

Town of Washington Grove
Monthly Treasurer's Report
For the period ended January 31, 2022

	Jul '21 - Jun 22	Budget	% of Budget
Income			
1A-1.1 · Real Property Tax	237,698	249,232	95%
1A-1.2 · Dwelling Tax	27,905	29,250	95%
1A-1.3 · Public Utility Op. Property Tax	7,583	5,000	152%
1A-1.5 · Penalties & Interest	1,020	0	100%
1A-2.0 · Income Tax	54,358	132,000	41%
1B-1.0 · Business Licenses	150	125	120%
1B-2.0 · Building Permit Fees	150	100	150%
1B-2.2 · Public Ways Permit Fees	0	100	0%
1B-3.0 · Cable Television Franchise Fees	1,518	6,000	25%
1C-2.11 · Highway User Revenue	22,970	38,449	60%
1C-3.0 · County Muni Tax Duplication	52,156	52,156	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	3,600	4,850	74%
1D-5.4 · Tennis Instruction	0	400	0%
1D-5.5 · Yoga Instruction	0	1,500	0%
Total 1D-5.0 · Recreation Program User Fees	3,600	7,750	46%
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	104	250	42%
1F-1.2 · TD Bank MM Interest	0	5	0%
1F-1.3 · TD Bank CD Interest	217	500	43%
1F-1.4 · PNC MM Interest	44	85	52%
1F-1.5 · Sandy Spring CD Interest	236	300	79%
1F-1.7 · WesBanco CD Interest	444	520	85%
Total 1F-1.0 · Investment Earnings	1,045	1,660	63%
1F-2.0 · McCathran Hall Rental	530	0	100%
1F-4.0 · Contributions & Donations	150	0	100%
1F-6.0 · Miscellaneous Revenues-Other	255	1,600	16%
1Z-1.0 · Use of Reserves	0	131,363	0%
Total Income	411,088	654,785	63%
Expense			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	26,394	48,952	54%
2A-3.2 · Telephone	529	850	62%
2A-3.3 · Postage	0	200	0%
2A-3.4 · Supplies	905	1,500	60%
2A-3.5a · Website Operations	0	8,000	0%
2A-3.5b · Website Modernization	0	15,000	0%
2A-3.6 · Information Technology Support	856	1,860	46%
2A-3.7 · Records Management	65	500	13%
2A-3.9 · Office Equipment	0	2,500	0%
2A-4.0 · Legal Notices	231	600	39%
2A-4.1 · Printing/Copying	0	200	0%

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	Jul '21 - Jun 22	Budget	% of Budget
2A-4.2 · MML Expenses	1,181	1,300	91%
Total 2A-3.0 · Executive	30,161	81,462	37%
2A-5.0 · Financial Administration			
2A-5.1 · Town Treasurer Salary	7,009	14,000	50%
2A-5.2 · Postage	6	165	4%
2A-5.3 · Supplies	217	750	29%
2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	5,504	7,100	78%
2A-5.6 · Bank Service Charges	101	100	101%
Total 2A-5.0 · Financial Administration	12,837	22,215	58%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	88	7,000	1%
2A-6.2 · Other Expenses	300	600	50%
Total 2A-6.0 · Legal	388	7,600	5%
2A-8.0 · Planning and Zoning			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	5,075	10,000	51%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
2A-8.6 · Sustainability - Solar Project	1,920	3,000	64%
Total 2A-8.0 · Planning and Zoning	6,995	15,800	44%
2A-9.0 · Municipal Buildings			
2A-9.1 · Salaries	803	3,245	25%
2A-9.2 · Supplies	414	1,000	41%
2A-9.3 · Utilities			
2A-9.3a · Gas	689	2,550	27%
2A-9.3b · Electricity	1,175	2,200	53%
2A-9.3c · Water	815	800	102%
2A-9.3d · Telephone (2 lines)	698	1,225	57%
Total 2A-9.3 · Utilities	3,377	6,775	50%
2A-9.4 · Fire Alarm - Monitoring	233	465	50%
2A-9.5 · Sprinkler Testing	851	1,600	53%
2A-9.6 · Janitorial Service	780	5,000	16%
2A-9.7 · Repairs	0	2,000	0%
2A-9.8 · McCathran Hall	0	1,500	0%
2A-9.9 · Maintenance Shop	157	3,000	5%
Total 2A-9.0 · Municipal Buildings	6,615	24,585	27%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.11 · Salaries	1,084	3,245	33%
2C-1.12 · Supplies	198	1,000	20%
2C-1.13 · Resurfacing	11,745	30,000	39%
2C-1.14 · Speed Humps	0	8,000	0%
2C-1.15 · Snow & Ice Removal	1,350	3,000	45%
2C-1.16 · Street Name Signs	127	500	25%

