

**Town of Washington Grove**  
**Treasurer's Report - FY22**  
**July 1, 2021 through June 30, 2022 - UNAUDITED YEAR END**

	<u>Jul '21 - Jun '22</u>	<u>Budget</u>	<u>% of Budget</u>	
<b>Income</b>				
1A-1.1 · Real Property Tax	251,681	249,232	101%	
1A-1.2 · Dwelling Tax	29,439	29,250	101%	
1A-1.3 · Public Utility Op. Property Tax	5,205	5,000	104%	
1A-1.4 · Delinquent Taxes	0	0	0%	
1A-1.5 · Penalties & Interest	1,383	0	100%	
1A-2.0 · Income Tax	150,220	132,000	114%	
1B-1.0 · Business Licenses	150	125	120%	
1B-2.0 · Building Permit Fees	180	100	180%	
1B-2.2 · Public Ways Permit Fees	100	100	100%	
1B-3.0 · Cable Television Franchise Fees	4,580	6,000	76%	
1C-2.11 · Highway User Revenue	37,043	38,449	96%	
1C-2.12 · State Trans Plan Assist Grant	0	0	0%	
1C-2.2 · State Open Space Funds	0	0	0%	
1C-2.3 · Historic Preservation Grant	0	0	0%	
1C-2.4 · Developer Cost RidgeRd Planting	0	0	0%	
1C-3.0 · County Muni Tax Duplication	93,258	52,156	179%	extra payment received
1D-5.0 · Recreation Program User Fees				
1D-5.1 · Washington Grove Film Society	0	1,000	0%	
1D-5.3 · Summer in the Parks	3,623	4,850	75%	
1D-5.4 · Tennis Instruction	0	400	0%	
1D-5.5 · Yoga Instruction	0	1,500	0%	
1D-5.7 · Kids Dance Class	0	0	0%	
1D-5.8 · Square Dance Class	0	0	0%	
1D-5.0 · Recreation Program User Fees - Other	0	0	0%	
<b>Total 1D-5.0 · Recreation Program User Fees</b>	<u>3,623</u>	<u>7,750</u>	<u>47%</u>	
1F-1.0 · Investment Earnings				
1F-1.1 · MLGIP Earnings	1,019	250	408%	ARPA funds increased balance
1F-1.2 · TD Bank MM Interest	0	5	0%	
1F-1.3 · TD Bank CD Interest	270	500	54%	
1F-1.4 · PNC MM Interest	90	85	106%	
1F-1.5 · Sandy Spring CD Interest	277	300	92%	
1F-1.5w · First National Bank Interest	0	0	0%	
1F-1.6 · Wells Fargo Interest	0	0	0%	
1F-1.7 · WesBanco CD Interest	598	520	115%	
1F-1.0 · Investment Earnings - Other	0	0	0%	
<b>Total 1F-1.0 · Investment Earnings</b>	<u>2,254</u>	<u>1,660</u>	<u>136%</u>	
1F-2.0 · McCathran Hall Rental	1,055	0	100%	
1F-3.0 · Field Permit Fees	0	0	0%	
1F-4.0 · Contributions & Donations	150	0	100%	
1F-6.0 · Miscellaneous Revenues-Other	2,262	1,600	141%	
1F-6.3 · Nicho's Trees	30	0	100%	
1Z-1.0 · Use of Reserves	0	131,363	0%	
<b>Total Income</b>	<u>582,613</u>	<u>654,785</u>	<u>89%</u>	

