

**Town of Washington Grove  
Treasurer's Report - FY23  
July 1, 2022 through October 31, 2022**

	<b>Jul - Oct 22</b>	<b>Budget</b>	<b>% of Budget</b>
<b>Income</b>			
1A-1.1 · Real Property Tax	137,782	251,191	55%
1A-1.2 · Dwelling Tax	24,786	45,900	54%
1A-1.3 · Public Utility Op. Property Tax	0	5,000	0%
1A-1.5 · Penalties & Interest	155	0	100%
1A-2.0 · Income Tax	15,264	123,820	12% Nov will be higher
1B-1.0 · Business Licenses	34	125	27%
1B-2.0 · Building Permit Fees	20	100	20%
1B-2.2 · Public Ways Permit Fees	100	100	100%
1B-3.0 · Cable Television Franchise Fees	1,463	6,000	24% quarterly
1C-2.11 · Highway User Revenue	0	43,038	0%
1C-3.0 · County Muni Tax Duplication	84,368	84,368	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	4,850	3,600	135%
1D-5.4 · Tennis Instruction	0	400	0%
1D-5.5 · Yoga Instruction	0	1,500	0%
<b>Total 1D-5.0 · Recreation Program User Fees</b>	<b>4,850</b>	<b>6,500</b>	<b>75%</b>
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	4,097	250	1,639% impact of ARPA funds
1F-1.3 · TD Bank CD Interest	42	500	8%
1F-1.4 · PNC MM Interest	26	80	33%
1F-1.5 · Sandy Spring CD Interest	109	300	36%
1F-1.7 · WesBanco CD Interest	51	520	10%
<b>Total 1F-1.0 · Investment Earnings</b>	<b>4,325</b>	<b>1,650</b>	<b>262%</b>
1F-2.0 · McCathran Hall Rental	850	1,500	57%
1F-4.0 · Contributions & Donations	1,100	0	100% Memorial trees
1F-6.0 · Miscellaneous Revenues-Other	14,969	1,755	853% closed insurance account
1Z-1.0 · Use of Reserves	0	97,685	0%
<b>Total Income</b>	<b>290,066</b>	<b>668,732</b>	<b>43%</b>
<b>Expense</b>			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	16,342	48,838	33%
2A-3.2 · Telephone	155	850	18%
2A-3.3 · Postage	0	240	0%
2A-3.4 · Supplies	109	600	18%
2A-3.5a · Website Operations	180	2,000	9%
2A-3.6 · Information Technology Support	0	1,500	0%
2A-3.65 · Software	0	1,900	0%
2A-3.7 · Records Management	0	1,000	0%
2A-3.9 · Office Equipment	0	1,000	0%
2A-4.0 · Legal Notices	0	600	0%
2A-4.1 · Printing/Copying	0	200	0%

