

Town of Washington Grove
Treasurer's Report - FY23 unaudited
July 1, 2022 through December 31, 2022

	Jul '22 - Jun 23	Budget	% of Budget
Income			
1A-1.1 · Real Property Tax	149,831	251,191	60%
1A-1.2 · Dwelling Tax	27,351	45,900	60%
1A-1.3 · Public Utility Op. Property Tax	0	5,000	0%
1A-1.5 · Penalties & Interest	225	0	100%
1A-2.0 · Income Tax	68,312	123,820	55%
1B-1.0 · Business Licenses	34	125	27%
1B-2.0 · Building Permit Fees	20	100	20%
1B-2.2 · Public Ways Permit Fees	100	100	100%
1B-3.0 · Cable Television Franchise Fees	2,866	6,000	48%
1C-2.11 · Highway User Revenue	4,633	43,038	11%
1C-3.0 · County Muni Tax Duplication	84,368	84,368	100%
1D-5.0 · Recreation Program User Fees			
1D-5.1 · Washington Grove Film Society	0	1,000	0%
1D-5.3 · Summer in the Parks	4,850	3,600	135%
1D-5.4 · Tennis Instruction	0	400	0%
1D-5.5 · Yoga Instruction	0	1,500	0%
Total 1D-5.0 · Recreation Program User Fees	4,850	6,500	75%
1F-1.0 · Investment Earnings			
1F-1.1 · MLGIP Earnings	8,887	250	3,555%
1F-1.3 · TD Bank CD Interest	63	500	13%
1F-1.4 · PNC MM Interest	42	80	53%
1F-1.5 · Sandy Spring CD Interest	163	300	54%
1F-1.7 · WesBanco CD Interest	51	520	10%
Total 1F-1.0 · Investment Earnings	9,206	1,650	558%
1F-2.0 · McCathran Hall Rental	970	1,500	65%
1F-4.0 · Contributions & Donations	1,250	0	100%
1F-6.0 · Miscellaneous Revenues-Other	14,969	1,755	853%
1Z-1.0 · Use of Reserves	0	97,685	0%
Total Income	368,985	668,732	55%
Expense			
2A-3.0 · Executive			
2A-3.1 · Town Clerk Salary	24,605	48,838	50%
2A-3.2 · Telephone	310	850	36%
2A-3.3 · Postage	0	240	0%
2A-3.4 · Supplies	204	600	34%
2A-3.5a · Website Operations	180	2,000	9%
2A-3.6 · Information Technology Support	323	1,500	22%
2A-3.65 · Software	99	1,900	5%
2A-3.7 · Records Management	338	1,000	34%
2A-3.9 · Office Equipment	0	1,000	0%
2A-4.0 · Legal Notices	0	600	0%
2A-4.1 · Printing/Copying	0	200	0%

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2A-4.2 · MML Expenses	1,240	1,200	103%
Total 2A-3.0 · Executive	27,299	59,928	46%
2A-5.0 · Financial Administration			
2A-5.1 · Town Treasurer Salary	6,334	14,592	43%
2A-5.2 · Postage	60	200	30%
2A-5.3 · Supplies	106	300	35%
2A-5.35 · Software	0	970	0%
2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	5,925	7,500	79%
2A-5.6 · Bank Service Charges	78	186	42%
Total 2A-5.0 · Financial Administration	12,503	23,848	52%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	385	5,000	8%
2A-6.2 · Other Expenses	0	600	0%
Total 2A-6.0 · Legal	385	5,600	7%
2A-8.0 · Planning and Zoning			
2A-8.2 · Border Identity Improvements	4,131	8,000	52%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	700	0%
2A-8.5 · Supplies	0	100	0%
2A-8.6 · Sustainability	124	5,000	2%
2A-8.7 · Emergency Preparedness & Safety	0	1,000	0%
2A-8.8 · Stormwater Projects	0	50,000	0%
Total 2A-8.0 · Planning and Zoning	4,255	69,800	6%
2A-9.0 · Municipal Buildings			
2A-9.2 · Supplies	203	1,000	20%
2A-9.3 · Utilities			
2A-9.3a · Gas	727	2,550	29%
2A-9.3b · Electricity	968	2,200	44%
2A-9.3c · Water	529	1,000	53%
2A-9.3d · Telephone (2 lines)	596	1,225	49%
Total 2A-9.3 · Utilities	2,820	6,975	40%
2A-9.4 · Fire Alarm - Monitoring	419	800	52%
2A-9.5 · Sprinkler Testing	872	1,700	51%
2A-9.6 · Janitorial Service	1,095	2,234	49%
2A-9.7 · Repairs	403	2,000	20%
2A-9.75 · Contracted Contingency	1,537	5,000	31%
2A-9.8 · McCathran Hall Maintenance	282	1,500	19%
2A-9.9 · Maintenance Shop	0	500	0%
Total 2A-9.0 · Municipal Buildings	7,631	21,709	35%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.1a · Contract Services	0	3,000	0%
2C-1.12 · Supplies	0	1,000	0%

