Town of Washington Grove
Treasurer's Report - FY22
July 1, 2021 through March 31, 2022

	Jul '21 - Mar 22	Budget	% of Budget	
Income				
1A-1.1 · Real Property Tax	248,034	249,232	100%	
1A-1.2 · Dwelling Tax	29,159	29,250	100%	
1A-1.3 · Public Utility Op. Property Tax	11,860	5,000	237%	$7,178 paid to TWG in error
1A-1.4 · Delinquent Taxes	0	0	0%	
1A-1.5 · Penalties & Interest	1,199	0	100%	
1A-2.0 · Income Tax	87,158	132,000	66%	
1B-1.0 · Business Licenses	150	125	120%	
1B-2.0 · Building Permit Fees	150	100	150%	
1B-2.2 · Public Ways Permit Fees	0	100	0%	
1B-3.0 · Cable Television Franchise Fees	3,082	6,000	51%	
1C-2.11 · Highway User Revenue	29,677	38,449	77%	
1C-3.0 · County Muni Tax Duplication	52,156	52,156	100%	
1D-5.0 · Recreation Program User Fees				
1D-5.1 · Washington Grove Film Society	0	1,000	0%	
1D-5.3 · Summer in the Parks	3,600	4,850	74%	
1D-5.4 · Tennis Instruction	0	400	0%	
1D-5.5 · Yoga Instruction	0	1,500	0%	
1D-5.7 · Kids Dance Class	0	0	0%	
1D-5.8 · Square Dance Class	0	0	0%	
1D-5.0 · Recreation Program User Fees - Other	0	0	0%	
Total 1D-5.0 · Recreation Program User Fees	3,600	7,750	46%	
1F-1.0 · Investment Earnings				
1F-1.1 · MLGIP Earnings	199	250	80%	
1F-1.2 · TD Bank MM Interest	0	5	0%	
1F-1.3 · TD Bank CD Interest	238	500	48%	
1F-1.4 · PNC MM Interest	63	85	74%	
1F-1.5 · Sandy Spring CD Interest	252	300	84%	
1F-1.5w · First National Bank Interest	0	0	0%	
1F-1.6 · Wells Fargo Interest	0	0	0%	
1F-1.7 · WesBanco CD Interest	444	520	85%	
1F-1.0 · Investment Earnings - Other	0	0	0%	
Total 1F-1.0 · Investment Earnings	1,196	1,660	72%	
1F-2.0 · McCathran Hall Rental	530	0	100%	
1F-4.0 · Contributions & Donations	150	0	100%	
1F-6.0 · Miscellaneous Revenues-Other	255	1,600	16%	
1F-6.3 · Nicho's Trees	30	0	100%	
1Z-1.0 · Use of Reserves	0	131,363	0%	
Total Income	468,386	654,785	72%	
Expense				
0900 · Payroll	0	0	0%	
2A-3.0 · Executive				
2A-3.1 · Town Clerk Salary	34,063	48,952	70%	
2A-3.2 · Telephone	580	850	68%	
2A-3.3 · Postage	0	200	0%	
2A-3.4 · Supplies	255	1,500	17%	
2A-3.5a · Website Operations	0	8,000	0%	
2A-3.5b · Website Modernization	0	15,000	0%	

