 2021**

**Adopted: 10/19/21**

**Members Present:** The meeting began at approximately 7:30 p.m. Bob Booher, Gail Littlefield, Jeff McCrehan, Wendy Harris, David Stopak, Darrell Anderson, Joan Mahaffey, and Town Council member, Pat Klein. Jeff McCrehan took minutes.

**1.1 Approval of Agenda**

The proposed agenda was revised by adding 3.3 regarding the National Register, 3.4.3 on archaeological resources, under Old Business. Under New Business, 4.1, Comprehensive Plan comments and revisions, and 4.2, Signage by the Woods Committee, were added. Amended agenda was unanimously approved.

**1.2 Adoption of Minutes**

May 2021 and August 2021 minutes were approved. July 2021 minutes were postponed.

**Old Business:**

**Project Review**

Comcast was supposed to submit a tree plan prior to work. Georgette is working on a site meeting. Ongoing.

**3.1 Bike Path**

HPC document on the “Impacts of the Multi-Use Path on the Town” was discussed. Clarified that the Task Force was using the title “Shared Use Path.” This is the HPC’s third document related to the bike path. It was reviewed and approved to send to the Town Council.

**3.2 Joint Meeting MAHD/PC/HPC**

David created an agenda for a meeting on demolition ordinances scheduled for September 22, 2021. He noted that Fred Stachura was a member of the Maryland National Capital Parks and Planning Commission, as supervisor of community planning, and a professor at the University of Maryland on Preservation Law. Stachura is bringing a guest, John Peter Thompson, who is chair of PG County Historic Preservation Commission. Questions of infill development, subdivision ordinances, etc. might be on the table. Discussion of updating the Town ordinance regarding demolition. The agenda for the meeting was sent as a Grove Alert. The meeting will include a discussion of updating the Town’s demolition ordinance. HPC approved a \$200.00 honorarium for Fred Stachura.

**3.3 NR documents**

Wendy reported ongoing progress with the NR documents on the Town website. Will follow the way the Maryland Historic District’s database – Medusa – format.

**3.4.3 Archaeological resources** – Wendy and Heather (County archaeologist) will map resources and document to the end of registering them with the Maryland Historical Trust’s database.

**3.8 Bulletin** – Mimi will be submitting a piece on contributing and non-contributing structures.

**3.9 PC Meeting Report** – Bob circulated notes from the meeting, noting Bryant Forman’s shed, which the Council is asking to be moved due to it being too close to Johnson Alley. Council also considering rewriting zoning re: shed placement. Discussion of crafting rules for separate neighborhoods. Christine including a section on the website – letters/testimony to the Town Council and the Mayor.

**3.10 TC report** – Darrell sent a summary to the HPC. Noted Woods Committee rule proposals, saying 11 of 13 are redundant. Allowing bikes in the woods, and individuals to go off trail will require public input and may be delayed to November. Council is participating in tomorrow’s Joint MAHD/PC/HPC meeting. Mayor gave kudos to Christine for her work on the website. Darrell reported the Town qualifies for \$474K from the American Rescue Plan. Mayor setting up a committee to manage disbursement of the money – which must be allocated by September 2024. The Town reaffirmed following the County rules re: opening buildings. Council approved the RFP bid for the signs. Town joined Sustainable Maryland, and approved payment thereto. Deferred decision on Ridge Road speed bump.

## **New Business:**

### **4.1 Comprehensive Plan comments and revisions**

Discussion of edits to the plan, to include infill “Mansionization” issues, and adding a preservation ordinance. HPC approved Bob’s edits to the plan.

### **4.2 Woods Committee signage**

Joan described several 4x4 posts, with icons affixed to the posts, including the WG logo, name of the trail, rules to be posted at various trail entrances. Now, the committee is asking for a review of the design only. The Commission noted the signs were attractive and simple, with easy-to-understand graphics, and are also the color of the existing WG street signs.

## **Adjournment**

The meeting was adjourned at 9:02 pm. The next meeting will be Tuesday, October 19, 2021, at 7:30pm via Zoom.

– Jeff McCrehan