

**Town of Washington Grove  
Treasurer's Report - FY23 unaudited  
July 1, 2022 through November 30, 2022**

	Jul - Nov 22	Budget	% of Budget
<b>Income</b>			
1A-1.1 · Real Property Tax	145,213	251,191	58%
1A-1.2 · Dwelling Tax	26,321	45,900	57%
1A-1.3 · Public Utility Op. Property Tax	0	5,000	0%
1A-1.5 · Penalties & Interest	180	0	100%
1A-2.0 · Income Tax	68,312	123,820	55%
1B-1.0 · Business Licenses	34	125	27%
1B-2.0 · Building Permit Fees	20	100	20%
1B-2.2 · Public Ways Permit Fees	100	100	100%
1B-3.0 · Cable Television Franchise Fees	2,866	6,000	48%
1C-2.11 · Highway User Revenue	4,633	43,038	11%
1C-3.0 · County Muni Tax Duplication	84,368	84,368	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	4,850	3,600	135%
1D-5.4 · Tennis Instruction	0	400	0%
1D-5.5 · Yoga Instruction	0	1,500	0%
<b>Total 1D-5.0 · Recreation Program User Fees</b>	<b>4,850</b>	<b>6,500</b>	<b>75%</b>
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	6,335	250	2,534% impact of ARPA funds continues
1F-1.3 · TD Bank CD Interest	53	500	11%
1F-1.4 · PNC MM Interest	36	80	45%
1F-1.5 · Sandy Spring CD Interest	137	300	46%
1F-1.7 · WesBanco CD Interest	51	520	10%
<b>Total 1F-1.0 · Investment Earnings</b>	<b>6,612</b>	<b>1,650</b>	<b>401%</b>
1F-2.0 · McCathran Hall Rental	850	1,500	57%
1F-4.0 · Contributions & Donations	1,100	0	100%
1F-6.0 · Miscellaneous Revenues-Other	14,969	1,755	853% closed insurance account
1Z-1.0 · Use of Reserves	0	97,685	0%
<b>Total Income</b>	<b>360,428</b>	<b>668,732</b>	<b>54%</b>
<b>Expense</b>			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	20,473	48,838	42%
2A-3.2 · Telephone	207	850	24%
2A-3.3 · Postage	0	240	0%
2A-3.4 · Supplies	109	600	18%
2A-3.5a · Website Operations	180	2,000	9%
2A-3.6 · Information Technology Support	0	1,500	0%
2A-3.65 · Software	0	1,900	0%
2A-3.7 · Records Management	0	1,000	0%
2A-3.9 · Office Equipment	0	1,000	0%
2A-4.0 · Legal Notices	0	600	0%
2A-4.1 · Printing/Copying	0	200	0%
2A-4.2 · MML Expenses	1,240	1,200	103%

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<b>Total 2A-3.0 · Executive</b>	22,209	59,928	37%
<b>2A-5.0 · Financial Administration</b>			
2A-5.1 · Town Treasurer Salary	5,274	14,592	36%
2A-5.2 · Postage	60	200	30%
2A-5.3 · Supplies	68	300	23%
2A-5.35 · Software	0	970	0%
2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	4,725	7,500	63%
2A-5.6 · Bank Service Charges	71	186	38%
<b>Total 2A-5.0 · Financial Administration</b>	10,198	23,848	43%
<b>2A-6.0 · Legal</b>			
2A-6.1 · Town Attorney	385	5,000	8%
2A-6.2 · Other Expenses	0	600	0%
<b>Total 2A-6.0 · Legal</b>	385	5,600	7%
<b>2A-8.0 · Planning and Zoning</b>			
2A-8.2 · Border Identity Improvements	4,131	8,000	52%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
2A-8.6 · Sustainability	124	5,000	2%
2A-8.7 · Emergency Preparedness & Safety	0	1,000	0%
2A-8.8 · Stormwater Projects	0	50,000	0%
<b>Total 2A-8.0 · Planning and Zoning</b>	4,255	69,800	6%
<b>2A-9.0 · Municipal Buildings</b>			
2A-9.2 · Supplies	203	1,000	20%
2A-9.3 · Utilities			
2A-9.3a · Gas	417	2,550	16%
2A-9.3b · Electricity	825	2,200	38%
2A-9.3c · Water	428	1,000	43%
2A-9.3d · Telephone (2 lines)	498	1,225	41%
<b>Total 2A-9.3 · Utilities</b>	2,168	6,975	31%
2A-9.4 · Fire Alarm - Monitoring	419	800	52%
2A-9.5 · Sprinkler Testing	872	1,700	51%
2A-9.6 · Janitorial Service	924	2,234	41%
2A-9.7 · Repairs	403	2,000	20%
2A-9.75 · Contracted Contingency	1,537	5,000	31%
2A-9.8 · McCathran Hall Maintenance	282	1,500	19%
2A-9.9 · Maintenance Shop	0	500	0%
<b>Total 2A-9.0 · Municipal Buildings</b>	6,808	21,709	31%
<b>2C-1.1 · Streets, Roadways, &amp; Alleys</b>			
2C-1.1a · Contract Services	0	3,000	0%
2C-1.12 · Supplies	0	1,000	0%
2C-1.13 · Resurfacing	33,925	35,000	97%
2C-1.14 · Speed Humps	0	4,000	0%

