

**Town of Washington Grove  
Treasurer's Report - FY23 unaudited  
July 1, 2022 through February 28, 2023**

	<b>Jul '22 - Feb 23</b>	<b>Budget</b>	<b>% of Budget</b>	
<b>Income</b>				
1A-1.1 · Real Property Tax	250,255	251,191	100%	
1A-1.2 · Dwelling Tax	45,239	45,900	99%	
1A-1.3 · Public Utility Op. Property Tax	3,747	5,000	75%	
1A-1.5 · Penalties & Interest	386	0	100%	
1A-2.0 · Income Tax	106,496	123,820	86%	
1B-1.0 · Business Licenses	134	125	107%	
1B-2.0 · Building Permit Fees	120	100	120%	
1B-2.2 · Public Ways Permit Fees	100	100	100%	
1B-3.0 · Cable Television Franchise Fees	4,292	6,000	72%	
1C-2.11 · Highway User Revenue	18,470	43,038	43%	
1C-3.0 · County Muni Tax Duplication	84,368	84,368	100%	
1D-5.0 · Recreation Program User Fees				
1D-5.1 · Washington Grove Film Society	0	1,000	0%	
1D-5.3 · Summer in the Parks	4,850	3,600	135%	
1D-5.4 · Tennis Instruction	0	400	0%	
1D-5.5 · Yoga Instruction	0	1,500	0%	
<b>Total 1D-5.0 · Recreation Program User Fees</b>	<b>4,850</b>	<b>6,500</b>	<b>75%</b>	
1F-1.0 · Investment Earnings				
1F-1.1 · MLGIP Earnings	16,308	250	6,523%	impact of ARPA funds continues
1F-1.3 · TD Bank CD Interest	85	500	17%	
1F-1.4 · PNC MM Interest	56	80	70%	
1F-1.5 · Sandy Spring CD Interest	608	300	203%	
1F-1.7 · WesBanco CD Interest	51	520	10%	account closed
<b>Total 1F-1.0 · Investment Earnings</b>	<b>17,108</b>	<b>1,650</b>	<b>1,037%</b>	
1F-2.0 · McCathran Hall Rental	1,420	1,500	95%	
1F-4.0 · Contributions & Donations	1,250	0	100%	Memorial trees
1F-6.0 · Miscellaneous Revenues-Other	14,969	1,755	853%	closed insurance account
1Z-1.0 · Use of Reserves	0	97,685	0%	
<b>Total Income</b>	<b>553,204</b>	<b>668,732</b>	<b>83%</b>	
<b>Expense</b>				
2A-3.0 · Executive				
2A-3.1 · Town Clerk Salary	32,314	48,838	66%	
2A-3.2 · Telephone	362	850	43%	
2A-3.3 · Postage	65	240	27%	
2A-3.4 · Supplies	480	600	80%	
2A-3.5a · Website Operations	180	2,000	9%	
2A-3.6 · Information Technology Support	323	1,500	22%	
2A-3.65 · Software	304	1,900	16%	
2A-3.7 · Records Management	338	1,000	34%	
2A-3.9 · Office Equipment	763	1,000	76%	
2A-4.0 · Legal Notices	0	600	0%	
2A-4.1 · Printing/Copying	0	200	0%	
2A-4.2 · MML Expenses	1,240	1,200	103%	

