



Meeting of the Town Council
Monday, February 10, 2024, 7:30 p.m.
Online by Zoom Videoconference
[Join via Internet](#) or dial-in to 301-715-8592
Meeting ID: 297 850 640, Password 074385

Agenda

[All documents marked with an asterisk \(*\) may be obtained until at least July 1, 2025 here.](#)

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| 1. Call to Order | 7:30 pm |
| 2. Approval of the Agenda* | 2 min. |
| 3. Approval of Minutes | 5 min. |
| a. Town Council meeting January 13, 2025* | |
| b. Special Town Council meeting November 25, 2024* | |
| 4. Organization of the Town Council meeting* | 5 min. |

Regular Business

5. Public Appearances

Please note the time allowed to speak will be limited to **three minutes**. Also note: Written statements submitted as part of a public appearance will be noted in the minutes and will be available from the Town Office and on the Town website after the meeting.

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| 6. Treasurer's Report (Moyer). | 10 min. |
| a. January Treasurer's Report* | |
| b. Process and timeline for preparation and adoption of the FY26 Budget* | |
| 7. Mayor's Report | 15 min. |
| a. <i>Kudos</i> to the Commission and Committee chairs who attended the recent DEIB workshop (with two more to come). They are demonstrating their commitment to improving on the welcoming nature of our Town. | |
| b. <i>Diversity, Equity, Inclusion and Belonging workshops</i> : Sessions 2 and 3 for Councilors and the Chairs of commissions and committees are scheduled for Feb 15 and March 1. | |

- c. *Zoning Changes to the Commercial Corner*: The Planning Commission is proposing to expand the allowed uses at the Commercial Corner in conjunction with renovation of the property.
- d. *Meadow Restoration Plan status*: Phase 1 tree removal scheduled for this month.
- e. *Washington Grove Streetlights*: As Mayor, I transmitted a letter to Pepco, drafted by the Lighting Committee, indicating the Town's interest in discussing purchasing our streetlights.
- f. *Shared Use Pathway Committee report**
 - As Mayor, I provided a letter to support the report being prepared for the Mandatory Referral by Park and Planning staff*
 - **Unfortunately**, scheduling of the Planning Board's mandatory referral review of the MCDOT plan for the Washington Grove Connector has been delayed completion of an incomplete forest conservation review.
 - **Fortunately**, MCDOT intends to proceed with engineering while waiting for Planning Board review.
 - A public meeting for MCDOT to present and receive comment on the [35% engineering plans for the Washington Grove Connector](#), including the route and connection to Brown Street, will be held in-person with a virtual option on March 6th at 7:00 in McCathran Hall.
- g. *Historic Preservation Commission*: Seeking an Alternate Commissioner.
 - Appreciation to Samantha Suzich for her service as Alternate.
- h. *Board of Zoning Appeals*: Seeking BZA volunteers.
 - Appreciation to Charlie Challstrom for serving on the BZA on and off (when a Town Councilor) since the 2000s.
 - Appreciation to Sat Amagai for continuing on the BZA.

Administrative Matters

- 8. **Delivery of the Town Bulletin to PO Boxes*** – Update (Patrone) 5 min.
- 9. **Resurfacing the Basketball Court** – Motion to use playground refurbishment funds to resurface the basketball court. (Patrone) 10 min.

Unfinished Business

- 10. **Resolution 2025-01 “Vacant Properties Registry and Maintenance Standards”*** 5 min. Discussion.

New Business

- 11. Ordinance 2025-xx “Vacant Properties Registry and Maintenance Standards”*** 10 min.
Motion to introduce (Warfield). Discussion.

Regular Business

- 12. Town Council Reports*** – Of note: 10 min.

- a. *Playground Workgroup (Patrone)*: The Workgroup intends to develop a comprehensive Playground Plan for Council approval and will propose budgeting funds for FY26 to begin implementing the plan. Kudos to Oscar Ramos and the entire Playground Workgroup, but especially Jonathan Dail, Peggy Booher, and Arlene McCrehan, for all the time, energy, and positivity they have already put into this new playground improvement effort.
- b. *Gateway (Nagrod)*: Discussed the pros and cons of creating a 10’ cleared strip along both sides of Railroad Street.
- c. *Maintenance (Nagrod)*: Reports the snow and ice from the last storm has been a maintenances challenge and RJ was very responsive.
- d. *HPC (Raimondo)*: Work continues developing a proposal to install commemorative signage at the former sites of historic buildings.
- e. *Planning Commission (Nagrod)*: Agreed to propose amending Town Ordinances to require only a Town permit for fences and no longer require a Montgomery County permit.
- f. *Planning Commission (Nagrod)*: Proposed to survey Railroad Street using the FY25 survey budget.

12. Next Meeting:

Virtual Town Council meeting on Monday March 10, 2025, at 7:30p

13. Adjournment

~9:00 pm

This Agenda is subject to change any time before or during the Council meeting. Please contact the Town Clerk at 301-926-2256 to obtain current information.