

**Town of Washington Grove
Treasurer's Report - FY24 unaudited
July 1, 2023 through July 31, 2023**

	Jul 23	Budget	% of Budget	
Income				
1A-1.1 · Real Property Tax	0	253,220	0%	will receive 8/18
1A-1.2 · Dwelling Tax	0	54,000	0%	will receive 8/18
1A-1.3 · Public Utility Op. Property Tax	0	5,000	0%	
1A-2.0 · Income Tax	558	132,056	0%	
1B-1.0 · Business Licenses	0	125	0%	
1B-2.0 · Building Permit Fees	220	150	147%	
1B-2.2 · Public Ways Permit Fees	0	100	0%	
1B-3.0 · Cable Television Franchise Fees	0	5,000	0%	
1C-2.11 · Highway User Revenue	0	52,500	0%	
1C-3.0 · County Muni Tax Duplication	0	90,886	0%	
1D-5.0 · Recreation Program User Fees				
1D-5.1 · Washington Grove Film Society	0	1,200	0%	
1D-5.3 · Summer in the Parks	6,100	4,000	153%	well attended
Total 1D-5.0 · Recreation Program User Fees	6,100	5,200	117%	
1F-1.0 · Investment Earnings				
1F-1.1 · MLGIP Earnings	6,039	18,000	34%	
1F-1.4 · PNC MM Interest	4	90	4%	
1F-1.5 · Sandy Spring CD Interest	409	800	51%	
Total 1F-1.0 · Investment Earnings	6,452	18,890	34%	
1F-2.0 · McCathran Hall Rental	0	1,500	0%	
1F-6.0 · Miscellaneous Revenues-Other	563	2,000	28%	
1Z-1.0 · Use of Reserves	0	87,701	0%	
Total Income	13,893	708,328	2%	
Expense				
2A-3.0 · Executive				
2A-3.1 · Town Clerk Salary	4,214	51,038	8%	
2A-3.15 · Maintenance Coord Salary	0	6,600	0%	
2A-3.2 · Telephone	52	650	8%	
2A-3.3 · Postage	0	250	0%	
2A-3.4 · Supplies	0	600	0%	
2A-3.5a · Website Operations	0	1,000	0%	
2A-3.6 · Information Technology Support	0	1,000	0%	
2A-3.65 · Software	13	700	2%	
2A-3.7 · Records Management	0	2,000	0%	
2A-3.9 · Office Equipment	207	500	41%	
2A-4.0 · Legal Notices	0	600	0%	
2A-4.1 · Printing/Copying	0	300	0%	
2A-4.2 · MML Expenses	1,112	1,300	86%	
Total 2A-3.0 · Executive	5,598	66,538	8%	
2A-5.0 · Financial Administration				
2A-5.1 · Town Treasurer Salary	1,133	13,598	8%	
2A-5.2 · Postage	0	150	0%	
2A-5.3 · Supplies	0	150	0%	
2A-5.35 · Software	274	2,805	10%	

