



Meeting of the Town Council
Monday, March 10, 2024, 7:30 pm
Online by Zoom Videoconference
[Join via Internet](#) or dial-in to 301-715-8592
Meeting ID: 297 850 640, Password 074385

Agenda

[All documents marked with an asterisk \(*\) may be obtained until at least July 1, 2025 here](#)

1. **Call to Order** 7:30 pm
2. **Approval of the Agenda*** 2 min.
3. **Approval of Minutes** 5 min.
Town Council meeting February 10, 2025*

Regular Business

4. **Public Appearances** – Attendees may address the Town Council. ? min.
Please note the time allowed to speak will be limited to **three minutes**.
Also note: Written statements submitted as part of a public appearance will be noted in the minutes and will be available from the Town Office and on the Town website after the meeting.
5. **Treasurers Report** 10 min.
 - a. February Treasurer’s Report* (Moyer).
 - b. Process and timeline for preparation and adoption of the FY26 Budget* (Moyer).
 - c. **Hybrid** Town Council Meeting and Budget Work Session on Tuesday March 18, 2025, at 7:30 in the Town Council Room, McCathran Hall.
6. **Mayor’s Report** 15 min.
 - a. *Kudos:*
 - *To Gateway Committee volunteers* for their monthly trash pick-up efforts on Railroad St. and Washington Grove Lane.
 - *To the Committee chairs and Town Councilors who attended the final DEIB workshop March 1st* for demonstrating their commitment to learning how to develop ways promote diversity, equity, inclusion and belonging in the Grove.
 - *To Steve Werts and Dane Clark* for repairing the legacy merry-go-round so it practically revolves “in the wind”.

- b. *Zoning Changes to the Commercial Corner*: The Town Attorney has been consulted on how best to implement Planning Commission intentions to propose additional uses at the Commercial Corner in conjunction with redevelopment of the property.
- c. *Meadow Restoration Plan status*: Phase 1 tree removal was completed.
- d. *Shared Use Pathway*: The MCDOT hybrid public meeting in McCathran Hall, presenting the [35% engineering plans for the Washington Grove Connector](#), was well attended by an estimated 55 in-person and 30 connected virtually.
- e. *Board of Zoning Appeals*: Seeking BZA volunteers.
- f. *Hybrid Town Council meetings*: To be previewed March 18th and April 14th.

Administrative Matters

- 7. **2025 Annual Town Meeting** – Discuss format for the meeting on Saturday, May 10 (in-person, virtual or hybrid) and the limitations on scheduling. 15 min.
- 8. **Appointment to the Historic Preservation Commission – Alternate Commissioner** 5 min.
Kirk Greenway, through June 30, 2025, the remainder of the current term.
- 9. **Appointments to the Board of Supervisors of Elections** 5 min.
 - Nick Suzich, reappointment to a two-year term, March 1, 2025 through February 28, 2027.
 - Margot Cavenagh, reappointment to a two-year term, March 1, 2025 through February 28, 2027.
 - Mary Blake, appointment to a two-year term, March 1, 2025 through February 28, 2027
- 10. **2025 Landscape Maintenance Services RFP*** – Motion to issue RFP. 10 min. (Compton)

Unfinished Business

- 11. **Ordinance 2025-01 “Vacant Properties Registry and Maintenance Standards”*** - Discussion and possible adoption. 15 min.

New Business

- 12. **Resolution 2025-02 “Approving and Adopting the Montgomery County Hazard Mitigation Plan 2024”*** – Motion to Introduce (Grisham). Possible adoption. 10 min.
- 13. **Review of 2022 Comprehensive Plan*** – Proposal to assess diversity, equity, inclusion and belonging goals in the Town’s Comprehensive Plan. (Raimondo) 10 min.

Other Regular Business

14. Town Council Reports* – Of note: 10 min.

- a. *Diversity, Equity, Inclusion, and Belonging (DEIB) Workshops (Raimondo)*: Participants agreed to evaluate the Town’s comprehensive plan through the DEIB lens and ultimately make recommendations to the Town Council (see agenda item above).
- b. *Meadows (Grisham)*: Plans by the Parks Department call for planting hundreds of wildflower plugs in April or May. Trees to be planted to enhance the forest line between the upper and lower meadows. Interest in additional planting along Ridge Rd. is being solicited.
- c. *Planning Commission (Nagrod)*: Agreed to have a survey done to delineate Town boundaries on Railroad Street.
- d. *Maintenance (Nagrod)*: A town-wide “signage repair party” for volunteers is being considered.
- e. *Recreation (Patrone)*: Installation of community bulletin board kiosks was discussed.

15. Next Meetings:

- a. **Hybrid** Town Council and Budget Work Session on Tuesday March 18, 2025, at 7:30 pm
- b. **Hybrid** Town Council meeting Monday April 14, 2025, at 7:30 pm

16. Adjournment ~9:30 pm

This Agenda is subject to change any time before or during the Council meeting. Please contact the Town Clerk at 301-926-2256 to obtain current information.