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<b>Total 2A-3.0 · Executive</b>	36,369	59,928	61%	
<b>2A-5.0 · Financial Administration</b>				
<b>2A-5.1 · Town Treasurer Salary</b>	9,102	14,592	62%	
<b>2A-5.2 · Postage</b>	163	200	82%	
<b>2A-5.3 · Supplies</b>	106	300	35%	
<b>2A-5.35 · Software</b>	650	970	67%	
<b>2A-5.4 · Bond (1-yr)</b>	0	100	0%	
<b>2A-5.5 · Audit</b>	5,925	7,500	79%	balance will be in late Spring
<b>2A-5.6 · Bank Service Charges</b>	94	186	51%	
<b>Total 2A-5.0 · Financial Administration</b>	16,040	23,848	67%	
<b>2A-6.0 · Legal</b>				
<b>2A-6.1 · Town Attorney</b>	385	5,000	8%	
<b>2A-6.2 · Other Expenses</b>	0	600	0%	
<b>Total 2A-6.0 · Legal</b>	385	5,600	7%	
<b>2A-8.0 · Planning and Zoning</b>				
<b>2A-8.2 · Border Identity Improvements</b>	6,090	8,000	76%	
<b>2A-8.3 · Surveying and Mapping</b>	0	5,000	0%	
<b>2A-8.4 · Code Enforcement</b>	0	700	0%	
<b>2A-8.5 · Supplies</b>	0	100	0%	
<b>2A-8.6 · Sustainability</b>	124	5,000	2%	
<b>2A-8.7 · Emergency Preparedness &amp; Safety</b>	0	1,000	0%	
<b>2A-8.8 · Stormwater Projects</b>	0	50,000	0%	
<b>Total 2A-8.0 · Planning and Zoning</b>	6,214	69,800	9%	
<b>2A-9.0 · Municipal Buildings</b>				
<b>2A-9.2 · Supplies</b>	203	1,000	20%	
<b>2A-9.3 · Utilities</b>				
<b>2A-9.3a · Gas</b>	1,551	2,550	61%	
<b>2A-9.3b · Electricity</b>	1,250	2,200	57%	
<b>2A-9.3c · Water</b>	630	1,000	63%	
<b>2A-9.3d · Telephone (2 lines)</b>	796	1,225	65%	
<b>Total 2A-9.3 · Utilities</b>	4,227	6,975	61%	
<b>2A-9.4 · Fire Alarm - Monitoring</b>	535	800	67%	
<b>2A-9.5 · Sprinkler Testing</b>	872	1,700	51%	
<b>2A-9.6 · Janitorial Service</b>	1,461	2,234	65%	
<b>2A-9.7 · Repairs</b>	0	2,000	0%	
<b>2A-9.75 · Contracted Contingency</b>	1,537	5,000	31%	
<b>2A-9.8 · McCathran Hall Maintenance</b>	902	1,500	60%	
<b>2A-9.9 · Maintenance Shop</b>	1,878	500	376%	Pipe repair at Garage
<b>Total 2A-9.0 · Municipal Buildings</b>	11,615	21,709	54%	
<b>2C-1.1 · Streets, Roadways, &amp; Alleys</b>				
<b>2C-1.1a · Contract Services</b>	0	3,000	0%	
<b>2C-1.12 · Supplies</b>	0	1,000	0%	
<b>2C-1.13 · Resurfacing</b>	35,425	35,000	101%	
<b>2C-1.14 · Speed Humps</b>	0	4,000	0%	