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2A-5.4 · Bond (1-yr)	0	100	0%
2A-5.5 · Audit	760	7,900	10%
2A-5.6 · Bank Service Charges	49	360	14%
Total 2A-5.0 · Financial Administration	2,216	25,063	9%
2A-6.0 · Legal			
2A-6.1 · Town Attorney	0	6,750	0%
2A-6.2 · Other Expenses	0	600	0%
Total 2A-6.0 · Legal	0	7,350	0%
2A-8.0 · Planning and Zoning			
2A-8.9 · Energy Conversion Incentive	0	20,000	0%
2A-8.2 · Border Identity Improvements	20	14,000	0%
2A-8.3 · Surveying and Mapping	0	5,000	0%
2A-8.4 · Code Enforcement	0	1,000	0%
2A-8.5 · Supplies	0	100	0%
2A-8.6 · Sustainability	0	6,000	0%
2A-8.7 · Emergency Preparedness & Safety	0	1,500	0%
2A-8.8 · Stormwater Projects	291		covered by deferred ARPA revenue
Total 2A-8.0 · Planning and Zoning	311	47,600	1%
2A-9.0 · Municipal Buildings			
2A-9.2 · Supplies	0	500	0%
2A-9.3 · Utilities			
2A-9.3a · Gas	30	3,522	1%
2A-9.3b · Electricity	231	2,400	10%
2A-9.3c · Water	0	1,000	0%
2A-9.3d · Telephone (2 lines)	102	1,225	8%
2A-9.3e · Internet, AV	0	5,600	0%
Total 2A-9.3 · Utilities	363	13,747	3%
2A-9.4 · Fire Alarm - Monitoring	0	800	0%
2A-9.5 · Sprinkler Testing	0	1,800	0%
2A-9.6 · Janitorial Service	202	2,918	7%
2A-9.75 · Contracted Contingency	0	9,000	0%
2A-9.8 · McCathran Hall Maintenance	171	14,000	1%
2A-9.9 · Maintenance Shop	0	2,000	0%
Total 2A-9.0 · Municipal Buildings	736	44,765	2%
2C-1.1 · Streets, Roadways, & Alleys			
2C-1.1a · Contract Services	0	3,267	0%
2C-1.13 · Resurfacing	0	40,000	0%
2C-1.14 · Speed Humps	0	4,000	0%
2C-1.15 · Snow & Ice Removal	0	3,000	0%
2C-1.16 · Street Name Signs	0	300	0%
2C-1.18 · Street Light Operation	334	4,500	7%
2C1.181 · Street Light Repair	0	1,000	0%
2C-1.20 · Lighting Design Consultant	0	2,500	0%
Total 2C-1.1 · Streets, Roadways, & Alleys	334	58,567	1%
2C-1.2 · Walkways			

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	Jul 23	Budget	% of Budget
2C-1.22 · Supplies	0	500	0%
2C-1.23 · Walkway Restoration	0	5,000	0%
2C-1.25 · Walkway Lighting	0	2,000	0%
2C-1.26 · Contract Services	0	3,267	0%
2C-1.27 · Contract Contingency	0	6,000	0%
Total 2C-1.2 · Walkways	0	16,767	0%
2C-1.3 · Street Sanitation	0	2,000	0%
2C-2.0 · Waste Collection & Disposal			
2C-2.15 · Contract Services	0	6,534	0%
2C-2.2 · Trash Collection (contract)	2,250	32,157	7%
2C-2.3 · Recycling Services (contract)	1,519	21,846	7%
2C-2.4 · Leaf Collection (contract)	0	20,460	0%
Total 2C-2.0 · Waste Collection & Disposal	3,769	80,997	5%
2D-1.0 · Parks			
2D-1.15 · Contract Services	5,466	52,272	10%
2D-1.16 · Contract Contingency	0	15,000	0%
2D-1.2 · Supplies	0	1,000	0%
2D-1.3 · Vehicle & Equipment O&M	109	1,000	11%
2D-1.4 · Contract Tree Watering	0	10,000	0%
2D-1.41 · Contract Tree Removal	0	30,000	0%
2D-1.42 · Contract Tree Pruning	0	20,000	0%
2D-1.43 · Woods Management	6,303	50,000	13%
2D-1.44 · Beautification Plantings	0	6,000	0%
2D-1.45 · Licensed Tree Expert	0	1,000	0%
2D-1.46 · Tree Health & Mgmt -Parks	0	6,000	0%
2D-1.47 · Tree Planting, Residential Area	0	30,000	0%
2D-1.48 · Nicho's Trees	0	1,850	0%
2D-1.55 · Forestry Education	0	500	0%
Total 2D-1.0 · Parks	11,878	224,622	5%
2D-2.0 · Recreation			
2D-2.1 · Salaries			
2D-2.11 · Summer in the Parks	4,276	6,300	68%
2D-2.13 · Tennis Court Maintenance	475	1,000	48%
Total 2D-2.1 · Salaries	4,751	7,300	65%
2D-2.2 · Supplies			
2D-2.21 · Summer in the Parks	1,673	3,000	56% still more to pay
2D-2.23 · Tennis Courts	0	500	0%
Total 2D-2.2 · Supplies	1,673	3,500	48%
2D-2.31 · Music Weekend	0	2,000	0%
2D-2.32 · Fourth of July	0	750	0%
2D-2.33 · Labor Day	0	300	0%
2D-2.34 · BluestoberFest	0	1,200	0%
2D-2.35 · Halloween Party	0	250	0%
2D-2.36 · Holiday Show	0	1,500	0%
2D-2.37 · Family Programs	0	1,000	0%

