

**Town of Washington Grove
Treasurer's Report - FY23
July 1, 2022 through August 31, 2022**

	Jul - Aug 22	Budget	% of Budget
Income			
1A-1.1 · Real Property Tax	14,618	251,191	6%
1A-1.2 · Dwelling Tax	2,652	45,900	6%
1A-1.3 · Public Utility Op. Property Tax	0	5,000	0%
1A-1.5 · Penalties & Interest	1	0	100%
1A-2.0 · Income Tax	4,795	123,820	4%
1B-1.0 · Business Licenses	0	125	0%
1B-2.0 · Building Permit Fees	0	100	0%
1B-2.2 · Public Ways Permit Fees	0	100	0%
1B-3.0 · Cable Television Franchise Fees	1,463	6,000	24%
1C-2.11 · Highway User Revenue	0	43,038	0%
1C-3.0 · County Muni Tax Duplication	0	84,368	0%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	4,850	3,600	135%
1D-5.4 · Tennis Instruction	0	400	0%
1D-5.5 · Yoga Instruction	0	1,500	0%
Total 1D-5.0 · Recreation Program User Fees	4,850	6,500	75%
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	1,069	250	428% ARPA funds impact
1F-1.3 · TD Bank CD Interest	21	500	4%
1F-1.4 · PNC MM Interest	10	80	13%
1F-1.5 · Sandy Spring CD Interest	54	300	18%
1F-1.7 · WesBanco CD Interest	51	520	10%
Total 1F-1.0 · Investment Earnings	1,205	1,650	73%
1F-2.0 · McCathran Hall Rental	550	1,500	37%
1F-4.0 · Contributions & Donations	1,100	0	100% Memorial trees
1F-6.0 · Miscellaneous Revenues-Other	0	1,755	0%
1Z-1.0 · Use of Reserves	0	97,685	0%
Total Income	31,234	668,732	5%
Expense			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	8,263	48,838	17%
2A-3.2 · Telephone	52	850	6%
2A-3.3 · Postage	0	240	0%
2A-3.4 · Supplies	108	600	18%
2A-3.5a · Website Operations	0	2,000	0%
2A-3.6 · Information Technology Support	0	1,500	0%
2A-3.65 · Software	0	1,900	0%
2A-3.7 · Records Management	0	1,000	0%
2A-3.9 · Office Equipment	0	1,000	0%
2A-4.0 · Legal Notices	0	600	0%
2A-4.1 · Printing/Copying	0	200	0%
2A-4.2 · MML Expenses	1,090	1,200	91%

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Total 2A-3.0 · Executive	9,513	59,928	16%
2A-5.0 · Financial Administration			
2A-5.1 · Town Treasurer Salary	2,386	14,592	16%
2A-5.2 · Postage	60	200	30%
2A-5.3 · Supplies	0	300	0%
2A-5.35 · Software	0	970	0%
2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	863	7,500	12%
2A-5.6 · Bank Service Charges	12	186	6%
Total 2A-5.0 · Financial Administration	3,321	23,848	14%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	0	5,000	0%
2A-6.2 · Other Expenses	0	600	0%
Total 2A-6.0 · Legal	0	5,600	0%
2A-8.0 · Planning and Zoning			
2A-8.2 · Border Identity Improvements	1,204	8,000	15%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
2A-8.6 · Sustainability	0	5,000	0%
2A-8.7 · Emergency Preparedness & Safety	0	1,000	0%
2A-8.8 · Stormwater Projects	0	50,000	0%
Total 2A-8.0 · Planning and Zoning	1,204	69,800	2%
2A-9.0 · Municipal Buildings			
2A-9.2 · Supplies	0	1,000	0%
2A-9.3 · Utilities			
2A-9.3a · Gas	59	2,550	2%
2A-9.3b · Electricity	383	2,200	17%
2A-9.3c · Water	0	1,000	0%
2A-9.3d · Telephone (2 lines)	200	1,225	16%
Total 2A-9.3 · Utilities	642	6,975	9%
2A-9.4 · Fire Alarm - Monitoring	303	800	38%
2A-9.5 · Sprinkler Testing	0	1,700	0%
2A-9.6 · Janitorial Service	344	2,234	15%
2A-9.7 · Repairs	403	2,000	20%
2A-9.75 · Contracted Contingency	0	5,000	0%
2A-9.8 · McCathran Hall Maintenance	203	1,500	14%
2A-9.9 · Maintenance Shop	0	500	0%
Total 2A-9.0 · Municipal Buildings	1,895	21,709	9%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.1a · Contract Services	0	3,000	0%
2C-1.12 · Supplies	0	1,000	0%
2C-1.13 · Resurfacing	33,925	35,000	97% \$18k was in FY22
2C-1.14 · Speed Humps	0	4,000	0%

