

**MINUTES of the February 15, 2022 MEETING of the Commission
(via Zoom)**

**February 15, 2022
Adopted: March 15, 2022**

Members Present: The meeting began at approximately 7:30 p.m. Bob Booher, Wendy Harris, David Stopak, Mimi Styles, and Darrell Anderson (council liaison) were present. Jeff McCrehan was absent.

Approval of Agenda

Minor amendments to the proposed agenda were proposed and the revised agenda was unanimously approved.

Adoption of Minutes

Approval of the November 2021 minutes was postponed.
Approval of the January 2022 minutes was postponed.

Review of Projects

There were no projects to review.

New Alternate

Several names were suggested for the open alternate position. Bob will contact Nancy Helme, who was considered to be the strongest candidate, to gauge her interest.

TC Report

Darrell reported on the February 14 TC Meeting. Items of particular interest to HPC:

- A public hearing is scheduled for February 16 on the draft Comprehensive Plan
- TC approved a draft agreement with Pepco for four EV charging stations to be located in the McCathran Hall parking area on Center Street.
- Delegate Kirill Reznik's has submitted a bond request in current legislation that would provide \$250,000 in stormwater management funds to Town.
- Creation of Sustainability Committee. Committee status meets criteria of Sustainability Maryland and will allow Town access to grants, etc.
- FY23 budget requests are due to the Treasurer by March 4.

Historic Landscape Resources - Maps

Bob presented two maps for review – the first is based on the map from the Town directory and masterplan; the other based on a map from Montgomery County.

There was discussion about the best way to label parks, identify contributing buildings, sites and structures, etc. Discussion included advisability of including property lines and house numbers (and on which maps they should be included), the awkward depiction of lower Ridge Road on the Town directory map, etc.

Jeff McCrehan's daughter, Johanna, has been helping with the graphic aspect of these maps. Jeff will speak with Johanna to determine her availability and bandwidth for additional assistance before HPC's "wish list" is further refined.

Bob will send scalable versions of the current version of both maps to HPC members.

Planning Commission

No one attended the February PC Meeting. Bob will redistribute the PC-coverage schedule to keep us on track. Wendy confirmed she is plans to cover the March meeting.

Border Committee

Bob advised the border committee has scheduled a planning session for March 10, focused on the Town's vision for Washington Grove Lane and Railroad Street.

Bob noted the "sense of place" that has been created by the new split rail fences where our avenues abut the Washington Grove Lane and Railroad Street borders.

In order to enhance the walking connection between Picea Court and Ridge Road, simple "welcome" signage is planned (wood signs, painted brown, with white directional arrows.)

Bob reported that Peter Nagrod has noted there are a few intersections in Town that our "standard" street signs (*not a case of missing signage, these are spots where signage never existed, but would be helpful—especially at intersections with Washington Grove Lane*).

HPC will contact Susan Van Nostrand to gauge her willingness to continue leading further activity regarding sign creation/maintenance.

Since responsibility for the street signs will ultimately rest with HPC if/when Susan decides to retire from the activity, HPC needs to ask her to share the street sign spreadsheet she has created and maintained.

Sustainability Committee

Regarding the Town's draft agreement with Pepco for four EV Charging Stations (two poles with two ports each), Bob emphasized that installation of the stations will be subject to the Public Ways permitting process, so there should be ample opportunity for input on the specifics.

Bulletin

- For the March Bulletin, Mimi plans an insertion about The Historic Context of Minimal Traditional-Style Houses in the Washington Grove Historic District.
- So that errata sheets to the (Robinson & Associates') Architectural Survey may be prepared, a bulletin piece is planned, asking homeowners to advise HPC of any inaccuracies in the description of their homes. Links to the Architectural Survey will be included in the bulletin piece.

HPC Budget for FY23

HPC's proposed budget for last year was reviewed. No major changes are expected, but Bob will contact archivist Pat Patula to inquire about any additional requirements/requests she may have. It was also noted that Pat's hourly compensation should be eligible for COLA.

Adjournment

The meeting was adjourned at approximately 8:45 pm.

The next meeting will be Tuesday, March 15, at 7:30pm via Zoom.