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Expense	Jul '21 - Jun '22	Budget	% of Budget
<b>2A-3.0 · Executive</b>			
2A-3.1 · Town Clerk Salary	45,394	48,952	93%
2A-3.2 · Telephone	735	850	86%
2A-3.3 · Postage	69	200	35%
2A-3.4 · Supplies	241	1,500	16%
2A-3.5a · Website Operations	316	8,000	4%
2A-3.5b · Website Modernization	0	15,000	0%
2A-3.6 · Information Technology Support	1,876	1,860	101%
2A-3.65 · Software	0	0	0%
2A-3.7 · Records Management	200	500	40%
2A-3.8 · Employee Development	1,888	0	100%
2A-3.9 · Office Equipment	1,540	2,500	62%
2A-4.0 · Legal Notices	231	600	39%
2A-4.1 · Printing/Copying	0	200	0%
2A-4.2 · MML Expenses	1,181	1,300	91%
<b>Total 2A-3.0 · Executive</b>	<b>53,671</b>	<b>81,462</b>	<b>66%</b>
<b>2A-5.0 · Financial Administration</b>			
2A-5.1 · Town Treasurer Salary	12,643	14,000	90%
2A-5.2 · Postage	84	165	51%
2A-5.3 · Supplies	964	750	129%
2A-5.35 · Software	0	0	0%
2A-5.4 · Bond (1-yr)	100	100	100%
2A-5.5 · Audit	8,279	7,100	117%
2A-5.6 · Bank Service Charges	132	100	132%
<b>Total 2A-5.0 · Financial Administration</b>	<b>22,202</b>	<b>22,215</b>	<b>100%</b>
<b>2A-6.0 · Legal</b>			
2A-6.1 · Town Attorney	246	7,000	4%
2A-6.2 · Other Expenses	300	600	50%
<b>Total 2A-6.0 · Legal</b>	<b>546</b>	<b>7,600</b>	<b>7%</b>
<b>2A-8.0 · Planning and Zoning</b>			
2A-8.1 · Border Issues Consult Fees	0	2,000	0%
2A-8.2 · Border Identity Improvements	10,476	10,000	105%
2A-8.3 · Surveying and Mapping	0	0	0%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	25	100	25%
2A-8.6 · Sustainability	1,920	3,000	64%
2A-8.7 · Emergency Preparedness & Safety	0	0	0%
2A-8.8 · Stormwater Projects	0	0	0%
2A-8.x · Historic Preservation Consult	0	0	0%
2A-8.y · Master Plan Printing	0	0	0%
2A-8.z · Prof Land Planning Services	0	0	0%
<b>Total 2A-8.0 · Planning and Zoning</b>	<b>12,421</b>	<b>15,800</b>	<b>79%</b>
<b>2A-9.0 · Municipal Buildings</b>			
2A-9.1 · Salaries	803	3,245	25%
2A-9.2 · Supplies	414	1,000	41%
2A-9.3 · Utilities			
2A-9.3a · Gas	2,302	2,550	90%
2A-9.3b · Electricity	1,772	2,200	81%
2A-9.3c · Water	1,145	800	143%

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2A-9.3d · Telephone (2 lines)	1,188	1,225	97%	
<b>Total 2A-9.3 · Utilities</b>	<b>6,407</b>	<b>6,775</b>	<b>95%</b>	
2A-9.4 · Fire Alarm - Monitoring	899	465	193%	
2A-9.5 · Sprinkler Testing	2,010	1,600	126%	\$1,149 annual/5-yr inspection
2A-9.6 · Janitorial Service	1,580	5,000	32%	
2A-9.7 · Repairs	0	2,000	0%	
2A-9.75 · Contracted Contingency	0	0	0%	
2A-9.8 · McCathran Hall Maintenance	1,210	1,500	81%	
2A-9.9 · Maintenance Shop	157	3,000	5%	
<b>Total 2A-9.0 · Municipal Buildings</b>	<b>13,480</b>	<b>24,585</b>	<b>55%</b>	
<b>2C-1.1 · Streets, Roadways, &amp; Alleys</b>				
2C-1.11 · Salaries	1,084	3,245	33%	
2C-1.1a · Contract Services	0	0	0%	
2C-1.12 · Supplies	198	1,000	20%	
2C-1.13 · Resurfacing	11,745	30,000	39%	
2C-1.14 · Speed Humps	0	8,000	0%	
2C-1.15 · Snow & Ice Removal	2,100	3,000	70%	
2C-1.16 · Street Name Signs	195	500	39%	
2C-1.17 · Storm Drainage	0	0	0%	
2C-1.18 · Street Light Operation	3,902	4,200	93%	
2C1.181 · Street Light Repair	31	3,000	1%	
2C-1.19 · Street Lights - LED Conversion	0	0	0%	
2C-1.20 · Lighting Design Consultant	0	0	0%	
<b>Total 2C-1.1 · Streets, Roadways, &amp; Alleys</b>	<b>19,255</b>	<b>52,945</b>	<b>36%</b>	
<b>2C-1.2 · Walkways</b>				
2C-1.21 · Salaries	1,050	3,245	32%	
2C-1.22 · Supplies	95	1,000	10%	
2C-1.23 · Walkway Restoration	0	3,000	0%	
2C-1.25 · Walkway Lighting	705	2,000	35%	
2C-1.26 · Contract Services	0	0	0%	
2C-1.27 · Contract Contingency	0	0	0%	
<b>Total 2C-1.2 · Walkways</b>	<b>1,850</b>	<b>9,245</b>	<b>20%</b>	
2C-1.3 · Street Sanitation	125	810	15%	
<b>2C-2.0 · Waste Collection &amp; Disposal</b>				
2C-2.1 · Salaries	3,700	5,690	65%	
2C-2.15 · Contract Services	0	0	0%	
2C-2.2 · Trash Collection (contract)	17,767	17,766	100%	
2C-2.3 · Recycling Services (contract)	11,529	12,069	96%	
2C-2.4 · Leaf Collection (contract)	18,600	18,600	100%	
2C-2.5 · Brush Disp. Tipping Fees	269	600	45%	
<b>Total 2C-2.0 · Waste Collection &amp; Disposal</b>	<b>51,865</b>	<b>54,725</b>	<b>95%</b>	
<b>2D-1.0 · Parks</b>				
2D-1.1 · Salaries	37,327	64,900	58%	
2D-1.15 · Contract Services	29,044	0	100%	
2D-1.16 · Contract Contingency	0	0	0%	
2D-1.2 · Supplies	2,394	4,000	60%	
2D-1.3 · Vehicle & Equipment O&M	449	6,000	7%	
2D-1.4 · Contract Tree Watering	0	0	0%	
2D-1.41 · Contract Tree Removal	32,250	22,000	147%	
2D-1.42 · Contract Tree Pruning	4,000	17,000	24%	