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2C-1.15 · Snow & Ice Removal	0	3,000	0%	
2C-1.16 · Street Name Signs	84	500	17%	
2C-1.18 · Street Light Operation	1,700	4,200	40%	
2C1.181 · Street Light Repair	0	3,000	0%	
2C-1.20 · Lighting Design Consultant	1,415	5,000	28%	
<b>Total 2C-1.1 · Streets, Roadways, &amp; Alleys</b>	<b>37,124</b>	<b>58,700</b>	<b>63%</b>	
<b>2C-1.2 · Walkways</b>				
2C-1.22 · Supplies	0	500	0%	
2C-1.25 · Walkway Lighting	0	2,000	0%	
2C-1.26 · Contract Services	0	3,000	0%	
2C-1.27 · Contract Contingency	0	10,000	0%	
<b>Total 2C-1.2 · Walkways</b>	<b>0</b>	<b>15,500</b>	<b>0%</b>	
<b>2C-2.0 · Waste Collection &amp; Disposal</b>				
2C-2.15 · Contract Services	0	6,000	0%	
2C-2.2 · Trash Collection (contract)	11,246	27,966	40%	
2C-2.3 · Recycling Services (contract)	7,598	17,880	42%	
2C-2.4 · Leaf Collection (contract)	9,300	23,250	40%	
2C-2.5 · Brush Disp. Tipping Fees	0	600	0%	
<b>Total 2C-2.0 · Waste Collection &amp; Disposal</b>	<b>28,144</b>	<b>75,696</b>	<b>37%</b>	
<b>2D-1.0 · Parks</b>				
2D-1.15 · Contract Services	36,306	48,000	76%	Balance to be paid in the Spring
2D-1.16 · Contract Contingency	2,559	15,000	17%	
2D-1.2 · Supplies	174	2,000	9%	
2D-1.3 · Vehicle & Equipment O&M	0	1,000	0%	
2D-1.4 · Contract Tree Watering	0	10,000	0%	
2D-1.41 · Contract Tree Removal	21,500	22,000	98%	
2D-1.42 · Contract Tree Pruning	15,800	17,000	93%	
2D-1.43 · Woods Management	5,337	50,000	11%	
2D-1.44 · Beautification Plantings	0	6,000	0%	
2D-1.45 · Licensed Tree Expert	0	1,000	0%	
2D-1.46 · Gypsy Moth/Ash Borer	0	1,000	0%	
2D-1.47 · Tree Planting, Residential Area	7,070	30,000	24%	
2D-1.48 · Nicho's Trees	0	1,850	0%	
2D-1.49 · Invasives Treatment - Parks	725	3,450	21%	
2D-1.8 · Equipment Rental	0	1,000	0%	
<b>Total 2D-1.0 · Parks</b>	<b>89,471</b>	<b>209,300</b>	<b>43%</b>	
<b>2D-2.0 · Recreation</b>				
<b>2D-2.1 · Salaries</b>				
2D-2.11 · Summer in the Parks	4,888	6,250	78%	
2D-2.12 · Tennis Lessons - Contract	0	500	0%	
2D-2.13 · Tennis Court Maintenance	958	1,500	64%	
<b>Total 2D-2.1 · Salaries</b>	<b>5,846</b>	<b>8,250</b>	<b>71%</b>	
<b>2D-2.2 · Supplies</b>				
2D-2.21 · Summer in the Parks	1,016	3,000	34%	