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	Jul '21 - Jun 22	Budget	% of Budget
2C-1.18 · Street Light Operation	2,589	4,200	62%
2C1.181 · Street Light Repair	31	3,000	1%
Total 2C-1.1 · Streets, Roadways, & Alleys	17,124	52,945	32%
2C-1.2 · Walkways			
2C-1.21 · Salaries	1,050	3,245	32%
2C-1.22 · Supplies	95	1,000	10%
2C-1.23 · Walkway Restoration	0	3,000	0%
2C-1.25 · Walkway Lighting	77	2,000	4%
Total 2C-1.2 · Walkways	1,222	9,245	13%
2C-1.3 · Street Sanitation	125	810	15%
2C-2.0 · Waste Collection & Disposal			
2C-2.1 · Salaries	3,700	5,690	65%
2C-2.2 · Trash Collection (contract)	8,884	17,766	50%
2C-2.3 · Recycling Services (contract)	5,764	12,069	48%
2C-2.4 · Leaf Collection (contract)	16,740	18,600	90%
2C-2.5 · Brush Disp. Tipping Fees	269	600	45%
Total 2C-2.0 · Waste Collection & Disposal	35,357	54,725	65%
2D-1.0 · Parks			
2D-1.1 · Salaries	37,327	64,900	58%
2D-1.2 · Supplies	2,386	4,000	60%
2D-1.3 · Vehicle & Equipment O&M	449	6,000	7%
2D-1.41 · Contract Tree Removal	10,100	22,000	46%
2D-1.42 · Contract Tree Pruning	4,000	17,000	24%
2D-1.43 · Woods Management	1,800	50,000	4%
2D-1.44 · Beautification Plantings	293	6,000	5%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Ash Borer	198	1,000	20%
2D-1.47 · Tree Planting, Residential Area	150	30,000	1%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.49 · Invasives Treatment - Parks	1,451	3,450	42%
2D-1.5 · Storm Drain/Parks, Residential	0	50,000	0%
2D-1.7 · Equipment Purchase	260	5,500	5%
2D-1.8 · Equipment Rental	76	1,000	8%
Total 2D-1.0 · Parks	58,490	263,700	22%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	4,513	5,000	90%
2D-2.12 · Tennis Lessons - Contract	0	500	0%
2D-2.13 · Tennis Court Maintenance	999	1,000	100%
Total 2D-2.1 · Salaries	5,512	6,500	85%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	2,308	2,500	92%
2D-2.22 · Events	510	4,700	11%
2D-2.23 · Tennis Courts	0	1,000	0%

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	Jul '21 - Jun 22	Budget	% of Budget
Total 2D-2.2 · Supplies	2,818	8,200	34%
2D-2.3 · Special Programs	1,127	2,425	46%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.9 · Playground Equipment, Supplies	0	2,000	0%
Total 2D-2.0 · Recreation	9,457	21,825	43%
2D-3.0 · Historic Preservation			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	0	200	0%
2D-3.3 · Archives Worker	8,417	15,282	55%
2D-3.4 · Archival Equipment & Supplies	75	2,700	3%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	750	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.8 · NR Historic District Update	0	500	0%
2D-3.9 · Professional Services	200	2,500	8%
2D-3.10 · Special Projects	0	5,000	0%
Total 2D-3.0 · Historic Preservation	8,692	29,457	30%
2D-4.0 · Lake			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	4,690	17,250	27%
2D-4.12 · Swim Instructor	1,211	2,000	61%
Total 2D-4.1 · Salaries	5,901	19,250	31%
2D-4.2 · Supplies	-75	3,000	-3%
2D-4.3 · Electricity	454	750	61%
2D-4.4 · Water Testing & Treatment	900	7,000	13%
2D-4.5 · Fencing	0	1,200	0%
Total 2D-4.0 · Lake	7,180	31,200	23%
2F-1.0 · Racial and Social Equity			
2F-1.1 · Education Services	0	3,000	0%
2F-1.2 · Evaluation Services	0	2,000	0%
2F-1.3 · Translation Services	0	1,000	0%
2F-1.4 · Office Supplies	0	250	0%
Total 2F-1.0 · Racial and Social Equity	0	6,250	0%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	2,491	3,000	83%
2H-1.2 · Property Insurance	563	700	80%
2H-1.3 · Workers Compensation	2,785	4,500	62%
Total 2H-1.0 · Insurance	5,839	8,200	71%
2H-2.0 · Miscellaneous			
2H-2.1 · Miscellaneous - Other	274	1,500	18%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			