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	Jul '22 - Jun 23	Budget	% of Budget
2C-1.13 · Resurfacing	35,425	35,000	101%
2C-1.14 · Speed Humps	0	4,000	0%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	84	500	17%
2C-1.18 · Street Light Operation	1,700	4,200	40%
2C1.181 · Street Light Repair	0	3,000	0%
2C-1.20 · Lighting Design Consultant	1,415	5,000	28%
Total 2C-1.1 · Streets, Roadways, & Alleys	38,624	58,700	66%
2C-1.2 · Walkways			
2C-1.22 · Supplies	0	500	0%
2C-1.25 · Walkway Lighting	0	2,000	0%
2C-1.26 · Contract Services	0	3,000	0%
2C-1.27 · Contract Contingency	0	10,000	0%
Total 2C-1.2 · Walkways	0	15,500	0%
2C-2.0 · Waste Collection & Disposal			
2C-2.15 · Contract Services	0	6,000	0%
2C-2.2 · Trash Collection (contract)	13,496	27,966	48%
2C-2.3 · Recycling Services (contract)	9,116	17,880	51%
2C-2.4 · Leaf Collection (contract)	13,020	23,250	56%
2C-2.5 · Brush Disp. Tipping Fees	0	600	0%
Total 2C-2.0 · Waste Collection & Disposal	35,632	75,696	47%
2D-1.0 · Parks			
2D-1.15 · Contract Services	36,306	48,000	76%
2D-1.16 · Contract Contingency	2,559	15,000	17%
2D-1.2 · Supplies	174	2,000	9%
2D-1.3 · Vehicle & Equipment O&M	0	1,000	0%
2D-1.4 · Contract Tree Watering	0	10,000	0%
2D-1.41 · Contract Tree Removal	25,250	22,000	115%
2D-1.42 · Contract Tree Pruning	23,200	17,000	136%
2D-1.43 · Woods Management	5,337	50,000	11%
2D-1.44 · Beautification Plantings	0	6,000	0%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Gypsy Moth/Ash Borer	0	1,000	0%
2D-1.47 · Tree Planting, Residential Area	7,070	30,000	24%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.49 · Invasives Treatment - Parks	725	3,450	21%
2D-1.8 · Equipment Rental	0	1,000	0%
Total 2D-1.0 · Parks	100,621	209,300	48%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	4,888	6,250	78%
2D-2.12 · Tennis Lessons - Contract	0	500	0%
2D-2.13 · Tennis Court Maintenance	958	1,500	64%