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2C-1.15 · Snow & Ice Removal	0	3,000	0%	
2C-1.16 · Street Name Signs	84	500	17%	
2C-1.18 · Street Light Operation	2,786	4,200	66%	
2C1.181 · Street Light Repair	0	3,000	0%	
2C-1.20 · Lighting Design Consultant	1,688	5,000	34%	
<b>Total 2C-1.1 · Streets, Roadways, &amp; Alleys</b>	<b>39,983</b>	<b>58,700</b>	<b>68%</b>	
<b>2C-1.2 · Walkways</b>				
2C-1.22 · Supplies	0	500	0%	
2C-1.25 · Walkway Lighting	0	2,000	0%	
2C-1.26 · Contract Services	0	3,000	0%	
2C-1.27 · Contract Contingency	0	10,000	0%	
<b>Total 2C-1.2 · Walkways</b>	<b>0</b>	<b>15,500</b>	<b>0%</b>	
<b>2C-2.0 · Waste Collection &amp; Disposal</b>				
2C-2.15 · Contract Services	0	6,000	0%	
2C-2.2 · Trash Collection (contract)	17,996	27,966	64%	
2C-2.3 · Recycling Services (contract)	12,154	17,880	68%	
2C-2.4 · Leaf Collection (contract)	14,880	23,250	64%	
2C-2.5 · Brush Disp. Tipping Fees	0	600	0%	
<b>Total 2C-2.0 · Waste Collection &amp; Disposal</b>	<b>45,030</b>	<b>75,696</b>	<b>59%</b>	
<b>2D-1.0 · Parks</b>				
2D-1.15 · Contract Services	36,306	48,000	76%	Balance to be paid this Spring
2D-1.16 · Contract Contingency	2,559	15,000	17%	
2D-1.2 · Supplies	174	2,000	9%	
2D-1.3 · Vehicle & Equipment O&M	403	1,000	40%	
2D-1.4 · Contract Tree Watering	0	10,000	0%	
2D-1.41 · Contract Tree Removal	25,850	22,000	118%	unexpected tree issues. Overage offset from Beautification & Residential Plantings
2D-1.42 · Contract Tree Pruning	23,200	17,000	136%	
2D-1.43 · Woods Management	10,012	50,000	20%	
2D-1.44 · Beautification Plantings	0	6,000	0%	
2D-1.45 · Licensed Tree Expert	0	1,000	0%	
2D-1.46 · Gypsy Moth/Ash Borer	0	1,000	0%	
2D-1.47 · Tree Planting, Residential Area	7,070	30,000	24%	
2D-1.48 · Nicho's Trees	0	1,850	0%	
2D-1.49 · Invasives Treatment - Parks	725	3,450	21%	
2D-1.8 · Equipment Rental	0	1,000	0%	
<b>Total 2D-1.0 · Parks</b>	<b>106,299</b>	<b>209,300</b>	<b>51%</b>	
<b>2D-2.0 · Recreation</b>				
<b>2D-2.1 · Salaries</b>				
2D-2.11 · Summer in the Parks	4,888	6,250	78%	
2D-2.12 · Tennis Lessons - Contract	0	500	0%	
2D-2.13 · Tennis Court Maintenance	958	1,500	64%	
<b>Total 2D-2.1 · Salaries</b>	<b>5,846</b>	<b>8,250</b>	<b>71%</b>	

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<b>2D-2.2 · Supplies</b>				
2D-2.21 · Summer in the Parks	1,016	3,000	34%	
<b>Total 2D-2.2 · Supplies</b>	<b>1,016</b>	<b>3,000</b>	<b>34%</b>	
<b>2D-2.31 · Music Weekend</b>	0	2,000	0%	
<b>2D-2.32 · Fourth of July</b>	0	750	0%	
<b>2D-2.33 · Labor Day</b>	184	200	92%	
<b>2D-2.34 · BluestoberFest</b>	1,079	1,200	90%	
<b>2D-2.35 · Halloween Party</b>	218	150	145%	
<b>2D-2.36 · Holiday Show</b>	1,384	500	277%	
<b>2D-2.37 · Family Programs</b>	0	800	0%	
<b>2D-2.38 · NY Eve</b>	0	100	0%	
<b>2D-2.4 · Washington Grove Film Society</b>	0	1,200	0%	
<b>2D-2.5 · Yoga Instruction</b>	0	1,500	0%	
<b>2D-2.9 · Playground Equipment, Supplies</b>	178	2,000	9%	
<b>Total 2D-2.0 · Recreation</b>	<b>9,905</b>	<b>21,650</b>	<b>46%</b>	
<b>2D-3.0 · Historic Preservation</b>				
2D-3.1 · Commission Secretary	0	1,275	0%	
2D-3.2 · Preservation Award	233	200	117%	
2D-3.3 · Archives Worker	8,230	16,413	50%	
2D-3.4 · Archival Equipment & Supplies	226	500	45%	
2D-3.45 · Software	0	800	0%	
2D-3.5 · Preservation Workshops	0	750	0%	
2D-3.6 · Conference Fees	0	750	0%	
2D-3.7 · Design Guidelines	0	500	0%	
2D-3.8 · NR Historic District Update	0	500	0%	
2D-3.9 · Professional Services	0	2,500	0%	
2D-3.10 · Special Projects	0	5,000	0%	
<b>Total 2D-3.0 · Historic Preservation</b>	<b>8,689</b>	<b>29,188</b>	<b>30%</b>	
<b>2D-4.0 · Lake</b>				
<b>2D-4.1 · Salaries</b>				
2D-4.11 · Lifeguard	5,853	21,600	27%	
2D-4.12 · Swim Instructor	342	1,600	21%	
<b>Total 2D-4.1 · Salaries</b>	<b>6,195</b>	<b>23,200</b>	<b>27%</b>	
<b>2D-4.2 · Supplies</b>	712	150	475%	staff gift cards
<b>2D-4.3 · Electricity</b>	389	750	52%	
<b>2D-4.4 · Water Testing &amp; Treatment</b>	1,771	5,000	35%	
<b>2D-4.5 · Fencing</b>	0	1,000	0%	
<b>2D-4.6 · Footbridge &amp; Dock</b>	261	500	52%	
<b>Total 2D-4.0 · Lake</b>	<b>9,328</b>	<b>30,600</b>	<b>30%</b>	
<b>2F-1.0 · Racial and Social Equity</b>				
2F-1.1 · Education Services	751	3,000	25%	
2F-1.2 · Evaluation Services	0	6,000	0%	
2F-1.3 · Translation Services	0	1,000	0%	
<b>Total 2F-1.0 · Racial and Social Equity</b>	<b>751</b>	<b>10,000</b>	<b>8%</b>	

