



Washington Grove Dog Park Committee (DPC)

August 26, 2020 / 7:30 PM / Virtual (Zoom)

Attendees

Mimi Bolotin
Christine Dibble
Marida Hines
Kathy Lehman

Caryn McLaine
Marisel Schank
Mary Warfield
Missy Yachup

Last Meeting Follow-up

All action items from the last meeting (January 16, 2019) have been addressed:

- The dog exercise area, named the Dog Spot, was constructed:
 - the fence erected,
 - trees and brush have been removed, and
 - seating, a first-aid kit, a doggie bag dispenser, and a sign with rules and regulations installed.
- An electric, rechargeable weed-whacker and rake were purchased and are available in Mary Warfield's garage for maintenance of the Dog Spot.
- The application to register dogs for use of the Dog Spot has been posted on the Town website at bit.ly/wg-spot, and as of the meeting of August 26, 2020, 20 residents have registered their dogs.

Agenda

1. Approval of agenda
2. Public appearances
3. Review of current status
4. Review and approve bylaws
5. Discuss possible ways to increase park usage, including
 - a. Sending information and applications to residents with dogs
 - b. Organizing play dates
6. Institute periodic park inspection and clean up
7. Election of new chair (annual event)
8. Adjourn

Minutes

1. The members voted on and approved the agenda.
2. There were no public appearances.
3. The committee reviewed the current status. The current status is described in the Last Meeting Follow-up section of this document.
4. The committee reviewed the draft Charter, Bylaws and Rules of Governance document ("By-laws"). Members suggested a few changes for clarification purposes. Those suggestions were incorporated. The members then voted on and approved the revised draft. The final, approved version will be posted on the Town website.
5. The members had multiple suggestions for increasing park usage. All suggestions were accepted and are reflected in the Action Items section below, items 4-5.
6. With respect to periodic park inspection and clean up, the members noted that the DEA likely does not require as much maintenance as previously anticipated, and that inspection checks and clean-ups should be performed monthly rather than weekly. Missy Yachup agreed to create an electronic sign-up sheet so that committee members can volunteer to conduct inspections and clean-ups.
7. The members voted to re-elect Mary Warfield and Christine Dibble as co-chairs of the committee for a term beginning September 1, 2020 to September 1, 2021.
8. The members adjourned the meeting.

Action Items

1. **Missy Yachup** will create an electronic sign-up sheet so that committee members can volunteer to conduct inspections and clean-ups.
2. **Christine Dibble** will send these minutes to the committee for approval and will ask the Town to post both the minutes and the By-laws on the Town website, off of bit.ly/wgdpc.
3. **Christine Dibble** will begin to receive electronic versions of photos of Town dogs and will assemble a "Dogs of Washington Grove" web page. This web page may be useful to identify dogs seen around Town, particularly those running loose.
4. **Kathy Lehman** will determine if we can attach the form to register to use the Dog Spot to the next Town bulletin.
5. **Missy Yachup and Mary Warfield** will contact new Town residents to alert them to the location of the Dog Spot and the registration process.
6. **Kathy Lehman** will forward the contents of the current new neighbor welcome packet to **Marida Hines**, who was then going to figure out how to get the registration form added to the packet.