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2D-1.43 · Woods Management	4,325	50,000	9%	
2D-1.44 · Beautification Plantings	293	6,000	5%	
2D-1.45 · Licensed Tree Expert	0	1,000	0%	
2D-1.46 · Gypsy Moth/Ash Borer	198	1,000	20%	
2D-1.47 · Tree Planting, Residential Area	14,658	30,000	49%	
2D-1.48 · Nicho's Trees	0	1,850	0%	
2D-1.49 · Invasives Treatment - Parks	1,451	3,450	42%	
2D-1.5 · Storm Drain/Parks, Residential	0	50,000	0%	
2D-1.6 · Maple Spring Restoration	0	0	0%	
2D-1.7 · Equipment Purchase	260	5,500	5%	
2D-1.8 · Equipment Rental	76	1,000	8%	
<b>Total 2D-1.0 · Parks</b>	<u>126,725</u>	<u>263,700</u>	<u>48%</u>	
<b>2D-2.0 · Recreation</b>				
<b>2D-2.1 · Salaries</b>				
2D-2.11 · Summer in the Parks	4,348	5,000	87%	
2D-2.12 · Tennis Lessons - Contract	0	500	0%	
2D-2.13 · Tennis Court Maintenance	999	1,000	100%	
<b>Total 2D-2.1 · Salaries</b>	<u>5,347</u>	<u>6,500</u>	<u>82%</u>	
<b>2D-2.2 · Supplies</b>				
2D-2.21 · Summer in the Parks	2,537	2,500	101%	
2D-2.22 · Events	147	4,700	3%	
2D-2.23 · Tennis Courts	2,560	1,000	256%	\$1,960 clay court renovation
<b>Total 2D-2.2 · Supplies</b>	<u>5,244</u>	<u>8,200</u>	<u>64%</u>	
<b>2D-2.3 · Special Programs</b>	4,543	2,425	187%	inclds event supplies
2D-2.31 · Music Weekend	0	0	0%	
2D-2.32 · Fourth of July	0	0	0%	
2D-2.33 · Labor Day	0	0	0%	
2D-2.34 · BluestoberFest	0	0	0%	
2D-2.35 · Halloween Party	0	0	0%	
2D-2.36 · Holiday Show	0	0	0%	
2D-2.37 · Family Programs	0	0	0%	
2D-2.38 · NY Eve	0	0	0%	
2D-2.4 · Washington Grove Film Society	0	1,200	0%	
2D-2.5 · Yoga Instruction	0	1,500	0%	
2D-2.6 · Kids Dance Class	0	0	0%	
2D-2.7 · Square Dance Class	0	0	0%	
2D-2.9 · Playground Equipment, Supplies	375	2,000	19%	
<b>Total 2D-2.0 · Recreation</b>	<u>15,509</u>	<u>21,825</u>	<u>71%</u>	
<b>2D-3.0 · Historic Preservation</b>				
2D-3.1 · Commission Secretary	0	1,275	0%	
2D-3.2 · Preservation Award	188	200	94%	
2D-3.3 · Archives Worker	11,658	15,282	76%	
2D-3.4 · Archival Equipment & Supplies	610	2,700	23%	
2D-3.45 · Software	0	0	0%	
2D-3.5 · Preservation Workshops	0	750	0%	
2D-3.6 · Conference Fees	0	750	0%	
2D-3.7 · Design Guidelines	0	500	0%	
2D-3.8 · NR Historic District Update	0	500	0%	
2D-3.9 · Professional Services	200	2,500	8%	
2D-3.10 · Special Projects	0	5,000	0%	