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2D-2.39 · Circle Fest	0	500	0%
2D-2.4 · Washington Grove Film Society	0	1,200	0%
2D-2.41 · 150th celebration	4,021	3,000	134% excess offset by Mayor's contingency
2D-2.42 · Edible Garden	0	500	0%
2D-2.9 · Playground Equipment, Supplies	0	2,000	0%
Total 2D-2.0 · Recreation	10,445	25,000	42%
2D-3.0 · Historic Preservation			
2D-3.1 · Commission Secretary	0	1,275	0%
2D-3.2 · Preservation Award	0	250	0%
2D-3.3 · Archives Worker	1,629	17,148	10%
2D-3.4 · Archival Equipment & Supplies	0	750	0%
2D-3.45 · Software	0	800	0%
2D-3.5 · Preservation Workshops	0	750	0%
2D-3.6 · Conference Fees	0	750	0%
2D-3.7 · Design Guidelines	0	500	0%
2D-3.8 · NR Historic District Update	0	500	0%
2D-3.9 · Professional Services	0	2,500	0%
2D-3.10 · Special Projects	0	5,000	0%
Total 2D-3.0 · Historic Preservation	1,629	30,223	5%
2D-4.0 · Lake			
2D-4.1 · Salaries			
2D-4.11 · Lifeguard	4,291	20,000	21%
2D-4.12 · Swim Instructor	0	2,400	0%
Total 2D-4.1 · Salaries	4,291	22,400	19%
2D-4.2 · Supplies	0	1,700	0%
2D-4.3 · Electricity	63	800	8%
2D-4.4 · Water Testing & Treatment	600	7,000	9%
2D-4.5 · Fencing	0	1,500	0%
2D-4.6 · Footbridge & Dock	0	500	0%
2D-4.7 · Lifeguard Training	0	300	0%
Total 2D-4.0 · Lake	4,954	34,200	14%
2F-1.0 · Racial and Social Equity			
2F-1.1 · Education Services	16	7,000	0%
2F-1.4 · Office Supplies	0	620	0%
Total 2F-1.0 · Racial and Social Equity	16	7,620	0%
2H-1.0 · Insurance			
2H-1.1 · Liability Insurance	1,573	3,000	52%
2H-1.2 · Property Insurance	733	700	105%
2H-1.3 · Workers Compensation	0	3,000	0%
Total 2H-1.0 · Insurance	2,306	6,700	34%
2H-2.0 · Miscellaneous			
2H-2.1 · Misc. - Fire Dept Donation	0	500	0%
2H-2.2 · Contingency	0	4,500	0%
2H-2.4 · George Paine Memorial Fund	0	5,130	0%
2H-2.3 · Employee Benefits			

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	Jul 23	Budget	% of Budget
2H-2.31 - Payroll Taxes & Fees			
Medicare Town	208	1,401	15%
Social Security Town	888	5,992	15%
Total 2H-2.31 - Payroll Taxes & Fees	1,096	7,393	15%
2H-2.32 - Health Insurance Town Clerk Exp	800	10,241	8%
2H-2.33 - Retirement Benefit Town Clerk	0	2,552	0%
Total 2H-2.3 - Employee Benefits	1,896	20,186	9%
Total 2H-2.0 - Miscellaneous	1,896	30,316	6%
Total Expense	46,088	708,328	7%
Net Income (loss)	-32,195	0	100%

Bank balances at 7/31/23:

Sandy Spring Bank CD#2	152,532
Sandy Spring Bank CD #1	100,686
PNC Bank MM Savings	156,823
MD Local Govmnt. Invest. Pool	1,456,882
PNC Bank - Checking	26,551
	<u>1,893,474</u>