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<b>Total 2D-2.2 · Supplies</b>	1,016	3,000	34%
2D-2.31 · Music Weekend	0	2,000	0%
2D-2.32 · Fourth of July	0	750	0%
2D-2.33 · Labor Day	184	200	92%
2D-2.34 · BluestoberFest	1,079	1,200	90%
2D-2.35 · Halloween Party	0	150	0%
2D-2.36 · Holiday Show	1,065	500	213%
2D-2.37 · Family Programs	0	800	0%
2D-2.38 · NY Eve	0	100	0%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.9 · Playground Equipment, Supplies	130	2,000	7%
<b>Total 2D-2.0 · Recreation</b>	<b>9,320</b>	<b>21,650</b>	<b>43%</b>
<b>2D-3.0 · Historic Preservation</b>			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	233	200	117%
2D-3.3 · Archives Worker	4,543	16,413	28%
2D-3.4 · Archival Equipment & Supplies	0	500	0%
2D-3.45 · Software	0	800	0%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	750	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.8 · NR Historic District Update	0	500	0%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	0	5,000	0%
<b>Total 2D-3.0 · Historic Preservation</b>	<b>4,776</b>	<b>29,188</b>	<b>16%</b>
<b>2D-4.0 · Lake</b>			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	5,853	21,600	27%
2D-4.12 · Swim Instructor	342	1,600	21%
<b>Total 2D-4.1 · Salaries</b>	<b>6,195</b>	<b>23,200</b>	<b>27%</b>
2D-4.2 · Supplies	562	150	375%
2D-4.3 · Electricity	249	750	33%
2D-4.4 · Water Testing & Treatment	1,771	5,000	35%
2D-4.5 · Fencing	0	1,000	0%
2D-4.6 · Footbridge & Dock	261	500	52%
<b>Total 2D-4.0 · Lake</b>	<b>9,038</b>	<b>30,600</b>	<b>30%</b>
<b>2F-1.0 · Racial and Social Equity</b>			
2F-1.1 · Education Services	721	3,000	24%
2F-1.2 · Evaluation Services	0	6,000	0%
2F-1.3 · Translation Services	0	1,000	0%
<b>Total 2F-1.0 · Racial and Social Equity</b>	<b>721</b>	<b>10,000</b>	<b>7%</b>
<b>2H-1.0 · Insurance</b>			
2H-1.1 · Liability Insurance	1,630	3,000	54%

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2H-1.2 · Property Insurance	616	700	88%
2H-1.3 · Workers Compensation	1,567	4,500	35%
<b>Total 2H-1.0 · Insurance</b>	<b>3,813</b>	<b>8,200</b>	<b>47%</b>
<b>2H-2.0 · Miscellaneous</b>			
2H-2.1 · Misc. - Fire Dept Donation	0	500	0%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	580	1,289	45%
Social Security Town	2,480	5,510	45%
Direct Deposit Fees	65	198	33%
<b>Total 2H-2.31 · Payroll Taxes &amp; Fees</b>	<b>3,125</b>	<b>6,997</b>	<b>45%</b>
2H-2.32 · Health Insurance Town Clerk Exp	2,768	9,445	29%
2H-2.33 · Retirement Benefit Town Clerk	0	2,441	0%
<b>Total 2H-2.3 · Employee Benefits</b>	<b>5,893</b>	<b>18,883</b>	<b>31%</b>
2H-2.4 · George Paine Memorial Fund	0	5,130	0%
<b>Total 2H-2.0 · Miscellaneous</b>	<b>5,893</b>	<b>29,013</b>	<b>20%</b>
<b>Total Expense</b>	<b>232,155</b>	<b>668,732</b>	<b>35%</b>
<b>Net Income</b>	<b>128,273</b>	<b>0</b>	<b>100%</b>

November 30, 2022 bank account balances:

Sandy Spring Bank CD #1	\$ 100,619
Sandy Spring Bank CD #2	\$ 150,094
TD Bank CD #1	\$ 106,001
TD Bank CD #2	\$ 147,073
* PNC Bank MM Savings	\$ 412,903
MD Local Govmnt. Invest. Pool	\$ 871,606
PNC Bank - Checking	\$ 40,369
	<u>\$ 1,828,665</u>

\* \$200,000 transfer to MLGIP made 12/7/2022