**Town of Washington Grove  
Treasurer's Report - FY23  
July 1, 2022 through October 31, 2022**

	<b>Jul - Oct 22</b>	<b>Budget</b>	<b>% of Budget</b>
2A-4.2 · MML Expenses	1,090	1,200	91%
<b>Total 2A-3.0 · Executive</b>	<b>17,876</b>	<b>59,928</b>	<b>30%</b>
<b>2A-5.0 · Financial Administration</b>			
2A-5.1 · Town Treasurer Salary	4,551	14,592	31%
2A-5.2 · Postage	60	200	30%
2A-5.3 · Supplies	0	300	0%
2A-5.35 · Software	0	970	0%
2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	4,350	7,500	58%
2A-5.6 · Bank Service Charges	65	186	35%
<b>Total 2A-5.0 · Financial Administration</b>	<b>9,026</b>	<b>23,848</b>	<b>38%</b>
<b>2A-6.0 · Legal</b>			
2A-6.1 · Town Attorney	298	5,000	6%
2A-6.2 · Other Expenses	0	600	0%
<b>Total 2A-6.0 · Legal</b>	<b>298</b>	<b>5,600</b>	<b>5%</b>
<b>2A-8.0 · Planning and Zoning</b>			
2A-8.2 · Border Identity Improvements	2,259	8,000	28%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
2A-8.6 · Sustainability	124	5,000	2%
2A-8.7 · Emergency Preparedness & Safety	0	1,000	0%
2A-8.8 · Stormwater Projects	0	50,000	0%
<b>Total 2A-8.0 · Planning and Zoning</b>	<b>2,383</b>	<b>69,800</b>	<b>3%</b>
<b>2A-9.0 · Municipal Buildings</b>			
2A-9.2 · Supplies	203	1,000	20%
2A-9.3 · Utilities			
2A-9.3a · Gas	86	2,550	3%
2A-9.3b · Electricity	703	2,200	32%
2A-9.3c · Water	428	1,000	43% Garden/tennis court watering
2A-9.3d · Telephone (2 lines)	399	1,225	33%
<b>Total 2A-9.3 · Utilities</b>	<b>1,616</b>	<b>6,975</b>	<b>23%</b>
2A-9.4 · Fire Alarm - Monitoring	587	800	73%
2A-9.5 · Sprinkler Testing	294	1,700	17%
2A-9.6 · Janitorial Service	730	2,234	33%
2A-9.7 · Repairs	403	2,000	20%
2A-9.75 · Contracted Contingency	1,537	5,000	31%
2A-9.8 · McCathran Hall Maintenance	282	1,500	19%
2A-9.9 · Maintenance Shop	0	500	0%
<b>Total 2A-9.0 · Municipal Buildings</b>	<b>5,652</b>	<b>21,709</b>	<b>26%</b>
<b>2C-1.1 · Streets, Roadways, &amp; Alleys</b>			
2C-1.1a · Contract Services	0	3,000	0%
2C-1.12 · Supplies	0	1,000	0%

**Town of Washington Grove  
Treasurer's Report - FY23  
July 1, 2022 through October 31, 2022**

	Jul - Oct 22	Budget	% of Budget	
<b>2C-1.13 · Resurfacing</b>	33,925	35,000	97%	\$18k was in FY22
<b>2C-1.14 · Speed Humps</b>	0	4,000	0%	
<b>2C-1.15 · Snow &amp; Ice Removal</b>	0	3,000	0%	
<b>2C-1.16 · Street Name Signs</b>	84	500	17%	
<b>2C-1.18 · Street Light Operation</b>	1,319	4,200	31%	
<b>2C1.181 · Street Light Repair</b>	0	3,000	0%	
<b>2C-1.20 · Lighting Design Consultant</b>	0	5,000	0%	
<b>Total 2C-1.1 · Streets, Roadways, &amp; Alleys</b>	<b>35,328</b>	<b>58,700</b>	<b>60%</b>	
<b>2C-1.2 · Walkways</b>				
<b>2C-1.22 · Supplies</b>	0	500	0%	
<b>2C-1.25 · Walkway Lighting</b>	0	2,000	0%	
<b>2C-1.26 · Contract Services</b>	0	3,000	0%	
<b>2C-1.27 · Contract Contingency</b>	0	10,000	0%	
<b>Total 2C-1.2 · Walkways</b>	<b>0</b>	<b>15,500</b>	<b>0%</b>	
<b>2C-2.0 · Waste Collection &amp; Disposal</b>				
<b>2C-2.15 · Contract Services</b>	0	6,000	0%	
<b>2C-2.2 · Trash Collection (contract)</b>	8,996	27,966	32%	
<b>2C-2.3 · Recycling Services (contract)</b>	6,079	17,880	34%	
<b>2C-2.4 · Leaf Collection (contract)</b>	4,650	23,250	20%	
<b>2C-2.5 · Brush Disp. Tipping Fees</b>	0	600	0%	
<b>Total 2C-2.0 · Waste Collection &amp; Disposal</b>	<b>19,725</b>	<b>75,696</b>	<b>26%</b>	
<b>2D-1.0 · Parks</b>				
<b>2D-1.15 · Contract Services</b>	29,044	48,000	61%	paid over 9 months fy22/23
<b>2D-1.16 · Contract Contingency</b>	2,559	15,000	17%	work at the Park
<b>2D-1.2 · Supplies</b>	174	2,000	9%	
<b>2D-1.3 · Vehicle &amp; Equipment O&amp;M</b>	0	1,000	0%	
<b>2D-1.4 · Contract Tree Watering</b>	0	10,000	0%	
<b>2D-1.41 · Contract Tree Removal</b>	21,500	22,000	98%	
<b>2D-1.42 · Contract Tree Pruning</b>	11,800	17,000	69%	
<b>2D-1.43 · Woods Management</b>	5,337	50,000	11%	
<b>2D-1.44 · Beautification Plantings</b>	0	6,000	0%	
<b>2D-1.45 · Licensed Tree Expert</b>	0	1,000	0%	
<b>2D-1.46 · Gypsy Moth/Ash Borer</b>	0	1,000	0%	
<b>2D-1.47 · Tree Planting, Residential Area</b>	0	30,000	0%	
<b>2D-1.48 · Nicho's Trees</b>	0	1,850	0%	
<b>2D-1.49 · Invasives Treatment - Parks</b>	725	3,450	21%	
<b>2D-1.8 · Equipment Rental</b>	0	1,000	0%	
<b>Total 2D-1.0 · Parks</b>	<b>71,139</b>	<b>209,300</b>	<b>34%</b>	
<b>2D-2.0 · Recreation</b>				
<b>2D-2.1 · Salaries</b>				
<b>2D-2.11 · Summer in the Parks</b>	4,888	6,250	78%	
<b>2D-2.12 · Tennis Lessons - Contract</b>	0	500	0%	
<b>2D-2.13 · Tennis Court Maintenance</b>	958	1,500	64%	

