



Meeting of the Town Council
Monday, January 13, 2024, 7:30 p.m.

Online by Zoom Videoconference
[Join via Internet](#) or dial-in to 301-715-8592
Meeting ID: 297 850 640, Password 074385

Agenda

[All documents marked with an asterisk \(*\) may be obtained until at least July 1, 2025 here.](#)

- | | |
|--|---------|
| 1. Call to Order | 7:30 pm |
| 2. Approval of the Agenda* | 2 min. |
| 3. Approval of Minutes | 5 min. |
| a. Town Council meeting October 14, 2024* | |
| b. Special Town Council meeting November 2, 2024* | |
| c. Town Council meeting November 11, 2024* | |
| d. Special Town Council meeting November 25, 2024* | |
| e. Town Council meeting December 9, 2024* | |

Regular Business

4. Public Appearances

Please note the time allowed to speak will be limited to **three minutes**. Also note: Written statements submitted as part of a public appearance will be noted in the minutes and will be available from the Town Office and on the Town website after the meeting.

- | | |
|---|---------|
| 5. Treasurers Report (Moyer). | 10 min. |
| a. December Treasurer's Report* | |
| b. Process and timeline for preparation and adoption of the FY26 Budget* | |
| 6. Mayor's Report | 10 min. |
| a. <i>Kudos</i> : | |
| • To all the dedicated organizers, creative production staff, and talented participants whose time and energy went into presenting the 2025 Holiday Show, "Grove-A-Doon". View a video made by Montgomery Municipal Channel. | |
| • To Bob Booher and Town Attorney Suellen Ferguson for their contributions in the midst of their travel and holiday schedules that made possible award of the Stormwater Infrastructure Maintenance contract by the December 31 st deadline. | |
| • To Dave Cosson, the Meadows Committee, and concerned residents for working together and with Montgomery Parks on the Conservation Meadow Restoration Plan | |

to make a good plan better, and make possible completion of Phase 1 in February before nesting season begins.

- b. *The Stormwater Infrastructure Maintenance Contract with SMI Environmental*: Contract executed and a kick-off meeting for the design phase to be held.
- c. *Shared Use Pathway Committee report* – The Planning Board’s mandatory referral review of the MCDOT plan for the Washington Grove Connector (35% engineering stage) is scheduled for February 20, 2005. The Committee discussed details of the plan with MCDOT in December. Town comments on the plan will be submitted to the Planning Board.
- d. *Meadow Restoration Plan status*: Phase 1 tree removal desirable by March 1.
- e. *Diversity, Equity, Inclusion and Belonging workshops*: Three sessions for Councilors and the Chairs of commissions and committees scheduled for February 1 and 15 and for March 1.

Administrative Matters

- 7. Engagement of Myers and Laws for Tree Removal in the Conservation Meadow**
(Compton) 2 min.
- 8. Roberts Rules of Order*** 5 min.
Motion to adopt Roberts Rules of Order for Town Council meetings. (Raimondo)
- 9. Town Policy on Using Salt for Snow Removal** 10 min.
Proposal for limited use of salt. (Nagrod)
- 10. Delivery of the Town Bulletin to PO Boxes*** 10 min.
Motion to offer an opt-in option for receiving a paper copy of the Town Bulletin. (Patrone)
- 11. Hybrid Town Council Meetings** 5 min.
Proposed as preparation for the *hybrid* Annual Town Meeting. (Compton)
- 12. Council Recognition of Volunteer Committees** 5 min.
Recommended policy and procedure (Compton)
- 13. Recognition of the Meadows Committee** (Grisham). 5 min.
- 14. Installation of New Speed Humps** 5 min.
Recommended policy and procedure for approval (Compton).

Unfinished Business

- 15. Resolution 2025-01 “Vacant Properties Registry and Maintenance Standards*15 min.**
Discussion. (Council)

New Business

16. Removal of the Playground Jungle Gym

10 min.

Motion to *amend* the previously adopted action of the Council to remove the broken-down jungle gym near the small ball diamond in Woodward Park. (Nagrod)

Other Regular Business

17. Town Council Reports* – Of note:

10 min.

- a. *Gateway (Nagrod)*: A walk-through to develop improvements along Railroad Street are described.
- b. *Maintenance (Nagrod)*: Reports the snow and ice from the last storm has been a maintenances challenge and RJ was very responsive.
- c. *Recreation (Patrone)*: Announces that a new ad hoc Playground Workgroup has been formed through the Recreation Committee, led by resident Oscar Ramos, and with Eva as council liaison. Oscar has put together [this slideshow](#) with extensive information about the playground improvement project.
- d. *HPC (Patrone)*: Work continues developing a proposal to install commemorative signage at the former sites of historic buildings.
- e. *HPC (Patrone)*: A review has been started of the progress in preserving the Town's historical records and information, with an eye to prioritizing the work of the Town Archivist.

12. Next Meeting:

Virtual Town Council meeting on Monday February 10, 2025, at 7:30p

13. Adjournment

~9:30 pm

This Agenda is subject to change any time before or during the Council meeting. Please contact the Town Clerk at 301-926-2256 to obtain current information.