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Total 2D-2.1 · Salaries	5,846	8,250	71%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	1,016	3,000	34%
Total 2D-2.2 · Supplies	1,016	3,000	34%
2D-2.31 · Music Weekend	0	2,000	0%
2D-2.32 · Fourth of July	0	750	0%
2D-2.33 · Labor Day	184	200	92%
2D-2.34 · BluestoberFest	1,079	1,200	90%
2D-2.35 · Halloween Party	218	150	145%
2D-2.36 · Holiday Show	1,384	500	277%
2D-2.37 · Family Programs	0	800	0%
2D-2.38 · NY Eve	0	100	0%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.5 · Yoga Instruction	0	1,500	0%
2D-2.9 · Playground Equipment, Supplies	130	2,000	7%
Total 2D-2.0 · Recreation	9,857	21,650	46%
2D-3.0 · Historic Preservation			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	233	200	117%
2D-3.3 · Archives Worker	5,568	16,413	34%
2D-3.4 · Archival Equipment & Supplies	0	500	0%
2D-3.45 · Software	0	800	0%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	750	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.8 · NR Historic District Update	0	500	0%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	0	5,000	0%
Total 2D-3.0 · Historic Preservation	5,801	29,188	20%
2D-4.0 · Lake			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	5,853	21,600	27%
2D-4.12 · Swim Instructor	342	1,600	21%
Total 2D-4.1 · Salaries	6,195	23,200	27%
2D-4.2 · Supplies	562	150	375%
2D-4.3 · Electricity	296	750	39%
2D-4.4 · Water Testing & Treatment	1,771	5,000	35%
2D-4.5 · Fencing	0	1,000	0%
2D-4.6 · Footbridge & Dock	261	500	52%
Total 2D-4.0 · Lake	9,085	30,600	30%
2F-1.0 · Racial and Social Equity			
2F-1.1 · Education Services	736	3,000	25%
2F-1.2 · Evaluation Services	0	6,000	0%

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	Jul '22 - Jun 23	Budget	% of Budget
2F-1.3 · Translation Services	0	1,000	0%
Total 2F-1.0 · Racial and Social Equity	736	10,000	7%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	1,630	3,000	54%
2H-1.2 · Property Insurance	616	700	88%
2H-1.3 · Workers Compensation	1,567	4,500	35%
Total 2H-1.0 · Insurance	3,813	8,200	47%
2H-2.0 · Miscellaneous			
2H-2.1 · Misc. - Fire Dept Donation	0	500	0%
2H-2.2 · Contingency	0	4,500	0%
2H-2.3 · Employee Benefits			
2H-2.31 · Payroll Taxes & Fees			
Medicare Town	654	1,289	51%
Social Security Town	2,796	5,510	51%
Direct Deposit Fees	78	198	39%
Total 2H-2.31 · Payroll Taxes & Fees	3,528	6,997	50%
2H-2.32 · Health Insurance Town Clerk Exp	4,368	9,445	46%
2H-2.33 · Retirement Benefit Town Clerk	0	2,441	0%
Total 2H-2.3 · Employee Benefits	7,896	18,883	42%
2H-2.4 · George Paine Memorial Fund	0	5,130	0%
Total 2H-2.0 · Miscellaneous	7,896	29,013	27%
Total Expense	264,138	668,732	39%
Net Income	104,847	0	100%

December 31, 2022 bank account balances:

Sandy Spring Bank CD #1	\$ 100,627	
Sandy Spring Bank CD #2	\$ 150,113	
TD Bank CD #1	\$ 106,005	
TD Bank CD #2	\$ 147,079	
PNC Bank MM Savings	\$ 218,602	
MD Local Govmnt. Invest. Pool	\$ 1,074,158	ARPA funds = \$443
PNC Bank - Checking	\$ 12,206	
	<u>\$ 1,808,790</u>	

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Income

- 1A-1.1 · Real Property Tax
- 1A-1.2 · Dwelling Tax
- 1A-1.3 · Public Utility Op. Property Tax
- 1A-1.5 · Penalties & Interest
- 1A-2.0 · Income Tax
- 1B-1.0 · Business Licenses
- 1B-2.0 · Building Permit Fees
- 1B-2.2 · Public Ways Permit Fees
- 1B-3.0 · Cable Television Franchise Fees
- 1C-2.11 · Highway User Revenue should receive more in Jan
- 1C-3.0 · County Muni Tax Duplication
- 1D-5.0 · Recreation Program User Fees
 - 1D-5.1 · Washington Grove Film Society
 - 1D-5.3 · Summer in the Parks
 - 1D-5.4 · Tennis Instruction
 - 1D-5.5 · Yoga Instruction
- Total 1D-5.0 · Recreation Program User Fees**
- 1F-1.0 · Investment Earnings
 - 1F-1.1 · MLGIP Earnings impact of ARPA funds continues
 - 1F-1.3 · TD Bank CD Interest
 - 1F-1.4 · PNC MM Interest
 - 1F-1.5 · Sandy Spring CD Interest
 - 1F-1.7 · WesBanco CD Interest account closed
- Total 1F-1.0 · Investment Earnings**
- 1F-2.0 · McCathran Hall Rental
- 1F-4.0 · Contributions & Donations Memorial trees
- 1F-6.0 · Miscellaneous Revenues-Other closed insurance account
- 1Z-1.0 · Use of Reserves