**Town of Washington Grove  
Treasurer's Report - FY23  
July 1, 2022 through October 31, 2022**

	<b>Jul - Oct 22</b>	<b>Budget</b>	<b>% of Budget</b>
<b>Total 2D-2.1 · Salaries</b>	5,846	8,250	71%
<b>2D-2.2 · Supplies</b>			
<b>2D-2.21 · Summer in the Parks</b>	1,016	3,000	34%
<b>Total 2D-2.2 · Supplies</b>	1,016	3,000	34%
<b>2D-2.31 · Music Weekend</b>	0	2,000	0%
<b>2D-2.32 · Fourth of July</b>	0	750	0%
<b>2D-2.33 · Labor Day</b>	184	200	92%
<b>2D-2.34 · BluestoberFest</b>	1,079	1,200	90%
<b>2D-2.35 · Halloween Party</b>	0	150	0%
<b>2D-2.36 · Holiday Show</b>	0	500	0%
<b>2D-2.37 · Family Programs</b>	0	800	0%
<b>2D-2.38 · NY Eve</b>	0	100	0%
<b>2D-2.4 · Washington Grove Film Society</b>	0	1,200	0%
<b>2D-2.5 · Yoga Instruction</b>	0	1,500	0%
<b>2D-2.9 · Playground Equipment, Supplies</b>	130	2,000	7%
<b>Total 2D-2.0 · Recreation</b>	8,255	21,650	38%
<b>2D-3.0 · Historic Preservation</b>			
<b>2D-3.1 · Commission Secretary</b>	0	1,275	0%
<b>2D-3.2 · Preservation Award</b>	233	200	117%
<b>2D-3.3 · Archives Worker</b>	4,543	16,413	28%
<b>2D-3.4 · Archival Equipment &amp; Supplies</b>	0	500	0%
<b>2D-3.45 · Software</b>	0	800	0%
<b>2D-3.5 · Preservation Workshops</b>	0	750	0%
<b>2D-3.6 · Conference Fees</b>	0	750	0%
<b>2D-3.7 · Design Guidelines</b>	0	500	0%
<b>2D-3.8 · NR Historic District Update</b>	0	500	0%
<b>2D-3.9 · Professional Services</b>	0	2,500	0%
<b>2D-3.10 · Special Projects</b>	0	5,000	0%
<b>Total 2D-3.0 · Historic Preservation</b>	4,776	29,188	16%
<b>2D-4.0 · Lake</b>			
<b>2D-4.1 · Salaries</b>			
<b>2D-4.11 · Lifeguard</b>	5,853	21,600	27%
<b>2D-4.12 · Swim Instructor</b>	342	1,600	21%
<b>Total 2D-4.1 · Salaries</b>	6,195	23,200	27%
<b>2D-4.2 · Supplies</b>	562	150	375% staff gift cards
<b>2D-4.3 · Electricity</b>	203	750	27%
<b>2D-4.4 · Water Testing &amp; Treatment</b>	1,771	5,000	35%
<b>2D-4.5 · Fencing</b>	0	1,000	0%
<b>2D-4.6 · Footbridge &amp; Dock</b>	261	500	52%
<b>Total 2D-4.0 · Lake</b>	8,992	30,600	29%
<b>2F-1.0 · Racial and Social Equity</b>			
<b>2F-1.1 · Education Services</b>	706	3,000	24%
<b>2F-1.2 · Evaluation Services</b>	0	6,000	0%

