

TOWN OF WASHINGTON GROVE
Treasurer's Report - FY25 Unaudited
July 1-31 2024

	Actual	Budget	% of Budget
Income			
1A-1.1 Real Property Tax		260,428	0.00%
1A-1.2 Dwelling Tax		38,985	0.00%
1A-1.25 Commercial Services Fee	1,272	1,272	100.00%
1A-1.3 Public Utility Op. Property Tax		5,000	0.00%
1A-2.0 Income Tax	1,031	137,262	0.75%
1B-1.0 Business Licenses		125	0.00%
1B-2.0 Building Permit Fees	110	300	36.67%
1B-2.2 Public Ways Permit Fees		100	0.00%
1B-3.0 Cable Television Franchise Fees		5,000	0.00%
1C-2.11 Highway User Revenue		60,000	0.00%
1C-3.0 County Muni Tax Duplication		94,986	0.00%
1D-5.0 Recreation Program User Fees			
1D-5.1 Washington Grove Film Society		1,000	0.00%
1D-5.3 Summer in the Parks	6,650	6,100	109.02%
Total 1D-5.0 Recreation Program User Fees	\$ 6,650	\$ 7,100	93.66%
1F-1.0 Investment Earnings			
1F-1.1 MLGIP Earnings	15,997	50,000	31.99%
1F-1.4 PNC MM Interest	584	8,000	7.30%
1F-1.5 Sandy Spring CD Interest	900	8,000	11.25%
Total 1F-1.0 Investment Earnings	\$ 17,482	\$ 66,000	26.49%
1F-2.0 McCathran Hall Rental		1,500	0.00%
1F-5.0 ARPA Earned Revenue		422,892	0.00%
1F-6.0 Miscellaneous Revenues-Other		2,000	0.00%
1Z-1.0 Use of Reserves		71,135	0.00%
Total Income	\$ 26,545	\$ 1,174,085	2.26%
Gross Profit	\$ 26,545	\$ 1,174,085	2.26%
Expenses			
2A-3.0 Executive			
2A-3.1 Town Clerk Salary	4,840	52,671	9.19%
2A-3.15 Maintenance Coord Salary		1,500	0.00%
2A-3.2 Telephone	178	480	37.04%
2A-3.3 Postage		250	0.00%
2A-3.4 Supplies		600	0.00%
2A-3.5a Website Operations		1,500	0.00%
2A-3.5b Town Website Modernization		1,500	0.00%
2A-3.5c ADA Aids and Services		2,500	0.00%
2A-3.6 Information Technology Support		2,000	0.00%

2A-3.65 Software	13	2,500	0.52%
2A-3.7 Records Management		2,000	0.00%
2A-3.9 Office Equipment		500	0.00%
2A-4.0 Legal Notices		700	0.00%
2A-4.1 Printing/Copying		300	0.00%
2A-4.2 MML Expenses	500	1,450	34.48%
Total 2A-3.0 Executive	\$ 5,531	\$ 70,451	7.85%
2A-5.0 Financial Administration			
2A-5.1 Town Treasurer Salary	1,285	17,010	7.55%
2A-5.2 Postage		100	0.00%
2A-5.3 Supplies		150	0.00%
2A-5.35 Software	288	3,400	8.47%
2A-5.4 Bond (1-yr)		100	0.00%
2A-5.5 Audit	1,169	7,900	14.80%
2A-5.6 Bank Service Charges	7	400	1.86%
Total 2A-5.0 Financial Administration	\$ 2,749	\$ 29,060	9.46%
2A-6.0 Legal			
2A-6.1 Town Attorney		7,000	0.00%
2A-6.2 Other Expenses		600	0.00%
Total 2A-6.0 Legal	\$ 0	\$ 7,600	0.00%
2A-8.0 Planning and Zoning			
2A-8.2 Border Identity Improvements		10,000	0.00%
2A-8.3 Surveying and Mapping		5,000	0.00%
2A-8.4 Code Enforcement		1,000	0.00%
2A-8.5 Supplies		100	0.00%
2A-8.6 Sustainability		1,800	0.00%
2A-8.7 Emergency Preparedness & Safety		1,500	0.00%
2A-8.8 Stormwater Projects		37,000	0.00%
2A-8.85 ARPA Fund Expenditures		422,892	0.00%
2A-8.9 Energy Conversion Incentive	1,500	20,000	7.50%
Total 2A-8.0 Planning and Zoning	\$ 1,500	\$ 499,292	0.30%
2A-9.0 Municipal Buildings			
2A-9.2 Supplies	291	500	58.24%
2A-9.3 Utilities			
2A-9.3a Gas	30	3,500	0.85%
2A-9.3b Electricity	13	2,400	0.56%
2A-9.3c Water		1,400	0.00%
2A-9.3d Telephone (2 lines)	107	1,300	8.21%
2A-9.3e Internet, AV	129	3,000	4.30%
Total 2A-9.3 Utilities	\$ 279	\$ 11,600	2.40%
2A-9.4 Fire Alarm - Monitoring		825	0.00%
2A-9.5 Sprinkler Testing		2,000	0.00%
2A-9.6 Janitorial Service	208	3,011	6.92%
2A-9.75 Contracted Contingency		9,000	0.00%