Total Income

Expense

- 2A-3.0 · Executive
 - 2A-3.1 · Town Clerk Salary
 - 2A-3.2 · Telephone
 - 2A-3.3 · Postage
 - 2A-3.4 · Supplies
 - 2A-3.5a · Website Operations
 - 2A-3.6 · Information Technology Support
 - 2A-3.65 · Software
 - 2A-3.7 · Records Management
 - 2A-3.9 · Office Equipment
- 2A-4.0 · Legal Notices
- 2A-4.1 · Printing/Copying

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2A-4.2 · MML Expenses

Total 2A-3.0 · Executive

2A-5.0 · Financial Administration

2A-5.1 · Town Treasurer Salary

2A-5.2 · Postage

2A-5.3 · Supplies

2A-5.35 · Software

2A-5.4 · Bond (1-yr)

2A-5.5 · Audit

balance will be in late Spring

2A-5.6 · Bank Service Charges

Total 2A-5.0 · Financial Administration

2A-6.0 · Legal

2A-6.1 · Town Attorney

2A-6.2 · Other Expenses

Total 2A-6.0 · Legal

2A-8.0 · Planning and Zoning

2A-8.2 · Border Identity Improvements

2A-8.3 · Surveying and Mapping

2A-8.4 · Code Enforcement

2A-8.5 · Supplies

2A-8.6 · Sustainability

2A-8.7 · Emergency Preparedness & Safety

2A-8.8 · Stormwater Projects

Total 2A-8.0 · Planning and Zoning

2A-9.0 · Municipal Buildings

2A-9.2 · Supplies

2A-9.3 · Utilities

2A-9.3a · Gas

2A-9.3b · Electricity

2A-9.3c · Water

2A-9.3d · Telephone (2 lines)

Total 2A-9.3 · Utilities

2A-9.4 · Fire Alarm - Monitoring

2A-9.5 · Sprinkler Testing

2A-9.6 · Janitorial Service

2A-9.7 · Repairs

2A-9.75 · Contracted Contingency

2A-9.8 · McCathran Hall Maintenance

2A-9.9 · Maintenance Shop

Total 2A-9.0 · Municipal Buildings

2C-1.1 · Streets, Roadways, & Alleys

2C-1.1a · Contract Services

2C-1.12 · Supplies

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- 2C-1.13 · Resurfacing
- 2C-1.14 · Speed Humps
- 2C-1.15 · Snow & Ice Removal
- 2C-1.16 · Street Name Signs
- 2C-1.18 · Street Light Operation
- 2C1.181 · Street Light Repair
- 2C-1.20 · Lighting Design Consultant

Total 2C-1.1 · Streets, Roadways, & Alleys

2C-1.2 · Walkways

- 2C-1.22 · Supplies
- 2C-1.25 · Walkway Lighting
- 2C-1.26 · Contract Services
- 2C-1.27 · Contract Contingency

Total 2C-1.2 · Walkways

2C-2.0 · Waste Collection & Disposal

- 2C-2.15 · Contract Services
- 2C-2.2 · Trash Collection (contract)
- 2C-2.3 · Recycling Services (contract)
- 2C-2.4 · Leaf Collection (contract)
- 2C-2.5 · Brush Disp. Tipping Fees