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2A-3.6 · Information Technology Support	856	1,860	46%	
2A-3.7 · Records Management	65	500	13%	
2A-3.8 · Employee Development	1,888	0	100%	Indeed ads
2A-3.9 · Office Equipment	1,540	2,500	62%	
2A-4.0 · Legal Notices	231	600	39%	
2A-4.1 · Printing/Copying	0	200	0%	
2A-4.2 · MML Expenses	1,181	1,300	91%	
Total 2A-3.0 · Executive	40,659	81,462	50%	
2A-5.0 · Financial Administration				
2A-5.1 · Town Treasurer Salary	9,629	14,000	69%	
2A-5.2 · Postage	61	165	37%	
2A-5.3 · Supplies	812	750	108%	
2A-5.4 · Bond (1-yr)	0	100	0%	
2A-5.5 · Audit	5,504	7,100	78%	
2A-5.6 · Bank Service Charges	114	100	114%	
Total 2A-5.0 · Financial Administration	16,120	22,215	73%	
2A-6.0 · Legal				
2A-6.1 · Town Attorney	88	7,000	1%	
2A-6.2 · Other Expenses	300	600	50%	
Total 2A-6.0 · Legal	388	7,600	5%	
2A-8.0 · Planning and Zoning				
2A-8.1 · Border Issues Consult Fees	0	2,000	0%	
2A-8.2 · Border Identity Improvements	5,402	10,000	54%	
2A-8.3 · Surveying and Mapping	0	0	0%	
2A-8.4 · Code Enforcement	0	700	0%	
2A-8.5 · Supplies	25	100	25%	
2A-8.6 · Sustainability	1,920	3,000	64%	
Total 2A-8.0 · Planning and Zoning	7,347	15,800	47%	
2A-9.0 · Municipal Buildings				
2A-9.1 · Salaries	803	3,245	25%	
2A-9.2 · Supplies	414	1,000	41%	
2A-9.3 · Utilities				
2A-9.3a · Gas	1,793	2,550	70%	
2A-9.3b · Electricity	1,287	2,200	59%	
2A-9.3c · Water	815	800	102%	
2A-9.3d · Telephone (2 lines)	796	1,225	65%	
Total 2A-9.3 · Utilities	4,691	6,775	69%	
2A-9.4 · Fire Alarm - Monitoring	510	465	110%	
2A-9.5 · Sprinkler Testing	861	1,600	54%	
2A-9.6 · Janitorial Service	1,100	5,000	22%	
2A-9.7 · Repairs	0	2,000	0%	
2A-9.8 · McCathran Hall	0	1,500	0%	
2A-9.9 · Maintenance Shop	157	3,000	5%	
Total 2A-9.0 · Municipal Buildings	8,536	24,585	35%	
2C-1.1 · Streets, Roadways, & Alleys				
2C-1.11 · Salaries	1,084	3,245	33%	
2C-1.12 · Supplies	198	1,000	20%	
2C-1.13 · Resurfacing	11,745	30,000	39%	
2C-1.14 · Speed Humps	0	8,000	0%	

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2C-1.15 · Snow & Ice Removal	2,100	3,000	70%
2C-1.16 · Street Name Signs	195	500	39%
2C-1.17 · Storm Drainage	0	0	0%
2C-1.18 · Street Light Operation	2,923	4,200	70%
2C1.181 · Street Light Repair	31	3,000	1%
2C-1.19 · Street Lights - LED Conversion	0	0	0%
Total 2C-1.1 · Streets, Roadways, & Alleys	18,276	52,945	35%
2C-1.2 · Walkways			
2C-1.21 · Salaries	1,050	3,245	32%
2C-1.22 · Supplies	95	1,000	10%
2C-1.23 · Walkway Restoration	0	3,000	0%
2C-1.25 · Walkway Lighting	77	2,000	4%
Total 2C-1.2 · Walkways	1,222	9,245	13%
2C-1.3 · Street Sanitation	125	810	15%
2C-2.0 · Waste Collection & Disposal			
2C-2.1 · Salaries	3,700	5,690	65%
2C-2.2 · Trash Collection (contract)	11,845	17,766	67%
2C-2.3 · Recycling Services (contract)	7,686	12,069	64%
2C-2.4 · Leaf Collection (contract)	16,740	18,600	90%
2C-2.5 · Brush Disp. Tipping Fees	269	600	45%
Total 2C-2.0 · Waste Collection & Disposal	40,240	54,725	74%
2D-1.0 · Parks			
2D-1.1 · Salaries	37,327	64,900	58%
2D-1.2 · Supplies	2,202	4,000	55%
2D-1.3 · Vehicle & Equipment O&M	449	6,000	7%
2D-1.41 · Contract Tree Removal	16,100	22,000	73%
2D-1.42 · Contract Tree Pruning	4,000	17,000	24%
2D-1.43 · Woods Management	2,062	50,000	4%
2D-1.44 · Beautification Plantings	293	6,000	5%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Ash Borer	198	1,000	20%
2D-1.47 · Tree Planting, Residential Area	7,582	30,000	25%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.49 · Invasives Treatment - Parks	1,451	3,450	42%
2D-1.5 · Storm Drain/Parks, Residential	0	50,000	0%
2D-1.6 · Maple Spring Restoration	0	0	0%
2D-1.7 · Equipment Purchase	260	5,500	5%
2D-1.8 · Equipment Rental	76	1,000	8%
Total 2D-1.0 · Parks	72,000	263,700	27%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	4,513	5,000	90%
2D-2.12 · Tennis Lessons - Contract	0	500	0%
2D-2.13 · Tennis Court Maintenance	999	1,000	100%
Total 2D-2.1 · Salaries	5,512	6,500	85%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	2,308	2,500	92%
2D-2.22 · Events	-3	4,700	-0%
2D-2.23 · Tennis Courts	0	1,000	0%