**Town of Washington Grove
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For the period ended January 31, 2022**

	Jul '21 - Jun 22	Budget	% of Budget
Medicare Town	1,451	0	100%
Social Security Town	6,206	0	100%
Direct Deposit Fees	109	0	100%
Total 2H-2.31 · Payroll Taxes & Fees	7,766	0	100%
2H-2.32 · Health Insurance Town Clerk Exp	5,853	10,087	58%
2H-2.33 · Retirement Benefit Town Clerk	0	2,274	0%
2H-2.34 · Health Insurance Maint Sup Exp	1,587	3,335	48%
2H-2.35 · Retirement Benefit Maint Super	0	3,070	0%
Total 2H-2.3 · Employee Benefits	15,206	18,766	81%
Total 2H-2.0 · Miscellaneous	15,480	24,766	63%
Total Expense	215,962	654,785	33%
Net Income	195,126	0	100%

**Town of Washington Grove
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For the period ended January 31, 2022**

Income

- 1A-1.1 · Real Property Tax
- 1A-1.2 · Dwelling Tax
- 1A-1.3 · Public Utility Op. Property Tax
- 1A-1.5 · Penalties & Interest
- 1A-2.0 · Income Tax
- 1B-1.0 · Business Licenses
- 1B-2.0 · Building Permit Fees
- 1B-2.2 · Public Ways Permit Fees
- 1B-3.0 · Cable Television Franchise Fees
- 1C-2.11 · Highway User Revenue
- 1C-3.0 · County Muni Tax Duplication
- 1D-5.0 · Recreation Program User Fees
 - 1D-5.1 · Washington Grove Film Society
 - 1D-5.3 · Summer in the Parks
 - 1D-5.4 · Tennis Instruction
 - 1D-5.5 · Yoga Instruction
- Total 1D-5.0 · Recreation Program User Fees**
- 1F-1.0 · Investment Earnings
 - 1F-1.1 · MLGIP Earnings
 - 1F-1.2 · TD Bank MM Interest
 - 1F-1.3 · TD Bank CD Interest
 - 1F-1.4 · PNC MM Interest
 - 1F-1.5 · Sandy Spring CD Interest
 - 1F-1.7 · WesBanco CD Interest
- Total 1F-1.0 · Investment Earnings**
- 1F-2.0 · McCathran Hall Rental
- 1F-4.0 · Contributions & Donations
- 1F-6.0 · Miscellaneous Revenues-Other
- 1Z-1.0 · Use of Reserves

Total Income

Expense

- 2A-3.0 · Executive
 - 2A-3.1 · Town Clerk Salary
 - 2A-3.2 · Telephone
 - 2A-3.3 · Postage
 - 2A-3.4 · Supplies
 - 2A-3.5a · Website Operations
 - 2A-3.5b · Website Modernization
 - 2A-3.6 · Information Technology Support
 - 2A-3.7 · Records Management
 - 2A-3.9 · Office Equipment
- 2A-4.0 · Legal Notices
- 2A-4.1 · Printing/Copying

**Town of Washington Grove
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- 2A-4.2 · MML Expenses
- Total 2A-3.0 · Executive
- 2A-5.0 · Financial Administration
 - 2A-5.1 · Town Treasurer Salary
 - 2A-5.2 · Postage
 - 2A-5.3 · Supplies
 - 2A-5.4 · Bond (1-yr)
 - 2A-5.5 · Audit
 - 2A-5.6 · Bank Service Charges
- Total 2A-5.0 · Financial Administration
- 2A-6.0 · Legal
 - 2A-6.1 · Town Attorney
 - 2A-6.2 · Other Expenses
- Total 2A-6.0 · Legal
- 2A-8.0 · Planning and Zoning
 - 2A-8.1 · Border Issues Consult Fees
 - 2A-8.2 · Border Identity Improvements
 - 2A-8.4 · Code Enforcement
 - 2A-8.5 · Supplies
 - 2A-8.6 · Sustainability - Solar Project ICLEI dues
- Total 2A-8.0 · Planning and Zoning
- 2A-9.0 · Municipal Buildings
 - 2A-9.1 · Salaries
 - 2A-9.2 · Supplies
 - 2A-9.3 · Utilities
 - 2A-9.3a · Gas
 - 2A-9.3b · Electricity
 - 2A-9.3c · Water
 - 2A-9.3d · Telephone (2 lines)
 - Total 2A-9.3 · Utilities
 - 2A-9.4 · Fire Alarm - Monitoring
 - 2A-9.5 · Sprinkler Testing
 - 2A-9.6 · Janitorial Service
 - 2A-9.7 · Repairs
 - 2A-9.8 · McCathran Hall
 - 2A-9.9 · Maintenance Shop
- Total 2A-9.0 · Municipal Buildings
- 2C-1.1 · Streets, Roadways, & Alleys
 - 2C-1.11 · Salaries
 - 2C-1.12 · Supplies
 - 2C-1.13 · Resurfacing
 - 2C-1.14 · Speed Humps
 - 2C-1.15 · Snow & Ice Removal
 - 2C-1.16 · Street Name Signs

