



INVITATION FOR BID

2021-2022 SNOW AND ICE REMOVAL

SPECIFICATIONS

1. Proposals are requested to furnish competent personnel and appropriate equipment for removing snow and ice from approximately 3.0 miles of 2-lane blacktop roads within the Town of Washington Grove, Maryland, an incorporated municipality located in central Montgomery County, for the 2021-2022 winter season. A map of the Town indicating the roads to be cleared is enclosed.
2. THE ATTACHED PROPOSAL FORM MUST BE COMPLETED AND RETURNED. Each proposal shall be enclosed in a sealed envelope marked PROPOSAL FOR SNOW AND ICE REMOVAL and submitted to Kathryn Lehman, Clerk, P.O. Box 216, Washington Grove, Maryland 20880, or hand delivered to the Town Office, 300 Grove Avenue, Washington Grove, before 5:00 p.m. December 10, 2021. Bids will be opened and evaluated publicly in the Council Chambers at McCathran Hall in Washington Grove, MD, at 7:30 p.m. on Monday, December 13, 2021 or via ZOOM Videoconference.
3. If an acceptable bid is received, an Acceptance of Proposal will be issued; however, the Town reserves the right to reject any and all proposals and to waive formalities as may promote the best interests of the Town.
4. Contractor agrees to indemnify and save harmless the Town from any loss, cost, damages, and any other expenses suffered or incurred by the Town by reason of Contractor's negligence or failure to perform any of the obligations provided herein. The negligence of any agent, servant or employee of the Contractor is deemed to be the negligence of the Contractor. Contractor agrees to obtain and keep in force during the term of this contract, a policy of general liability insurance, with a limit of \$500,000 as a combined single limit of bodily injury and property damage, per occurrence, and further to carry Workers Compensation Insurance for all employees, if any, covered under the Workers Compensation Laws of Maryland, such insurance to be with a company qualified to do business in Maryland. Contractor further agrees to obtain and keep in force during the term of this contract, a policy for liability insurance for any motor vehicle used in the performance of services under this contract.
5. Contractor agrees and acknowledges that, during the term of this contract, the Contractor will not be considered an agent of the Town, and that the Contractor's employees or agents are not in the employ of the Town either as full-time or part-time employees on active or inactive payroll status.
6. Contractor will not assign or transfer any interest or claim under this contract except as authorized in writing by the Mayor of Washington Grove, and no contract may be made by the Contractor with any other party for furnishing any of the work or services hereunder without the written approval of the Mayor. The performance of work or

services under this

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contract may be terminated immediately upon written notice in whole or in part, when the Town determines this is in its best interest. The Town is liable only for payment for acceptable work performed in accordance with this contract prior to the effective date of such termination.

7. Proposals shall hold firm for acceptance by the Town for 30 calendar days after opening. Upon receipt of Acceptance of Proposal, the Contractor agrees to promptly give notice of insurance as indicated in Paragraph 4 above. Contractor shall commence work removing snow from the Town's roads as soon as feasible following an accumulation of more than 2 inches on the ground, but all plowing will be done only after snowfall stops unless otherwise agreed by both parties for additional plowings during a snowfall. All work shall be done under the control of, and shall be performed as directed by, the Mayor of the Town of Washington Grove or her duly authorized representative.
8. Cost figures are to be based on hourly rates, with separate cost figures specified for materials for sand/salt service. It is agreed that the proportionate mix of sand and salt for the sand/salt service will be approved by the Mayor of the Town of Washington Grove or ~~her~~^a duly authorized representative. The Town requests that sand be the primary material used when necessary and that a mixture of sand/salt be used if sanding alone is inadequate. Salt alone should be the last resort.
9. The Town will pay approved invoices within 30 days of receipt. Invoices must include date(s) of service, time on the job, and cost of materials.
10. The Contractor shall be liable for any damage to Town or private property occasioned by acts of the Contractor or his agents. It is agreed and understood that the Contractor shall not be responsible for damage done with respect to curbs, speed bumps, manhole tops, manhole covers, water, drainage, sewer and related pipe caps and/or tops in any case and event where roads are not paved at finished grade, and if already damaged.
11. A bid returned with any item marked out by the prospective bidder will not be considered.
12. This contract will terminate on April 15, 2022.

John Compton

Deleted

11/8/2021

John Compton

Inserted

11/8/2021

John G. Compton, Mayor



2021-2022 SNOW AND ICE REMOVAL

PROPOSAL FORM

The undersigned agrees to furnish personnel and equipment, including all labor for the removal of snow and ice from the roads in the Town of Washington Grove in accordance with the terms and conditions of the 2021-2022 Snow and Ice Removal Specifications on the following cost basis:

Snow Plowing _____ per hour
Sand/Salt Spreading _____ per hour
Sand _____ per one hundred (100) pounds
Salt _____ per one hundred (100) pounds

PROPOSAL SUBMITTED BY:

FIRM _____
BY _____ (SEAL)
TITLE _____
ADDRESS _____

DATE _____