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Total 2D-2.2 · Supplies	2,305	8,200	28%
2D-2.3 · Special Programs	1,489	2,425	61%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.6 · Kids Dance Class	0	0	0%
2D-2.7 · Square Dance Class	0	0	0%
2D-2.9 · Playground Equipment, Supplies	375	2,000	19%
Total 2D-2.0 · Recreation	9,681	21,825	44%
2D-3.0 · Historic Preservation			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	0	200	0%
2D-3.3 · Archives Worker	9,481	15,282	62%
2D-3.4 · Archival Equipment & Supplies	230	2,700	9%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	750	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.8 · NR Historic District Update	0	500	0%
2D-3.9 · Professional Services	200	2,500	8%
2D-3.10 · Special Projects	0	5,000	0%
Total 2D-3.0 · Historic Preservation	9,911	29,457	34%
2D-4.0 · Lake			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	9,751	17,250	57%
2D-4.12 · Swim Instructor	1,211	2,000	61%
Total 2D-4.1 · Salaries	10,962	19,250	57%
2D-4.2 · Supplies	85	3,000	3%
2D-4.3 · Electricity	466	750	62%
2D-4.4 · Water Testing & Treatment	900	7,000	13%
2D-4.5 · Fencing	0	1,200	0%
Total 2D-4.0 · Lake	12,413	31,200	40%
2F-1.0 · Racial and Social Equity			
2F-1.1 · Education Services	0	3,000	0%
2F-1.2 · Evaluation Services	0	2,000	0%
2F-1.3 · Translation Services	0	1,000	0%
2F-1.4 · Office Supplies	0	250	0%
Total 2F-1.0 · Racial and Social Equity	0	6,250	0%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	2,491	3,000	83%
2H-1.2 · Property Insurance	563	700	80%
2H-1.3 · Workers Compensation	2,785	4,500	62%
Total 2H-1.0 · Insurance	5,839	8,200	71%
2H-2.0 · Miscellaneous			
2H-2.1 · Miscellaneous - Other	274	1,500	18%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	1,598	0	100%
Social Security Town	6,833	0	100%
Direct Deposit Fees	129	0	100%

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2H-2.31 · Payroll Taxes & Fees - Other	7		
Total 2H-2.31 · Payroll Taxes & Fees	8,567	0	100%
2H-2.32 · Health Insurance Town Clerk Exp	7,329	10,087	73%
2H-2.33 · Retirement Benefit Town Clerk	0	2,274	0%
2H-2.34 · Health Insurance Maint Sup Exp	1,587	3,335	48%
2H-2.35 · Retirement Benefit Maint Super	0	3,070	0%
Total 2H-2.3 · Employee Benefits	17,483	18,766	93%
2H-2.4 · George Paine Memorial Fund	0	0	0%
Total 2H-2.0 · Miscellaneous	17,757	24,766	72%
Total Expense	260,514	654,785	40%
Net Income	**207,872**	**0**	**100%**