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- 2C-1.18 · Street Light Operation
- 2C1.181 · Street Light Repair
- Total 2C-1.1 · Streets, Roadways, & Alleys**
- 2C-1.2 · Walkways
 - 2C-1.21 · Salaries
 - 2C-1.22 · Supplies
 - 2C-1.23 · Walkway Restoration
 - 2C-1.25 · Walkway Lighting
- Total 2C-1.2 · Walkways**
- 2C-1.3 · Street Sanitation
- 2C-2.0 · Waste Collection & Disposal
 - 2C-2.1 · Salaries
 - 2C-2.2 · Trash Collection (contract)
 - 2C-2.3 · Recycling Services (contract)
 - 2C-2.4 · Leaf Collection (contract)
 - 2C-2.5 · Brush Disp. Tipping Fees
- Total 2C-2.0 · Waste Collection & Disposal**
- 2D-1.0 · Parks
 - 2D-1.1 · Salaries
 - 2D-1.2 · Supplies
 - 2D-1.3 · Vehicle & Equipment O&M
 - 2D-1.41 · Contract Tree Removal
 - 2D-1.42 · Contract Tree Pruning
 - 2D-1.43 · Woods Management
 - 2D-1.44 · Beautification Plantings
 - 2D-1.45 · Licensed Tree Expert
 - 2D-1.46 · Gypsy Moth/Ash Borer
 - 2D-1.47 · Tree Planting, Residential Area
 - 2D-1.48 · Nicho's Trees
 - 2D-1.49 · Invasives Treatment - Parks
 - 2D-1.5 · Storm Drain/Parks, Residential
 - 2D-1.7 · Equipment Purchase
 - 2D-1.8 · Equipment Rental
- Total 2D-1.0 · Parks**
- 2D-2.0 · Recreation
 - 2D-2.1 · Salaries
 - 2D-2.11 · Summer in the Parks
 - 2D-2.12 · Tennis Lessons - Contract
 - 2D-2.13 · Tennis Court Maintenance
 - Total 2D-2.1 · Salaries**
 - 2D-2.2 · Supplies
 - 2D-2.21 · Summer in the Parks
 - 2D-2.22 · Events
 - 2D-2.23 · Tennis Courts

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- Total 2D-2.2 · Supplies**
- 2D-2.3 · Special Programs**
- 2D-2.4 · Washington Grove Film Society**
- 2D-2.5 · Yoga Instruction**
- 2D-2.9 · Playground Equipment, Supplies**
- Total 2D-2.0 · Recreation**
- 2D-3.0 · Historic Preservation**
 - 2D-3.1 · Commission Secretary**
 - 2D-3.2 · Preservation Award**
 - 2D-3.3 · Archives Worker**
 - 2D-3.4 · Archival Equipment & Supplies**
 - 2D-3.5 · Preservation Workshops**
 - 2D-3.6 · Conference Fees**
 - 2D-3.7 · Design Guidelines**
 - 2D-3.8 · NR Historic District Update**
 - 2D-3.9 · Professional Services**
 - 2D-3.10 · Special Projects**
- Total 2D-3.0 · Historic Preservation**
- 2D-4.0 · Lake**
 - 2D-4.1 · Salaries**
 - 2D-4.11 · Lifeguard**
 - 2D-4.12 · Swim Instructor**
 - Total 2D-4.1 · Salaries**
 - 2D-4.2 · Supplies**
 - 2D-4.3 · Electricity**
 - 2D-4.4 · Water Testing & Treatment**
 - 2D-4.5 · Fencing**
- Total 2D-4.0 · Lake**
- 2F-1.0 · Racial and Social Equity**
 - 2F-1.1 · Education Services**
 - 2F-1.2 · Evaluation Services**
 - 2F-1.3 · Translation Services**
 - 2F-1.4 · Office Supplies**
- Total 2F-1.0 · Racial and Social Equity**
- 2H-1.0 · Insurance**
 - 2H-1.1 · Liability Insurance**
 - 2H-1.2 · Property Insurance**
 - 2H-1.3 · Workers Compensation**
- Total 2H-1.0 · Insurance**
- 2H-2.0 · Miscellaneous**
 - 2H-2.1 · Miscellaneous - Other**
 - 2H-2.2 · Contingency**
 - 2H-2.3 · Employee Benefits**
 - 2H-2.31 · Payroll Taxes & Fees**

**Town of Washington Grove
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Medicare Town

Social Security Town

Direct Deposit Fees

Total 2H-2.31 · Payroll Taxes & Fees

2H-2.32 · Health Insurance Town Clerk Exp

2H-2.33 · Retirement Benefit Town Clerk

2H-2.34 · Health Insurance Maint Sup Exp

2H-2.35 · Retirement Benefit Maint Super

Total 2H-2.3 · Employee Benefits

Total 2H-2.0 · Miscellaneous

Total Expense

Net Income