**Town of Washington Grove  
Treasurer's Report - FY23  
July 1, 2022 through October 31, 2022**

	<b>Jul - Oct 22</b>	<b>Budget</b>	<b>% of Budget</b>
2F-1.3 · Translation Services	0	1,000	0%
<b>Total 2F-1.0 · Racial and Social Equity</b>	<b>706</b>	<b>10,000</b>	<b>7%</b>
<b>2H-1.0 · Insurance</b>			
2H-1.1 · Liability Insurance	1,630	3,000	54%
2H-1.2 · Property Insurance	616	700	88%
2H-1.3 · Workers Compensation	891	4,500	20%
<b>Total 2H-1.0 · Insurance</b>	<b>3,137</b>	<b>8,200</b>	<b>38%</b>
<b>2H-2.0 · Miscellaneous</b>			
2H-2.1 · Misc. - Fire Dept Donation	0	500	0%
2H-2.2 · Contingency	0	4,500	0%
<b>2H-2.3 · Employee Benefits</b>			
<b>2H-2.31 · Payroll Taxes &amp; Fees</b>			
Medicare Town	511	1,289	40%
Social Security Town	2,184	5,510	40%
Direct Deposit Fees	52	198	26%
<b>Total 2H-2.31 · Payroll Taxes &amp; Fees</b>	<b>2,747</b>	<b>6,997</b>	<b>39%</b>
2H-2.32 · Health Insurance Town Clerk Exp	1,968	9,445	21%
2H-2.33 · Retirement Benefit Town Clerk	0	2,441	0%
<b>Total 2H-2.3 · Employee Benefits</b>	<b>4,715</b>	<b>18,883</b>	<b>25%</b>
2H-2.4 · George Paine Memorial Fund	0	5,130	0%
<b>Total 2H-2.0 · Miscellaneous</b>	<b>4,715</b>	<b>29,013</b>	<b>16%</b>
<b>Total Expense</b>	<b>192,008</b>	<b>668,732</b>	<b>29%</b>
<b>Net Income</b>	<b>98,058</b>	<b>0</b>	<b>100%</b>

October 31, 2022 bank account balances:

Sandy Spring Bank CD #1	\$ 100,610
Sandy Spring Bank CD #2	\$ 150,075
TD Bank CD #1	\$ 105,996
TD Bank CD #2	\$ 147,066
PNC Bank MM Savings	\$ 402,500
MD Local Govmnt. Invest. Pool	\$ 869,369
PNC Bank - Checking	\$ 30,818 *
	<u>\$ 1,806,434</u>

\* \$20,000 transfer from PNC MM in October