



Washington Grove Dog Park Committee (DPC)

January 16, 2019 / 7:30 PM / 313 Brown (Dibble residence)

Attendees

Mimi Bolotin
Christine Dibble
Lisa Kokes
Kathy Lehman

Charlie Negin
Deb Tarasevich
Mary Warfield

Last Meeting Follow-up

1. Minutes from the July 24 meeting were approved by the members who attended that meeting. These minutes were published on the Town website at https://washingtongrovmc.org/wp-content/uploads/pdf_minutes/DPC-2018-07-24-Agenda-Minutes.pdf .
2. The Request for Proposal has been completed, approved by the Town Council and sent to 12 fencing companies for bidding. Bids are due by the February 2019 Town Council meeting (February 11).
3. Christine ordered and received 50 tags for registered dogs.

Minutes

1. Registration: One condition of registration is getting a Montgomery County license (see www.montgomerycountymd.gov/animalservices/asd/licensing.html). Once a resident receives that license (4-8 weeks), s/he can submit the registration form.
 - o Mary has created a registration form.
 - o Christine will work with Bill Saar to get the form on the WG website.
 - o A photograph of the dog registered will be required along with the registration.
 - o Mary will be the "registrar", with Mimi as her backup.
 - o Completed registration forms will be kept by the Dog Park Committee. The signed legal waivers will be turned in to the Town Clerk and kept at the Town Hall.
2. Sign(s): Signs will include the following information:
 - o Non-emergency number 301-279-8000
 - o Address 304 Washington Grove Lane
 - o Summary of rules and regulations

- “For full rules and regulations, see www.bit.ly/wgdogpark”
- Similar sign to be created in Spanish?

Christine will research the cost of creating a sign.

3. Naming the dog park: Christine will ask members for naming suggestions. Once she receives suggestions, members will vote on their favorites. One or more proposed names will then go to the Town Council for review and approval.
4. Keeping track of park users: We discussed having users sign in, so that we could get a sense of how frequently the dog park is used. Amazon offers a [waterproof/outdoor clipboard for \\$27](#).
5. Inspections: We approved the use of the inspection form that Charlie developed. Charlie will be the “chief of inspections” with Kathy as his backup.
6. Clearing trees: We reviewed trees remaining in the space. When Mary met with Joli and Patty as representatives of the Wood Committee and tree experts it was agreed that the large tree in the middle of the park is dying and should come down. Removing this tree is important for two reasons:
 - it is large and in the middle of the park, blocking potential open space.
 - As this is a Town tree in a space that will be used by town residents, it is a safety issue. If the tree does need to be removed or is likely to fall, it is more cost efficient to have it removed before erecting the fence. Mary will discuss with Mayor Compton the best way to move forward.

Action Items

1. Create the final registration form, get it on the website, and notify residents of the process for registering dogs.
2. Get sign(s) made.
3. Name the dog park.
4. Make determination of additional trees to be removed from park prior to erecting the fence.