



**Minutes of the Planning Commission Worksession
15 December 2021**

Approved: 5 January 2022

This meeting was held online using the Zoom App. Attendees could attend by video or telephone.

Attendees: Commissioners Georgette Cole, Christine Dibble, Robert Johnson, and Peter Nagrod, and residents Joan Mahaffey, Paula Puglisi, and Virginia Quesada.

Call to order 7:31 pm.

- 1) The agenda was approved by consensus.
- 2) The 11/17 minutes were approved as submitted by consensus.
- 3) Comprehensive Plan

As last month, the goal for tonight was to review rewritten sections of the Comprehensive Plan. We decided to discuss the submissions as needed and to accept changes by consensus.

- a) Discuss Department of the Environment letter with Christine present to add her input. After this discussion we decided not to make any changes to the Comprehensive Plan. However, Christine will put together a document to provide the home/property owners with information about the State and Federal laws pertaining to pollution prevention from materials such as solid waste, hazardous waste, lead paint abatement, etc. This will be included in the building permit packet and added to the "I have received this information" checklist.
- b) We reviewed the new document from the Lighting Committee. Chair, Virginia Quesada was available to walk us through it and answer questions. The original material was submitted over two years ago and is now out-of-date. All changes were accepted as submitted.
- c) Section 16) Implementation. The draft Introduction explaining how Washington Grove handles the Implementation process was reviewed. This will be followed by a complete list of all recommendations in the plan under their headings. It was suggested the recommendations each be assigned a unique number based on the section it is in. Georgette will talk to Mimi about this for formatting the new Draft CP. Approved by consensus.

4) What's next? Peter feels the Introduction needs modernization. Too much of the language is carried over from former plans. He will re-write it and circulate to the rest of the Planning Commission so we can vote on it at the regular PC meeting on January 5.

We are very nearly done with the re-written CP. Georgette will incorporate tonight's changes in **2021 CP Working Draft.2021 1215_approved** and send the draft to Mimi Bolotin. We need to find out how long the formatting will take. We also need to get her suggestion on the best way to handle the numbering we'd like to see in the Implementation Section. Georgette will also contact the MDP regional planner who reviewed our Draft CP and make sure it doesn't need to be resubmitted as this would require another 60-day period before the public hearing.

If all goes well, we could approve the draft by January 12 and have the "clean copy" on the website by mid-January. We could then hold the public hearing in 30 days, around mid-February. Hold the public record open for 30 days. Then pull the final document together and vote to certify it. Then it goes to the Town Council and, hopefully, is approved speedily because we've done our job so well.

2021 CP Working Draft.2021 1215_approved will also go on the Town website.

5) New Business: none.

6) We adjourned at 9:48 pm.

Georgette will prepare minutes for circulation to Commissioners and posting to the Town web site.

Our next meeting will be January 12 or 19.

Submitted by Georgette Cole