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<b>2H-1.0 · Insurance</b>			
2H-1.1 · Liability Insurance	1,630	3,000	54%
2H-1.2 · Property Insurance	616	700	88%
2H-1.3 · Workers Compensation	2,243	4,500	50%
<b>Total 2H-1.0 · Insurance</b>	<b>4,489</b>	<b>8,200</b>	<b>55%</b>
<b>2H-2.0 · Miscellaneous</b>			
2H-2.1 · Misc. - Fire Dept Donation	0	500	0%
2H-2.2 · Contingency	0	4,500	0%
<b>2H-2.3 · Employee Benefits</b>			
<b>2H-2.31 · Payroll Taxes &amp; Fees</b>			
Medicare Town	803	1,289	62%
Social Security Town	3,436	5,510	62%
Direct Deposit Fees	104	198	53%
<b>Total 2H-2.31 · Payroll Taxes &amp; Fees</b>	<b>4,343</b>	<b>6,997</b>	<b>62%</b>
2H-2.32 · Health Insurance Town Clerk Exp	5,168	9,445	55%
2H-2.33 · Retirement Benefit Town Clerk	0	2,441	0%
<b>Total 2H-2.3 · Employee Benefits</b>	<b>9,511</b>	<b>18,883</b>	<b>50%</b>
2H-2.4 · George Paine Memorial Fund	0	5,130	0%
<b>Total 2H-2.0 · Miscellaneous</b>	<b>9,511</b>	<b>29,013</b>	<b>33%</b>
<b>Total Expense</b>	<b>304,608</b>	<b>668,732</b>	<b>46%</b>
<b>Net Income</b>	<b>248,596</b>	<b>0</b>	<b>100%</b>

February 28, 2023 bank account balances:

Sandy Spring Bank CD #1	\$ 100,644	
Sandy Spring Bank CD #2	\$ 150,540	
TD Bank CD #1	\$ 106,014	
TD Bank CD #2	\$ 147,091	
PNC Bank MM Savings	\$ 222,263	
MD Local Govmnt. Invest. Pool	\$ 1,171,580	ARPA funds = \$443,667
PNC Bank - Checking	\$ 50,587	
	<u>\$ 1,948,719</u>	

Transferred \$10,000 from PNC MM to checking 2/6/23

Transferred \$20,000 from PNC MM to checking 2/24/23