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2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	84	500	17%
2C-1.18 · Street Light Operation	620	4,200	15%
2C1.181 · Street Light Repair	0	3,000	0%
2C-1.20 · Lighting Design Consultant	0	5,000	0%
Total 2C-1.1 · Streets, Roadways, & Alleys	34,629	58,700	59%
2C-1.2 · Walkways			
2C-1.22 · Supplies	0	500	0%
2C-1.25 · Walkway Lighting	0	2,000	0%
2C-1.26 · Contract Services	0	3,000	0%
2C-1.27 · Contract Contingency	0	10,000	0%
Total 2C-1.2 · Walkways	0	15,500	0%
2C-2.0 · Waste Collection & Disposal			
2C-2.15 · Contract Services	0	6,000	0%
2C-2.2 · Trash Collection (contract)	4,495	27,966	16%
2C-2.3 · Recycling Services (contract)	3,042	17,880	17%
2C-2.4 · Leaf Collection (contract)	0	23,250	0%
2C-2.5 · Brush Disp. Tipping Fees	0	600	0%
Total 2C-2.0 · Waste Collection & Disposal	7,537	75,696	10%
2D-1.0 · Parks			
2D-1.15 · Contract Services	14,522	48,000	30%
2D-1.16 · Contract Contingency	2,559	15,000	17% work at the Park
2D-1.2 · Supplies	123	2,000	6%
2D-1.3 · Vehicle & Equipment O&M	0	1,000	0%
2D-1.4 · Contract Tree Watering	0	10,000	0%
2D-1.41 · Contract Tree Removal	19,500	22,000	89%
2D-1.42 · Contract Tree Pruning	9,800	17,000	58%
2D-1.43 · Woods Management	0	50,000	0%
2D-1.44 · Beautification Plantings	0	6,000	0%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Ash Borer	0	1,000	0%
2D-1.47 · Tree Planting, Residential Area	0	30,000	0%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.49 · Invasives Treatment - Parks	0	3,450	0%
2D-1.8 · Equipment Rental	0	1,000	0%
Total 2D-1.0 · Parks	46,504	209,300	22%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	4,888	6,250	78%
2D-2.12 · Tennis Lessons - Contract	0	500	0%
2D-2.13 · Tennis Court Maintenance	1,008	1,500	67%
Total 2D-2.1 · Salaries	5,896	8,250	71%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	1,016	3,000	34%

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2D-2.23 · Tennis Courts	400	0	100%	
Total 2D-2.2 · Supplies	1,416	3,000	47%	
2D-2.31 · Music Weekend	0	2,000	0%	
2D-2.32 · Fourth of July	0	750	0%	
2D-2.33 · Labor Day	0	200	0%	
2D-2.34 · BluestoberFest	0	1,200	0%	
2D-2.35 · Halloween Party	0	150	0%	
2D-2.36 · Holiday Show	0	500	0%	
2D-2.37 · Family Programs	0	800	0%	
2D-2.38 · NY Eve	0	100	0%	
2D-2.4 · Washington Grove Film Society	0	1,200	0%	
2D-2.5 · Yoga Instruction	0	1,500	0%	
2D-2.9 · Playground Equipment, Supplies	1,978	2,000	99%	\$1,848 Pickleball
Total 2D-2.0 · Recreation	9,290	21,650	43%	
2D-3.0 · Historic Preservation				
2D-3.1 · Commission Secretary	0	1,275	0%	
2D-3.2 · Preservation Award	233	200	117%	
2D-3.3 · Archives Worker	2,544	16,413	16%	
2D-3.4 · Archival Equipment & Supplies	0	500	0%	
2D-3.45 · Software	0	800	0%	
2D-3.5 · Preservation Workshops	0	750	0%	
2D-3.6 · Conference Fees	0	750	0%	
2D-3.7 · Design Guidelines	0	500	0%	
2D-3.8 · NR Historic District Update	0	500	0%	
2D-3.9 · Professional Services	0	2,500	0%	
2D-3.10 · Special Projects	0	5,000	0%	
Total 2D-3.0 · Historic Preservation	2,777	29,188	10%	
2D-4.0 · Lake				
2D-4.1 · Salaries				
2D-4.11 · Lifeguard	4,155	21,600	19%	more to come
2D-4.12 · Swim Instructor	996	1,600	62%	
Total 2D-4.1 · Salaries	5,151	23,200	22%	
2D-4.2 · Supplies	310	150	207%	Swim inst gift card
2D-4.3 · Electricity	96	750	13%	
2D-4.4 · Water Testing & Treatment	1,771	5,000	35%	
2D-4.5 · Fencing	0	1,000	0%	
2D-4.6 · Footbridge & Dock	261	500	52%	
Total 2D-4.0 · Lake	7,589	30,600	25%	
2F-1.0 · Racial and Social Equity				
2F-1.1 · Education Services	85	3,000	3%	
2F-1.2 · Evaluation Services	0	6,000	0%	
2F-1.3 · Translation Services	0	1,000	0%	
Total 2F-1.0 · Racial and Social Equity	85	10,000	1%	

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2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	1,630	3,000	54%
2H-1.2 · Property Insurance	616	700	88%
2H-1.3 · Workers Compensation	891	4,500	20%
Total 2H-1.0 · Insurance	3,137	8,200	38%
2H-2.0 · Miscellaneous			
2H-2.1 · Misc. - Fire Dept Donation	0	500	0%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	312	1,289	24% due to summer salaries
Social Security Town	1,336	5,510	24% due to summer salaries
Direct Deposit Fees	26	198	13%
Total 2H-2.31 · Payroll Taxes & Fees	1,674	6,997	24%
2H-2.32 · Health Insurance Town Clerk Exp	1,476	9,445	16%
2H-2.33 · Retirement Benefit Town Clerk	0	2,441	0%
Total 2H-2.3 · Employee Benefits	3,150	18,883	17%
2H-2.4 · George Paine Memorial Fund	0	5,130	0%
Total 2H-2.0 · Miscellaneous	3,150	29,013	11%
Total Expense	130,631	668,732	20%
Net Income	-99,397	0	100%

August 31, 2022 bank account balances:

Sandy Spring Bank CD #1	\$100,594
Sandy Spring Bank CD #2	\$150,038
TD Bank CD #1	\$105,987
TD Bank CD #2	\$147,054
PNC Bank MM Savings	\$192,665
MD Local Govmnt. Invest. Pool	\$866,341
PNC Bank - Checking	\$32,665
	<u>\$1,595,344</u>

\$20,000 was transferred from PNC MM to cover expenses paid in August