2A-9.8 McCathran Hall Maintenance		10,000	0.00%
2A-9.9 Maintenance Shop		2,000	0.00%
Total 2A-9.0 Municipal Buildings	\$ 778	\$ 38,936	2.00%
2C-1.1 Streets, Roadways, & Alleys			
2C-1.12 Supplies	-88	1,000	-8.83%
2C-1.13 Resurfacing		40,000	0.00%
2C-1.14 Speed Humps		4,000	0.00%
2C-1.15 Snow & Ice Removal		4,000	0.00%
2C-1.16 Street Name Signs		150	0.00%
2C-1.18 Street Light Operation	345	4,500	7.66%
2C-1.20 Lighting Design Consultant		2,500	0.00%
2C1.181 Street Light Repair		3,000	0.00%
Total 2C-1.1 Streets, Roadways, & Alleys	\$ 256	\$ 59,150	0.43%
2C-1.2 Walkways			
2C-1.22 Supplies		1,000	0.00%
2C-1.23 Walkway Restoration		2,000	0.00%
2C-1.25 Walkway Lighting		3,000	0.00%
2C-1.27 Contract Contingency		6,000	0.00%
Total 2C-1.2 Walkways	\$ 0	\$ 12,000	0.00%
2C-2.0 Waste Collection & Disposal			
2C-2.2 Trash Collection (contract)	2,524	30,286	8.33%
2C-2.3 Recycling Services (contract)	1,562	18,748	8.33%
2C-2.4 Leaf Collection (contract)		16,740	0.00%
Total 2C-2.0 Waste Collection & Disposal	\$ 4,086	\$ 65,774	6.21%
2D-1.0 Parks			
2D-1.15 Contract Services	5,466	65,832	8.30%
2D-1.16 Contract Contingency		15,000	0.00%
2D-1.2 Supplies		1,000	0.00%
2D-1.3 Vehicle & Equipment O&M		1,000	0.00%
2D-1.4 Contract Tree Watering	325	10,000	3.25%
2D-1.41 Contract Tree Removal	5,800	35,000	16.57%
2D-1.42 Contract Tree Pruning	874	20,000	4.37%
2D-1.43 Woods Management		50,000	0.00%
2D-1.44 Beautification Plantings		6,000	0.00%
2D-1.45 Licensed Tree Expert		1,000	0.00%
2D-1.46 Tree Health & Mgmt -Parks		6,000	0.00%
2D-1.47 Tree Planting, Residential Area		30,000	0.00%
2D-1.48 Nicho's Trees		1,970	0.00%
2D-1.55 Forestry Education		500	0.00%
2D-1.6 Stump Carving		5,000	0.00%
Total 2D-1.0 Parks	\$ 12,465	\$ 248,302	5.02%
2D-2.0 Recreation			
2D-2.1 Salaries			
2D-2.11 Summer in the Parks	5,794	6,300	91.97%