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<b>Total 2D-3.0 · Historic Preservation</b>	12,656	29,457	43%
<b>2D-4.0 · Lake</b>			
<b>2D-4.1 · Salaries</b>			
2D-4.11 · Lifeguard	10,939	17,250	63%
2D-4.12 · Swim Instructor	1,211	2,000	61%
<b>Total 2D-4.1 · Salaries</b>	<u>12,150</u>	<u>19,250</u>	<u>63%</u>
2D-4.2 · Supplies	147	3,000	5%
2D-4.3 · Electricity	701	750	93%
2D-4.4 · Water Testing & Treatment	2,851	7,000	41%
2D-4.5 · Fencing	0	1,200	0%
2D-4.6 · Footbridge & Dock	0	0	0%
<b>Total 2D-4.0 · Lake</b>	<u>15,849</u>	<u>31,200</u>	<u>51%</u>
<b>2F-1.0 · Racial and Social Equity</b>			
2F-1.1 · Education Services	0	3,000	0%
2F-1.2 · Evaluation Services	0	2,000	0%
2F-1.3 · Translation Services	751	1,000	75%
2F-1.4 · Office Supplies	133	250	53%
<b>Total 2F-1.0 · Racial and Social Equity</b>	<u>884</u>	<u>6,250</u>	<u>14%</u>
<b>2H-1.0 · Insurance</b>			
2H-1.1 · Liability Insurance	2,491	3,000	83%
2H-1.2 · Property Insurance	563	700	80%
2H-1.3 · Workers Compensation	3,460	4,500	77%
<b>Total 2H-1.0 · Insurance</b>	<u>6,514</u>	<u>8,200</u>	<u>79%</u>
<b>2H-2.0 · Miscellaneous</b>			
2H-2.1 · Misc. - Fire Dept Donation	774	1,500	52%
2H-2.2 · Contingency	0	4,500	0%
<b>2H-2.3 · Employee Benefits</b>			
<b>2H-2.31 · Payroll Taxes &amp; Fees</b>			
Medicare Town	1,819	0	100%
Social Security Town	7,780	0	100%
Direct Deposit Fees	174	0	100%
<b>Total 2H-2.31 · Payroll Taxes &amp; Fees</b>	<u>9,773</u>	<u>0</u>	<u>100%</u>
2H-2.32 · Health Insurance Town Clerk Exp	7,534	10,087	75%
2H-2.33 · Retirement Benefit Town Clerk	0	2,274	0%
2H-2.34 · Health Insurance Maint Sup Exp	1,513	3,335	45%
2H-2.35 · Retirement Benefit Maint Super	0	3,070	0%
<b>Total 2H-2.3 · Employee Benefits</b>	<u>18,820</u>	<u>18,766</u>	<u>100%</u>

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<b>2H-2.4 · George Paine Memorial Fund</b>	0	0	0%
<b>Total 2H-2.0 · Miscellaneous</b>	19,594	24,766	79%
<b>Total Expense</b>	373,146	654,785	57%
<b>Net Income</b>	<b>209,467</b>	<b>0</b>	<b>100%</b>

June 30, 2022 bank account balances:

Sandy Spring Bank CD #1	\$100,577
Sandy Spring Bank CD #2	\$150,000
WesBanco CD #1	\$102,945
WesBanco CD #2	\$103,544
TD Bank CD #1	\$105,978
TD Bank CD #2	\$147,042
PNC Bank MM Savings	\$193,910
MD Local Govmnt. Invest. Pool	\$517,811
PNC Bank - Checking	\$75,040
	<u>\$1,496,847</u>

\$220,000 was transferred to PNC checking to buy \$150,000 CD at Sandy Spring Bank, and \$70,000 to be used for upcoming higher summer expenses