Total 2C-2.0 · Waste Collection & Disposal

2D-1.0 · Parks

- 2D-1.15 · Contract Services
- 2D-1.16 · Contract Contingency
- 2D-1.2 · Supplies
- 2D-1.3 · Vehicle & Equipment O&M
- 2D-1.4 · Contract Tree Watering
- 2D-1.41 · Contract Tree Removal
- 2D-1.42 · Contract Tree Pruning
- 2D-1.43 · Woods Management
- 2D-1.44 · Beautification Plantings
- 2D-1.45 · Licensed Tree Expert
- 2D-1.46 · Gypsy Moth/Ash Borer
- 2D-1.47 · Tree Planting, Residential Area
- 2D-1.48 · Nicho's Trees
- 2D-1.49 · Invasives Treatment - Parks
- 2D-1.8 · Equipment Rental

Balance to be paid this Spring

unexpected tree issues. Overage
offset from Beautification &
Residential Plantings

Total 2D-1.0 · Parks

2D-2.0 · Recreation

- 2D-2.1 · Salaries
 - 2D-2.11 · Summer in the Parks
 - 2D-2.12 · Tennis Lessons - Contract
 - 2D-2.13 · Tennis Court Maintenance

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Total 2D-2.1 · Salaries

2D-2.2 · Supplies

 2D-2.21 · Summer in the Parks

Total 2D-2.2 · Supplies

2D-2.31 · Music Weekend

2D-2.32 · Fourth of July

2D-2.33 · Labor Day

2D-2.34 · BluestoberFest

2D-2.35 · Halloween Party

2D-2.36 · Holiday Show

2D-2.37 · Family Programs

2D-2.38 · NY Eve

2D-2.4 · Washington Grove Film Society

2D-2.5 · Yoga Instruction

2D-2.9 · Playground Equipment, Supplies

Total 2D-2.0 · Recreation

2D-3.0 · Historic Preservation

 2D-3.1 · Commission Secretary

 2D-3.2 · Preservation Award

 2D-3.3 · Archives Worker

 2D-3.4 · Archival Equipment & Supplies

 2D-3.45 · Software

 2D-3.5 · Preservation Workshops

 2D-3.6 · Conference Fees

 2D-3.7 · Design Guidelines

 2D-3.8 · NR Historic District Update

 2D-3.9 · Professional Services

 2D-3.10 · Special Projects

Total 2D-3.0 · Historic Preservation

2D-4.0 · Lake

 2D-4.1 · Salaries

 2D-4.11 · Lifeguard

 2D-4.12 · Swim Instructor

Total 2D-4.1 · Salaries

2D-4.2 · Supplies

staff gift cards

2D-4.3 · Electricity

2D-4.4 · Water Testing & Treatment

2D-4.5 · Fencing

2D-4.6 · Footbridge & Dock

Total 2D-4.0 · Lake

2F-1.0 · Racial and Social Equity

 2F-1.1 · Education Services

 2F-1.2 · Evaluation Services

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2F-1.3 · Translation Services

Total 2F-1.0 · Racial and Social Equity

2H-1.0 · Insurance

2H-1.1 · Liability Insurance

2H-1.2 · Property Insurance

2H-1.3 · Workers Compensation

Total 2H-1.0 · Insurance

2H-2.0 · Miscellaneous

2H-2.1 · Misc. - Fire Dept Donation

2H-2.2 · Contingency

2H-2.3 · Employee Benefits

2H-2.31 · Payroll Taxes & Fees

Medicare Town

Social Security Town

Direct Deposit Fees

Total 2H-2.31 · Payroll Taxes & Fees

2H-2.32 · Health Insurance Town Clerk Exp

2H-2.33 · Retirement Benefit Town Clerk

Total 2H-2.3 · Employee Benefits

2H-2.4 · George Paine Memorial Fund

Total 2H-2.0 · Miscellaneous

Total Expense

Net Income

December 31, 2022 bank account balances:

Sandy Spring Bank CD #1

Sandy Spring Bank CD #2

TD Bank CD #1

TD Bank CD #2

PNC Bank MM Savings

MD Local Govmnt. Invest. Pool ,667

PNC Bank - Checking