2D-2.13 Tennis Court Maintenance	553	1,500	36.85%
Total 2D-2.1 Salaries	\$ 6,347	\$ 7,800	81.37%
2D-2.2 Supplies			
2D-2.21 Summer in the Parks	2,523	3,000	84.10%
2D-2.23 Tennis Courts		500	0.00%
Total 2D-2.2 Supplies	\$ 2,523	\$ 3,500	72.09%
2D-2.31 Music Weekend		2,800	0.00%
2D-2.32 Fourth of July		500	0.00%
2D-2.33 Labor Day		400	0.00%
2D-2.34 BluestoberFest		1,400	0.00%
2D-2.35 Halloween Party		500	0.00%
2D-2.36 Holiday Show		1,200	0.00%
2D-2.37 Family Programs		1,000	0.00%
2D-2.38 Art Night		500	0.00%
2D-2.39 Circle Fest		1,500	0.00%
2D-2.4 Washington Grove Film Society		1,200	0.00%
2D-2.42 Edible Garden		700	0.00%
2D-2.8 Dog Park		275	0.00%
2D-2.9 Playground Equipment, Supplies		2,500	0.00%
2D-2.95 Playground Refurbishment		5,000	0.00%
Total 2D-2.0 Recreation	\$ 8,870	\$ 30,775	28.82%
2D-3.0 Historic Preservation			
2D-3.1 Commission Secretary		1,275	0.00%
2D-3.10 Special Projects		5,000	0.00%
2D-3.2 Preservation Award		250	0.00%
2D-3.3 Archives Worker		17,697	0.00%
2D-3.4 Archival Equipment & Supplies		750	0.00%
2D-3.45 Software		800	0.00%
2D-3.5 Preservation Workshops		750	0.00%
2D-3.6 Conference Fees		750	0.00%
2D-3.7 Design Guidelines		500	0.00%
2D-3.9 Professional Services		2,500	0.00%
Total 2D-3.0 Historic Preservation	\$ 0	\$ 30,272	0.00%
2D-4.0 Lake			
2D-4.1 Salaries			
2D-4.11 Lifeguard	7,076	20,000	35.38%
2D-4.12 Swim Instructor	1,255	2,500	50.19%
Total 2D-4.1 Salaries	\$ 8,331	\$ 22,500	37.03%
2D-4.2 Supplies		1,500	0.00%
2D-4.3 Electricity	11	800	1.37%
2D-4.4 Water Testing & Treatment	1,156	7,500	15.41%
2D-4.5 Fencing		1,500	0.00%
2D-4.7 Lifeguard Training		300	0.00%
Total 2D-4.0 Lake	\$ 9,498	\$ 34,100	27.85%

2F-1.0 Racial and Social Equity			
2F-1.1 Education Services	239	9,700	2.46%
2F-1.4 Office Supplies	36	300	12.04%
Total 2F-1.0 Racial and Social Equity	\$ 275	\$ 10,000	2.75%
2H-1.0 Insurance			
2H-1.1 Liability Insurance		2,000	0.00%
2H-1.2 Property Insurance		800	0.00%
2H-1.3 Workers Compensation	2,137	3,000	71.23%
Total 2H-1.0 Insurance	\$ 2,137	\$ 5,800	36.84%
2H-2.0 Miscellaneous			
2H-2.1 Misc. - Fire Dept Donation		750	0.00%
2H-2.2 Contingency		5,000	0.00%
2H-2.3 Employee Benefits			
2H-2.31 Payroll Taxes & Fees			
Medicare Town	300	1,494	20.11%
Social Security Town	1,285	6,390	20.10%
Total 2H-2.31 Payroll Taxes & Fees	\$ 1,585	\$ 7,884	20.11%
2H-2.32 Health Insurance Town Clerk Exp	873	11,174	7.81%
2H-2.xz Retirement Town Contrib		2,635	0.00%
Total 2H-2.3 Employee Benefits	\$ 2,458	\$ 21,693	11.33%
2H-2.4 George Paine Memorial Fund		5,130	0.00%
Total 2H-2.0 Miscellaneous	\$ 2,458	\$ 32,573	7.55%
Total Expenses	\$ 50,604	\$ 1,174,085	4.31%
Net Income	-\$ 24,059	\$ 0	

Bank balances at 7/31/24:

Sandy Spring Bank CD #2	158,900	
Sandy Spring Bank CD #1	104,827	
PNC Bank MM Savings	146,920	
MD Local Govmnt. Invest. Pool	1,800,257	\$ 423,571 remaining ARPA funds
PNC Bank - Checking	4,355	
	<u>2,215,259</u>	